



Minutes

Tractor Trailer Commercial Driver Trade Board Meeting

February 25, 2016 at 8:00 a.m.

Apps Transport
6495 Tomken Road
Mississauga, ON, L5T 2X7

Trade Board Members in Attendance

Caroline Blais, Chair
Guy Broderick, Vice-Chair
Cecil (Ken) McRae
Stephen Newton
Rolf VanderZwaag

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

None

Staff in Attendance

Ricardo Paniagua, Program Coordinatorⁱ
Risa Abella, Program Coordinator

1. Call to Order/Welcome

The Chair called the meeting to order. The Program Coordinators discussed and reviewed the Trade Board Orientation Manual with new and existing members of the Trade Board.

2. Approval of Agenda

ON A MOTION MADE BY R. VanderZwaag, SECONDED BY C. (Ken) McRae AND CARRIED, the agenda was approved, subject to including the following item: *Working Plan to Develop the Apprenticeship Program.*

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

There are no previous minutes as this is the first time the Trade Board has achieved quorum.

5. Election of Chair and Vice-Chair

ON A MOTION MADE BY G. Broderick, SECONDED BY C. (Ken) McRae AND CARRIED, the Trade Board elected C. Blais as Chair of the Trade Board.

ON A MOTION MADE BY C. (Ken) McRae, SECONDED BY R. VanderZwaag AND CARRIED, the Trade Board elected G. Broderick as Vice-Chair of the Trade Board.

6. Trade Board Appointments and Vacancies

R. VanderZwaag and S. Newton have been newly appointed to this Trade Board by the Appointments Council, both as employer representatives.

The Program Coordinators discussed the employee vacancy on the Trade Board and agreed to follow up with the Appointments Council.

7. Update on Trade Board Resolutions & Issues

7.1 Schedule of Training Revisions and Updates

The Trade Board continued its discussions related to updating the existing Schedule of Training to reflect key changes in the National Occupational Standard (NOS) that was recently revised. Concerns were raised that the current Schedule of Training specifically requires changes to address issues related to the in-cab mentorship segment of the document, as well as the basic requirements of the AZ license.

ON A MOTION DULY MADE BY C. (Ken) McRae, SECONDED BY S. Newton AND CARRIED, the Trade Board resolves that the review of the Schedule of Training will be undertaken by the Trade Board to parallel key revisions to the NOS and important changes to the road test.

ON A MOTION DULY MADE BY C. (Ken) McRae, SECONDED BY G. Broderick AND CARRIED, the Trade Board resolves that, in anticipation of reviewing and revising the Schedule of Training, its reading of the Scope of Practice indicates that the requirement of the AZ license is only a requirement of practicing the occupation and not a requirement of the Apprenticeship and should therefore be discussed with the Ministry of Training, Colleges and Universities (MTCU) when updating the document.

7.2 Trade-Specific Criteria for Sponsor Approval

The Trade Board previously raised significant concerns that there have been inconsistencies between local MTCU offices in regard to who is being approved as a sponsor for this trade.

ON A MOTION DULY MADE BY R. Vanderzwaag, SECONDED BY C. (Ken) McRae AND CARRIED, the Trade Board resolves to formerly ask the MTCU to provide its criteria for approving employers/sponsors in the Tractor Trailer Commercial Driver to the Trade Board in order to understand or help avoid inconsistencies in the approval process between the MTCU offices.

7.3 Development of a Certificate of Qualification exam

The Trade Board has previously discussed the benefits of adding a Certificate of Qualification examination to the apprenticeship program for the Tractor Trailer Commercial Driver trade to ensure standardized testing and assessment. This has included conversations related to standardized practical assessments as well. The Trade Board agreed to continue these conversations at future meetings.

8. Mandatory Entry Level Training

Mandatory Entry Level Training requirements through the Ministry of Transportation will be introduced on July 2016 and will become mandatory as of July 2017. R. Vanderzwaag and G. Broderick spoke about the process and status of the MTCU and the MTO reviews/consultations.

9. MTCU Consultation on Private Career College (PCC) Curriculum

The Ontario Truck Association (OTA) has indicated that the MTCU had not provided any updates on the current Private Career Colleges Consultation related to entry level training. The Program Coordinators will contact the MTCU via email and will try to obtain an update on this consultation for which the Trade Board previously made comments through the consultation process.

R. Vanderzwaag also confirmed that the OTA is developing a curriculum to replace the MTCU-PCC curriculum. Some aspects of this draft document were presented to the Trade Board. In this document, learning indicators are validated via a written test and performance elements are validated through task performance.

10. New Draft MTO Road Test

The Trade Board discussed the new draft MTO road test including inquiries as to its length and whether it will be more effective. R. Vanderzwaag provided an update on potential changes.

11. Schedule of Training Workshop

The Trade Board agreed to review the Schedule of Training with a tentative 3-day workshop starting May 18, 2016 and ending May 20, 2016.

12. College of Trades Update

12.1 Enforcement Update

The Program Coordinators provided an update on the current work of the Compliance and Enforcement Division. It was noted that between January 1, 2015 and December 31, 2015, 11,376 field inspections and compliance promotion visits were conducted across the province.

12.2 Communications Update

The Program Coordinators provided an update on a request from the Trade Board to have a video produced by the OTA that promotes this trade posted to the College’s website as well as at the College’s youth website.

13. Program Update

13.1 Trade Statistics

The Program Coordinators provided an overview of the current trade statistics as of February 1, 2016:

638A	Tractor Trailer Commercial Driver	Total	Apprentice	Journey person Candidates	Journey person	Tradesperson
		1057	873	0	184	0

13.2 Industrial Divisional Board Update

The Program Coordinators distributed the draft minutes of the October 13, 2015 Industrial Divisional Board meeting.

14. Next Scheduled Meeting/Event

Tentative date for a future Trade Board meeting is May 4, 2015. Date is to be confirmed by the Trade Board.

15. Adjournment

ON A MOTION DULY MADE BY G. Broderick, SECONDED BY C. (Ken) McRae AND CARRIED, the meeting adjourned at 2:00 p.m.

“Caroline Blais”
Caroline Blais, Chair

May 4, 2016
Date

i Recording Officer