



Minutes

Truck and Coach Technician Trade Board Meeting

December 4, 2015 at 9:30 a.m.
Brampton Transit
130 Sandalwood Garage - Boardroom
Brampton, ON L7A 0L1

Trade Board Members in Attendance

Rolf VanderZwaag, Chair	Jainauth (Vish) Jadunauth
Nihal Carthigaser	Domenic Ninni
Gord Charters	James Pinder
Dave Eisele	Frank Trianni
Patrick Hacon	

Resource Persons/Guests in Attendance

Pierre Valley, Centennial College
Beatrice Clark, Higher Education Quality Council of Ontario
(HEQCO)

Staff in Attendance

Supryia Latchman, Research Analyst
Rottena Sparks, Program Coordinator

1. Call to Order/Welcome

The Vice-Chair called the meeting to order at 9:35 a.m. The Trade Board was informed that Trevor Cox has accepted a position on the Motive Power Divisional Board and therefore has resigned from the Trade Board and his position as Chair . The Trade Board acknowledged T. Cox's contributions to the Trade Board and wish him well in the future.

2. Approval of Agenda

ON A MOTION MADE BY F. Trianni, SECONDED BY N. Carthigaser, AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY J. Jadunauth, SECONDED BY P. Hacon, AND CARRIED, the draft minutes of the Trade Board's June 2, 2015 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

The Trade Board reviewed the resolutions to date along with the response letters from the Motive Power Divisional Board.

6. College of Trades Update

6.1 Presentation – Pathways to Apprenticeship Project

B. Clark, Researcher, Higher Education Quality Council of Ontario (HEQCO) joined the meeting at 10:30 a.m.

She advised that the Literacy Network of Durham Region is working in partnership with HEQCO and the College to develop content for an apprenticeship resource. The primary audience will be youth aged 10-30 who are seeking to start, or have already started, an apprenticeship. 16 of the top trades have been selected, representing 86% of College membership including the Truck and Coach Technician trade.

The purpose of her presentation to the Trade Board is to engage with stakeholders and subject matter experts in the selected trades. B. Clark focussed on three main topic areas:

- (1) apprentice hiring practices in the trade;
- (2) expectations regarding expected attitudes and behaviours;
- (3) supports and success factors on the job.

The information gathered from the discussion will be used towards the development of the final content, currently envisioned as an online portal or tool. A questionnaire was also provided to the Trade Board to complete in relation to the three main topic areas. A follow-up to the questionnaire will be done with the Trade Board.

B. Clark thanked the Trade Board for its input and she left the meeting at 11:30 a.m.

6.2 Dean Report

Journey person to apprentice ratios will be discussed at the next meeting.

6.3 Registrar's Report – Third Quarter of 2015

Staff summarized the updates from the Registrar's Report for the fourth quarter of 2015. Staff also reminded the Trade Board of the OCOT Annual Meeting of Members scheduled for June 14, 2016.

Communications and Marketing continues its outreach efforts with a strong focus on connecting with youth, Aboriginal peoples, new immigrants and women. In the fourth quarter, the College participated in 71 stakeholder events.

Communications, IT and Member Services have been working together to create a job board that would be available at www.collegeoftrades.ca where businesses could advertise for positions available within the skilled trades for both apprentices and journeypersons. A business will be required to be a member of the College in order to post to the site.

Member Services reported that at the end of Q4, there were 237,008 active members. The College continues to receive significant call and email volume: approximately 60,000 calls and 5,000 emails were received in the fourth quarter. They continue to focus daily on improving answer times, processing times and email response time.

Staff provided an update on Compliance and Enforcement Division statistics for the Motive Power sector. It was noted that the highest site visits conducted by College Enforcement Officers are in the Motive Power sector.

7. Program Updates

7.1 Apprenticeship Trade Statistics

The Trade Board received a summary of the apprenticeship statistics for the Truck and Coach Technician trade and the Truck Trailer Service Technician trade for the period April 2013 to November 2015.

The Trade Board agreed that as the focus is now on completion rates for apprentices, it would also be important to know how many apprentices have been registered in the first year, second year, etc. Staff will try to obtain those stats for the next meeting.

It was noted that there is an exemption test for the Truck Trailer Service Technician trade (310J).

ON A MOTION DULY MADE BY D. Eisele, SECONDED BY P. Hacon, AND CARRIED the Trade Board requests staff to conduct research into locating the exemption tests that were created.

7.2 Exam Bank Workshop - Update

The item bank development workshop for the Truck and Coach Technician trade (310T) has been re-scheduled for 2016. The Program Coordinator will be recruiting workshop participants closer to the date.

7.3 Training Standard Update

The Truck and Coach and the Truck Trailer Service Technicians Apprenticeship Training Standards workshop took place May 20-22, 2015, with the result that both standards have now been revised.

ON A MOTION DULY MADE BY F. Trianni, SECONDED BY D. Eisele, AND CARRIED the Trade Board recommends that the revised Training Standard be accepted and forwarded to the Motive Power Divisional Board and MTCU for approval.

7.4 Truck and Coach Practical Exam

Staff reported that a Truck and Coach Practical Exam is currently being developed for accommodation purposes. More updates will be provided in the near future.

8. Industry Updates

8.1 Harmonization Update

Staff provided an overview of the federal Harmonization Project. The Trade Board agreed to review the documentation and have a special meeting to discuss the project. The Truck and Coach Technician trade has been selected to participate in the second phase of the project.

8.2 Mobile Refrigeration Technician

The Trade Board agreed to resume discussions about the possible creation of a Mobile Refrigeration trade, which was put on hold pending the Dean Report.

8.3 Compliance & Enforcement

The Trade Board would like to have an Enforcement Officer attend its next meeting to discuss some concerns within the industry.

8.4 Fleet Maintenance Managers Program

J. Pinder reported on the upcoming Fleet Maintenance Managers Program, scheduled for April 13, 2015.

10. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board is scheduled for March 4, 2016.

11. Adjournment

ON A MOTION DULY MADE BY J. Jadunauth, SECONDED BY J. Pinder, AND CARRIED, the meeting was adjourned.

“Rolf VanderZwaag”

Rolf VanderZwaag, Chair

March 4, 2016

Date

¹ Recording Officer