



Notes

Terrazzo, Tile and Marble Setter Trade Board Meeting

July 18, 2014 at 10:00 a.m.

Terrazzo, Tile and Marble Setter Trade School
30 Capstan Gate
Concord, ON, L4K 3E8

Trade Board Members in Attendance

Robert Roppa, Chair
Jack Barbosa
Dennis Centis

Trade Board Members not in Attendance

Rick Giacomini, Vice-Chair
Josh Benoit

Resource Persons/Guests in Attendance

None

Staff in Attendance

Gay Saunders, Program Coordinator*

*Recording Officer

1. Call to Order/Welcome

The Chair called the meeting to order at 10:00 a.m.

2. Approval of Agenda

ON A MOTION DULY MADE BY J. Barbosa, SECONDED BY D. Centis AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY J. Barbosa, SECONDED BY D. Centis AND CARRIED, the draft

minutes of the Trade Board's December 18, 2013 meeting were approved as tabled.

5. College of Trades Update

5.1 Registrar's Report

The Program Coordinator distributed copies of the Registrar's March/April 2014 report. The Trade Board asked the Program Coordinator to provide information on the new trade and apprenticeship program development process as noted in the report for the next meeting.

5.2 Membership – Affinity Programs

The Program Coordinator provided an update on the member benefits being offered through the College. The College has partnered with Breckles Insurance to offer personal and commercial policies with group discounted rates.

5.3 Evaluation and Assessment

The Program Coordinator informed members that, as of April 8, 2014, the College had assumed responsibility for the Trade Equivalency and Assessment (TEA) process from the Ministry of Training, Colleges and Universities. The Program Coordinator was asked to confirm if a six-week wait time for the College to process TEA applications is the norm.

5.4 Enforcement Update

The Program Coordinator updated the Trade Board on the latest enforcement statistics. The Board asked if there is a role for enforcement in voluntary trades.

5.5 Communications Update

The Program Coordinator distributed copies of the Spring edition of the College's "Trades Today" magazine.

5.6 Exam Preparation Guide

The Program Coordinator told members the College has created an exam guidance manual for individuals preparing to write the Certificate of Qualification exam.

5.7 Academic Eligibility Requirements

The Program Coordinator advised the Trade Board on the upcoming consultation on academic entry requirements for apprenticeship programs in the trades. Board members discussed the entry requirement for their trade.

6. Divisional Board Update

6.1 Construction Divisional Board Update

The Program Coordinator provided copies of the minutes from the last Construction Divisional Board meeting.

7. Program Update

7.1 Trade Statistics

The Trade Board reviewed apprenticeship statistics pertaining to their trade from the College of Trades and the Ministry of Training, Colleges and Universities.

7.2 Fact Sheet

The Trade Board provided input into the creation of a Fact Sheet for the Terrazzo, Tile and Marble Setter Trade.

8. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board is scheduled for December 8, 2014.

9. Adjournment

ON A MOTION DULY MADE, SECONDED, AND CARRIED, the meeting was adjourned.

“Robert Roppa”

Robert Roppa, Chair

January 9, 2015

Date