



Minutes

Network Cabling Specialist Trade Board Meeting

October 30, 2015 at 9:00 a.m.
IBEW Construction Council of Ontario
61 International Blvd
Etobicoke, ON, M9W 6K4

Trade Board Members in Attendance

John Hogan, Chair
Peter Olders, Vice-Chair
Derek Andreoff
James Stewart

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

Rob Brewer, Chair, Service Divisional Board

Staff in Attendance

Joseph Pyringer, Program Coordinatorⁱ

1. Call to Order/Welcome

Chair called the meeting to order and welcomed the Trade Board members and R. Brewer.

2. Approval of Agenda

ON A MOTION MADE BY J. Hogan, SECONDED BY P. Olders AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

No conflicts of interest were declared.

4. Approval of Previous Minutes

ON A MOTION DULY MADE BY J. Hogan, SECONDED BY P. Olders AND CARRIED, the draft minutes of the Trade Board's June 12, 2015 meeting were approved as tabled.

5. Trade Board Resolutions & Issues Update

- 5.1 The Trade Board discussed items of concern with R. Brewer, including the previous resolution requesting that the Trade Board to move from the Service Sector to the Construction Sector.
- 5.2 The Trade Board agreed to table a previous resolution requesting to change from the Service Sector to the Construction Sector. The Trade Board will decide at a later date whether it would like to proceed with this motion or not.
- 5.3 The Trade Board reiterated the fact that they need to have a way to communicate with the Network Cabling Specialist members of the College and those working in the trade who are not members. R. Brewer advised the Trade Board to communicate its concerns by making formal resolutions at meetings which will then proceed through the College's regular channels, and also suggested that the Trade Board is welcome to write to him directly outlining their concerns.

6. College of Trades Update

6.1 Draft Service Divisional Board Minutes

R. Brewer reviewed the draft minutes of the June 23, 2015 Service Divisional Board meeting. He advised that, starting in 2016, newly issued College Certificates of Qualifications (CofQs) will now have expiry dates. Those who previously had CofQs without a date will have their CofQ re-issued. He also explained that the College is exploring ways in which voluntary trades workers who hold a 'lifetime' Ministry-issued CofQ will not lose them if they decide to join the College and may have a solution within the next year.

6.2 Exam Preparation Guide

Staff presented the new version (version 2) of the Exam Preparation Guide which is now on the Ontario College of Trades website.

R. Brewer excused himself from the meeting and the Chair thanked him for attending.

6.3 Program Evaluation Process

Staff presented the new Program Evaluation Process developed by the College and recently approved by the Board of Governors.

6.4 Registrar's Report – Q2 and Q3 2015

Staff reviewed the second and third quarter 2015 Registrar's Reports.

6.5 Communications and Marketing

Staff presented two recently produced College videos, one titled 'Tune In, Trade Up', the other titled 'Veterans and Skilled Trades', both available online. Staff also presented the new College brochure titled "Discover Ontario's Skilled Trades".

6.6 Compliance and Enforcement

Staff provided Compliance and Enforcement statistics for January-September 2015.

7. Program Update

7.1 Trade Statistics

Staff briefed the Trade Board on trade counts, Registered Training Agreement (RTA) registrations, and exam pass/fail statistics for the Network Cabling Specialist trade as of October 1, 2015.

7.2 New Trade Fact Sheet

Staff presented the new trade Fact Sheet for Network Cabling Specialist.

7.3 Proposed Sector Change

The Trade Board has decided to postpone discussion of this matter until further notice.

8. Industry Update

8.1 Dean Review

Staff advised that there have been no further updates on the Dean Review website since the August 2015 update. The final recommendations have not been released to date, but should be released soon.

8.2 Pathway to Apprenticeship Program

Staff reviewed the information on the Pathway to Apprenticeship program which is a joint project between the College and the Higher Education Quality Council of Ontario (HEQCO). This project will support the development of a resource for prospective Apprentices who are between the stages of considering apprenticeship and those already engaged in apprenticeship. This resource will be directed primarily towards youth who have decided to become Apprentices and are looking for more detailed guidance on next steps.

8.3 “It’s Your Job...Prevention Starts Here” 2016 Video Contest (Ministry of Labour)

Staff reviewed the information from the Ministry of Labour on the 2016 Video Contest, “It’s Your Job...Prevention Starts Here”.

8.4 Member Communication by LinkedIn

A member of the Trade Board has created a LinkedIn page for the Network Cabling Specialist trade, and the Trade Board considered the benefits of communicating with members through LinkedIn. The group currently has 25 members who share information on trade issues. The Trade Board discussed ways to have more people who work in the Network Cabling Specialist trade participate.

9. Other Business

9.1 Canada National Apprenticeship Survey

Staff reported on the new Canada National Apprenticeship Survey available on the Statistics Canada website.

9.2 The Chair described recent discussions with the College with respect to obtaining contact information for those in the Network Cabling Specialist trade. R. Brewer supported the Trade Board’s request to communicate with the Network Cabling Specialist members of the College, provided that the contact information is used for Trade Board information and communication purposes only.

ON A MOTION DULY MADE BY J. Hogan, SECONDED BY J. Steward AND CARRIED, in order to promote the further development of the Network Cabling Specialist trade, the Trade Board recommends that the College requests from the Ministry of Training, Colleges and Universities the contact information of lifetime CofQ holders in the Network Cabling Specialist trade in order for the Trade Board to communicate with these workers through the College’s communication

process.

- 9.3** The Trade Board has discussed the promotion of the Network Cabling Specialist trade with the Communications and Marketing department at the College. The Trade Board has requested that an article on the trade be included in the College’s Trades Today magazine.

ON A MOTION DULY MADE BY J. Hogan, SECONDED BY P. Olders AND CARRIED, the Trade Board recommends that the College allows the Network Cabling Specialist Trade Board to send out communication messaging to all College classes of the NCS trade through the College’s communication process.

ON A MOTION DULY MADE BY J. Hogan, SECONDED BY D. Andreoff AND CARRIED, the Trade Board recommends that the email addresses for the four sectors, Service, Construction, Industrial and Motive Power, be listed on the contacts page of the College’s website and on the ‘Trades in Ontario’ page to help facilitate the communication of members and non-members with their respective Trade Board. In addition, users should be requested to use the specific trade name or Trade Board name in the subject line of their emails.

10. Next Scheduled Meeting

The Chair confirmed that the next meeting of the Trade Board is scheduled for March 4, 2016 at 9:00 a.m.

11. In Camera

In-camera session was not required.

12. Adjournment

The meeting was adjourned.

“John Hogan”

John Hogan, Chair

April 8, 2016

Date

ⁱ Recording Officer