



Minutes

Motorcycle, Marine, Small Engine and Turf Technician Trade Board Meeting

April 17, 2014 at 9:30 a.m.
Centennial College, Ashtonbee Campus
75 Ashtonbee Road, 1st Floor, Room C 123
Toronto, ON, M1L 4N4

Trade Board Members in Attendance

Dave Shepherd, Chair
Dave Brown
Brent Folco
Peter Kaufhold

Alessandro Mancino
Scott Szollos
Sue Warren
Warren Wybenga

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

Roy King, Centennial College

Staff in Attendance

Alice Power, Program Coordinator

1. Call to Order/Welcome

The Chair welcomed the Trade Board members and R. King.

2. Approval of Agenda

ON A MOTION MADE BY W. Wybenga, SECONDED D. Brown AND CARRIED, the agenda was approved with the addition of "Fact Sheets" and "Legal Interpretation Principles on overlapping Scope of Practices".

3. Conflict of Interest

No conflicts were declared.

4. Previous Minutes

ON a MOTION DULY MADE BY D. Brown, SECONDED BY S. Warren AND CARRIED, the draft minutes of the Trade Board's January 23, 2014 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

5.1 Red Seal Process

Marine Service Technician is interested in pursuing Red Seal designation. The criteria for entry into the Red Seal program is that there needs to be 5 provinces offering apprenticeship programs in that trade and with an average of 500 apprentices throughout the country.

The Ellis chart on the Red Seal Web site identifies several provinces that offer a marine service/equipment technician program under different program names. The College of Trades, through the Interprovincial Standard and Examination Committee (ISEC), has asked provinces to compare Ontario's Marine Equipment Technician program with the program they run to determine similarities. The Program Coordinator will keep the Board informed of the progress.

5.2 Power Sports – Letter to Industry

A draft letter to be sent to power sports dealers was read to the Board. It was agreed that the draft would be sent to the members for comment.

The Board discussed power sports (all-terrain vehicles (ATV), snowmobiles, personal watercraft (PWC) and whether the technologies fit into the existing apprenticeship programs/curriculum or whether there should be a new apprenticeship program. It was mentioned that snowmobiles and PWC have more diverse technologies than ATVs or motorcycles. However, members agreed that many of the engine components in this equipment are similar to motorcycles.

The Trade Board also agreed that product-specific training should be left to the manufacturers and it was emphasized that apprenticeship programs should provide foundational skills.

Members will be sent the apprenticeship training standard and curriculum for Motorcycle and Small Engine and Marine Engine Technician to determine whether the fundamental skills and theory required by power sports technicians are covered by the existing training standards and/or identify gaps.

S. Szollos agreed to take the lead on this project and prepare a comparison chart.

5.3 Performing Motorcycle Safeties

It was confirmed that the current Ministry of Transportation, Department of Highways regulation O. Reg. 80/11, s. 14 allows Automobile Service Technicians (AST 310S) to perform safety inspections on motorcycles. Historically, this was allowed due to the limited access to Motorcycle Technicians in northern Ontario. Members agreed that the breadth of the inspection requirements on the motorcycle is not within the scope of practice and training of an AST. It was agreed that public safety is of paramount concern when it comes to motorcycle repair and inspection. The Board agreed that public safety trumps accessibility.

ON A MOTION DULY MOVED by S. Szollos, SECONDED BY P. Kaufhold, and CARRIED the Trade Board recommends that safety inspections on motorcycles should only be performed by a licensed Motorcycle Technician (310 G).

6. College of Trades Update

6.1 The Registrar's Report

The Registrar's Report was reviewed and discussed by Trade Board members. The roles of the Fitness to Practise, Discipline and Complaints Committees were discussed.

6.2 Deemed Apprentices

Members were informed that the College employed various methods of communication (letters, emails and automated telephone calls) to reach deemed apprentices to ensure that they were aware of the requirement to pay a membership fee to the Ontario College of Trades by April 8, 2014.

6.3 Membership

The department continues to make changes to the operation to improve customer service. Several changes in how the College communicates to expiring members, including to deemed apprentices, were made to ensure that they are receiving information from the College.

The Trade Board was informed about the reinstatement fee required if a member does not pay within the required time frame. If however, an individual proactively calls the College and puts their membership on hold, or cancels within the 60-day time period, they will not be subject to a reinstatement fee if in the future they want to reinstate their membership.

A new affinity/benefits program is being offered by the College, including individual and commercial insurance. The College is also actively investigating other potential vendors to add to the program offerings.

6.4 Enforcement Update

A report on the current work of the Compliance and Enforcement Division for the period of May 2013 to March 2014 was provided. It was noted that some enforcement statistics are available on the College website. There are currently 41 Enforcement Officers and 2 Court Officers; 5,947 field inspections and compliance promotion visits were conducted across the province; and 3,376 of the field visits were in the Motive Power sector.

6.5 Communications & Marketing Update

A brief overview of the College's communication and marketing activities was provided. It was noted that the website continues to evolve and new information is continually being added. The new quarterly newsletter, Trades Today, has been well received by members. The Communications and Marketing division is interested in receiving content ideas and stories from members.

The College is continuing efforts to target youth as well on underrepresented groups such as women and new Canadians, to encourage them to consider a career in the trades.

6.6 Trade Equivalency Assessment

Credential validation was taken over from the Ministry of Training, College and Universities (MTCU) on April 9, 2014. The College's new Trade Equivalency Assessments (TEA) process was introduced to the Trade Board.

6.7 Legal Interpretation Principles on Overlapping Scope of Practices

The Trade Board was provided with a brief overview of the Legal Interpretation Principles on Overlapping Scope of Practices.

7. Divisional Board Update

The Motive Power Divisional Board minutes from last meeting will be sent to the Board.

8. Program Update

The Program Coordinator provided the Trade Board with recent apprentice statistics.

Small Engine Certificate of Qualification Examination

The Trade Board agreed that the revision of the training standards and examination for Small Engine Technician should be put on hold pending the outcome of the discussion regarding the place for power sports in the trade/sector.

Fact Sheets

The MTCU Fact sheets for the trades of Motorcycle Technician and Marine Equipment Technician were provided to the Trade Board. Members of the Trade Board agreed to review the description of their respective trade. Any comments or suggestions for edits are to be sent to the Program Coordinator.

EI Reference Codes

As of January 1, 2014, Employment Insurance (EI) reference codes will be included in the Offer of Classroom Training that is sent by MTCU to Ontario apprentices attending full-time, in-school training. Only apprentices who are participating in full-time (block) classroom training will receive an EI reference code.

9. Colleges of Applied Arts and Technology (CAAT) Update

Georgian College

The Georgian College report will be provided via email to the Trade Board.

Centennial College

The Centennial College report will be provided via email to the Trade Board.

10. Next Scheduled Meeting/Event

The next meeting is August 28, 2014.

11. Adjournment

The meeting was adjourned.

“Dave Shepherd”

Dave Shepherd, Chair

August 28, 2014

Date