



Minutes

Instrumentation and Control Technician Trade Board Meeting

September 23, 2016 at 8:30 a.m.

Ontario College of Trades
Room 601, 655 Bay Street
Toronto, ON, M5G 2K4

Trade Board Members in Attendance

Dan Bryck, Chair

Harold Gruneberg

Charles Rittner, Vice-Chair

Brian Perreault

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

None

Staff in Attendance

Ricardo Paniagua, Program Coordinatorⁱ

1. Call to Order/Welcome

The Chair called the meeting to order.

2. Approval of Agenda

ON A MOTION MADE BY H. Gruneberg, SECONDED BY B. Perreault AND CARRIED, the agenda was approved as tabled.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION MADE BY C. Rittner, SECONDED BY H. Gruneberg AND CARRIED, the draft minutes of the Trade Board's April 8, 2016 meeting were approved.

5. Update on Trade Board Resolutions & Issues

5.1 Trade Reclassification Review Request

The Trade Board reviewed the Trade Classification Review letters that will be attached to the Trade Board’s previous resolution to initiate the reclassification process of this trade from Voluntary to Compulsory status. A few changes will be made to these documents so they can be signed by the Chair of the Trade Board upon agreement of the entire Trade Board.

5.2 Transfer of the Regulatory and Administrative Oversight of the Ontario College of Trades to the Ministry of Labour

The Trade Board was informed that the Government of Ontario has decided that the regulatory and administrative oversight of the Ontario College of Trades (College) will be transferred from the Ministry of Advanced Education and Skills Development (MAESD) to the Ministry of Labour (MOL). As outlined in a letter sent to College stakeholders from the Ministry of Labour, this change will not have an impact on the day-to-day operations of the College. The College will be undertaking its functions on a business-as-usual basis with no impact on College staff or members and will continue to serve its members and protect the public interest through its compliance and enforcement activities. The College looks forward to working with MOL as it fulfills its mandate to regulate and promote the skilled trades in Ontario.

6. Red Seal Commitments

6.1 Instrumentation and Control Technician Curriculum Standard

The Trade Board was informed of the work done to update the Instrumentation and Control Technician trade’s Curriculum Standard and the status of this work. The Trade Board will review the approved document prior to its next Trade Board meeting and approve it as needed.

7. College of Trades Update

7.1 Communications & Marketing Update

The Program Coordinator provided an update on the current work performed by the Communications & Marketing Department in the development a Job Bank for members of the College known as ‘Hire with Confidence’ and encouraged the Trade Board to promote it: <http://www.hirewithconfidence.ca/>

7.2 Compliance & Enforcement Update

An update on the current work of the Compliance and Enforcement Division was provided. The Program Coordinator described some of the work that the Division is performing. He also advised that between January 1 and July 31, 2016, 8,739 field inspections and compliance promotion visits were conducted across the province.

8. Program Update

8.1 Trade Statistics

The Program Coordinator provided an overview of trade statistics as of April 1, 2016:

447A	Instrumentation and Control Technician	Total	Apprentice	Journey person Candidates	Journey person	Tradesperson
		734	422	15	280	17

8.2 Industrial Divisional Board Update

The Program Coordinator distributed the draft minutes of the May 26, 2016 Industrial Divisional Board meeting.

9. Next Scheduled Meeting/Event

The next Trade Board meeting has been tentatively scheduled for January 27, 2017.

10. Adjournment

The meeting adjourned at 3:00 p.m.

“Dan Bryck”

Dan Bryck, Chair

February 24, 2017

Date

i Recording Officer