



Minutes

Roofer

Trade Board Meeting

March 19, 2015 at 8:30 a.m.

Ontario Industrial Roofing Contractors Association
940 The East Mall, Suite 301, Boardroom
Etobicoke, ON, M9B 6J7

Trade Board Members in Attendance

Dan Schmidt, Chair
Jose Manso, Vice-Chair

Paul Graveline
Gordon Sproule

Trade Board Members not in Attendance

Michael Smail

Resource Persons/Guests in Attendance

Tony Dean, Reviewer, Dean Review
Samantha Anderson, Project Director, Dean Review
Don Marks, Executive Director, Ontario Industrial Roofing Contractors Association

Staff in Attendance

Dev Baichan, Program Coordinator, Standardsⁱ

1. Call to Order/Welcome

The Chair called the meeting to order at 8:45 a.m. The Program Coordinator officially welcomed the Trade Board.

2. Approval of Agenda

ON A MOTION MADE BY P. Graveline, SECONDED BY J. Manso AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

The Program Coordinator briefed the Trade Board on the terms regarding conflict of interest as stated in the Trade Board Orientation Manual. No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY G. Sproule, SECONDED BY P. Graveline AND CARRIED the draft minutes of the Trade Board's September 25, 2014 meeting were approved as tabled.

5. Roofer – Apprenticeship Training Standard Review

The Program Coordinator briefed the Trade Board on the status of the draft Roofer Apprenticeship Training Standard and informed them of the revisions of the Working Group. The Trade Board reviewed and further amended the draft Training Standard. The Program Coordinator advised of next steps of the internal approval process at the Ontario College of Trades (OCOT).

6. Tony Dean Review

6.1 Update on Written Submissions

The Program Coordinator provided an update regarding the Dean Review. The Trade Board reviewed the Terms of Reference for the Dean Review and viewed the Dean Review website prior to the meeting with Mr. Dean.

6.2 Meeting with Tony Dean

T. Dean met with the Trade Board and discussed his ongoing review of the College's scopes of practice and trade classification review process. Questions from the Trade Board included timing and parameters of his review.

7. Trade Board Resolutions and Issues update

7.1 Construction Divisional Board Update

The Program Coordinator advised that the Construction Divisional Board met on March 4, 2015.

7.3 Trade Fact Sheets

The Program Coordinator displayed the earnwhileyoulearn.ca website and advised that the College will be developing new trade Fact Sheets – one-page resources that serve as an introductory piece to the trade. The Fact Sheets will be used primarily by high school students, youth, and people looking to enter a career within the skilled trades. The Trade Board commended the College on the development of these products and in its effort to continue to fulfil its mandate of promoting the skilled trades to youth. The Trade Board suggests that the College incorporate links and information to employability factors and essential skills for the trades.

8. College of Trades Updates

8.1 Registrar's Reports

The Program Coordinator distributed the September/October 2014 and the November/December 2014 reports. The Trade Board reviewed the documents which led to a further discussion around the College's communications and enforcement strategies.

Industrial Divisional Board Update

The Program Coordinator advised that the Industrial Divisional Board met on June 10, 2015.

8.2 Compliance and Enforcement

The Trade Board was updated on the College's Compliance and Enforcement activities for the 2014 calendar year.

8.3 Trades Today Magazine

The Program Coordinator distributed the Fall 2014 Trades Today Magazine and advised that extra copies can be attained from the College.

9. Program Update

The Program Coordinator provided up-to-date OCOT membership statistics as of March 3, 2015.

10. Next Scheduled Meeting/Event

The Trade Board is next scheduled to meet on September 30, 2015.

11. Adjournment

ON A MOTION MADE BY G. Sproule, SECONDED BY J. Manso AND CARRIED, the meeting adjourned.

“Dan Schmidt” _____

Dan Schmidt, Chair

October 23, 2015 _____

Date

ⁱ Recording Officer