



Minutes

Powerline Technician Trade Board Meeting

October 8, 2015 at 9:00 a.m.
Centre for Health and Safety Innovation, Smart Room L
5110 Creekbank Road
Mississauga, ON, L4W 0A1

Trade Board Members in Attendance

Jodi Engel, Chair

Dennis Smith, Vice-Chair

Colm Maher

Steve McClinchey

John Wabb

Trade Board Members not in Attendance

Frank Heerkens

Resource Persons/Guests in Attendance

None

Staff in Attendance

Dev Baichan, Program Coordinator, Standards Departmentⁱ

1. Call to Order/Welcome

The Chair called the meeting to order at 9:45 a.m. and welcomed the Trade Board members.

2. Approval of Agenda

ON A MOTION MADE BY S. McClinchey, SECONDED BY D. Smith AND CARRIED, the agenda was approved as tabled.

3. Conflict of Interest

The Program Coordinator briefed the Trade Board on the conflict of interest guidelines as stated in the Trade Board Orientation Manual. No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY C. Maher, SECONDED BY J. Engel AND CARRIED the draft minutes of the Trade Board's June 19, 2015 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

5.1 Apprenticeship Completion

The Program Coordinator shared the response letter received from the Ministry of Training, Colleges and Universities (MTCU) regarding the Trade Board’s letter regarding apprenticeship completion in the Powerline Technician trade. The response letter confirmed that the following three options are accepted by MTCU regarding former TQAA trades for the purposes of determining Apprenticeship Completion:

1. a written statement confirming both hours completion and skills competency; **or**
2. a signed-off Apprentice Completion Form and Skill Set Completion for Sponsors form from the training standard; **or**
3. a training standard with every skill set or training unit with mandatory skills in the training standard signed off by a sponsor of record, and a letter from the sponsor confirming the hours completed. If it is not the completion sponsor signing off the training standard, then the completion sponsor must confirm his or her agreement with the previous sign-offs in writing by either using the Skill Set Completion for Sponsors form or by including a statement in the hours letter.

5.2 Municipal Electrical Association Reciprocal Insurance Exchange – MEARIE Certificate

C. Maher informed the Trade Board of the recent updates/revisions to the MEARIE certificate and mentioned that he will continue to be in contact with the MEARIE Group and will continue to provide updates on the implementation of changes.

6. Program Update

6.1 Training Standard Update

The Program Coordinator informed the Trade Board of the next steps in the development process of the Training Standard for the Powerline Technician trade. At the request of the Trade Board, the Chair was asked to arrange a webinar for the Trade Board to discuss elements of the Training Standard in order to finalize the document. The webinar is scheduled for October 30, 2015 at 11:00 a.m.

6.2 Curriculum Update

The Program Coordinator advised that the Curriculum Standard for the Powerline Technician trade is up for renewal and that the College has allocated resources for the development of this product. The Trade Board supports the development of a new Curriculum Standard. The Program Coordinator advised that the first workshop will be held in late-2015 with the remainder of the work to be completed in 2016.

6.3 Trade Fact Sheets

The Program Coordinator displayed the Earnwhileyoulearn.ca website and advised the Trade Board where to access the new Trade Fact Sheets – a one-page resource that serves as an introductory piece to various trades. The Fact Sheets will be used primarily by high school students, youth, and people looking to enter a career in the skilled trades.

6.4 Trade Count as of September 7, 2015

	Active Apprentices	Active Journeyperson Candidates	Active Journeypersons	Trades Persons
434A	1021	53	361	2

6.5 Red Seal Endorsement – RSE

The Program Coordinator informed the Trade Board of the new RSE acronym, an enhancement to a journeyperson’s professional title, representing his/her successful achievement of obtaining the Red Seal endorsement in his/her given Red Seal trade. It recognizes the knowledge, skills and experience of the journeyperson.

7. College of Trades Updates

7.1 Construction Divisional Board Update

The Program Coordinator displayed and reviewed the draft minutes of the Construction Divisional Board’s June 22, 2015 meeting.

7.3 Registrar’s Report

The Program Coordinator distributed the Registrar’s Report for the second quarter of 2015. The Trade Board reviewed the document which led to a discussion around the College’s newly developed Trade Fact Sheets and the youth microsite (earnwhileyoulearn.ca).

8. Next Scheduled Meeting/Event

The Trade Board is next scheduled to meet in early 2016 on a date to be selected. The Trade Board will participate in a webinar on October 30, 2015 to further discuss elements of the draft Training Standard.

9. Adjournment

ON A MOTION MADE BY S. McClinchey, SECONDED BY D. Smith, AND CARRIED, the meeting adjourned.

“Jodi Engel”

Jodi Engel, Chair

May 25, 2016

Date

Recording Officer