



Minutes

Sheet Metal Worker Trade Board Meeting

May 14, 2015 at 8:30 a.m.
Local 285 Training Centre
234 Attwell Drive, Etobicoke, ON M9W 5B3

Trade Board Members in Attendance

Michail Laskis, Chair	Bradley Martin
Henry Vertolli, Vice-Chair	Denis Proulx
Timothy Fenton	Andrew Scanlon

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

None

Staff in Attendance

Joseph Pyringer, Program Coordinatorⁱ

1. Call to Order/Welcome

The Chair called the meeting to order and conducted a round of introductions for the benefit of the newly assigned Program Coordinator.

2. Approval of Agenda

ON A MOTION MADE BY T. Fenton, SECONDED BY H. Vertolli AND CARRIED, the agenda was approved as amended with the addition of "Election of Chair and Vice-Chair".

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION MADE BY H. Vertolli, SECONDED BY A. Scanlon AND CARRIED, the draft minutes of the Trade Board's February 4, 2015 meeting were approved as amended, by correcting the graph in Section 7.1 to read 308R and not 308C.

5. Trade Board Resolutions & Issues Update

The Trade Board discussed if the change in ratios had an impact on registration. It was decided that it is too early to tell due to other factors that have recently affected membership numbers, such as the downturn in jobs over the winter months. Statistics will continue to be monitored.

6. College of Trades Update

6.1 Draft March 4, 2015 Construction Divisional Board Minutes

Staff reviewed the draft minutes, and the Trade Board noted that tracking current ratios in the industry described in section 10 was seen as beneficial. The Trade Board indicated that Journey-person-to-Apprenticeship ratio data, which is current in each industry, will be important information for upcoming ratio reviews to ensure effective ratios are maintained for trades subject to ratios.

The Trade Board was concerned with section 15 of the draft minutes, because it was not stated that the Divisional Board needs to give rationales for standards, or parts of standards, which are not approved. It is also not clear if the Divisional Board could reject the entire standard, or only certain components of the document. The Trade Board agreed that if and when the Divisional Board reviews any given standards document, the Trade Board for that standard should be able to attend the Divisional Board meeting for discussion.

ON A MOTION MADE BY H. Vertolli, SECONDED BY A. Scanlon AND CARRIED, the Trade Board recommends that the Trade Board that represents a particular trade should be permitted to attend and act as a resource at any Divisional Board meeting at which that trade's Training Standard or Curriculum Standard is being reviewed. In addition, the Trade Board may select two Subject Matter Experts who participated in the Training Standard review, or two Instructors in the case of a Curriculum Standard review, to also attend the Divisional Board meeting as resources.

6.2 Compliance and Enforcement

An update on the current work of the Compliance and Enforcement Division was provided. Enforcement news items on the website were also reviewed. Between January and December 2014, 10,177 field inspections and compliance promotion visits were conducted across the province.

6.3 Training Standard (new format and sign-offs)

Staff discussed options for the chosen sign-off format. The Trade Board agreed to a format and agreed to continue to have the sign-off throughout the documents for each of the skills. The Trade Board stressed the importance of Apprentices keeping their logbook current. The Trade Board noted that there is a problem that some contractors do not cover the whole scope of the trade, and the Apprentice will not be able to get all the skills signed-off. The Trade Board also noted that there are practical in-school components for situations like these, where the instructors are competent in the skills which need to be performed, and therefore instructors should be able to sign-off on skills which have practical in-school components.

ON A MOTION MADE BY T. Fenton, SECONDED BY B. Martin AND CARRIED, the Trade Board recommends that if an Apprentice cannot gain particular skills in the workplace and the skill has a practical component in the in-school portion (for example "benchwork"), the instructor shall have the authority to sign-off on the skill if the Apprentice displays competency.

6.4 Communications Update/Trades Today

The Program Coordinator distributed the Spring 2015 edition of the College’s “Trades Today” news magazine.

7. Program Update

7.1 Count from May 3, 2015

	Active Apprentices	Active Journeyperson Candidates	Active Journeyperson
308A	1284	36	5991
308R	68	0	618

The Trade Board asked if the College is investigating what happened to Apprentices who had their memberships canceled on January 1, 2015 as it believes there would be value from understanding the outcome of those cancelations. The Trade Board also asked if the College can request data from the Ministry of Training, Colleges and Universities concerning the number of registered employers for 308A and 308R, and how many Journeypersons, Journeyperson Candidates and Apprentices they have?

The Trade Board also asked staff to request information on which level the Apprentice is currently at compared to their RTA (Registered Training Agreement) start date. The Trade Board believes this is important to know because if the Apprentice is taking too long to complete their apprenticeship, the reasons need to be investigated. Apprentices who take too long to complete restrict new Apprentices from entering into apprenticeships due to ratios.

7.2 Sheet Metal Worker Training Standard

The Trade Board will continue to request validation of the document.

7.3 Sheet Metal Worker Curriculum Standard

The Trade Board will be included in the validation process of this document and has requested to have Chris Walsh, Training Director for Sheet Metal Workers Local 285 Training Centre or his alternate attend the next meeting as a resource to present an update.

7.4 Sheet Metal Worker Editing Workshop

An editing item bank workshop will be held June 1-3, 2015 in Toronto to review items for the Red Seal exam.

8. Industry Update

8.1 Fact Sheets

Fact Sheets are designed to give a brief outline of a particular trade, including information about the duration of the apprenticeship program, admission requirements, etc. Staff will check if the previous Program Coordinator updated the Fact Sheet for 308A and 308R.

8.2 My Trades Journey

The Program Coordinator provided information about the www.mytradesjourney.ca website and discussed the importance of having Apprentices sign-up so they receive the survey information. The Trade Board agreed to request that Apprentices sign-up.

8.3 Dean Review

The Trade Board discussed information that the review will consider, such as trade overlap and enforcement issues.

8.4 Sheet Metal and Plate Metal

The Trade Board was asked to discuss the difference between sheet and plate metal, however the Trade Board requested more time to properly summarize this information.

9. Other Business

9.1 Election of Chair and Vice-Chair

H. Vertolli was elected Chair and B. Martin was elected Vice-Chair of the Trade Board.

9.2 Fundraising Event

There was a fundraising event on March 27, 2015 with Mr. Kevin Flynn, Minister of Labour, to help coordinate funding for the National Canadian Association of Women in Construction to help evaluate the roles of women in construction.

10. Next Scheduled Meeting

The Chair confirmed that the next meeting of the Trade Board has been scheduled for November 12, 2015 at 9:00 a.m. at a location to be determined.

11. Adjournment

The meeting adjourned.

”Michail Laskis

Michail Laskis, Chair

November 12, 2015

Date

i Recording Officer