



Minutes

Instrumentation and Control Technician Trade Board Meeting

April 8, 2016 at 8:30a.m.
Ontario College of Trades
Room 601, 655 Bay Street
Toronto, ON, M5G 2K4

Trade Board Members in Attendance

Dan Bryck, Chair

Charles Rittner, Vice-Chair

Harold Gruneberg

Brian Perreault

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

None

Staff in Attendance

Ricardo Paniagua, Program Coordinatorⁱ

1. Call to Order/Welcome

The Chair called the meeting to order.

2. Approval of Agenda

ON A MOTION MADE BY D. Bryck, SECONDED BY C. Rittner AND CARRIED, the agenda was approved as tabled.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION MADE BY C. Rittner, SECONDED BY H. Gruneberg AND CARRIED, the draft minutes of the Trade Board's October 20th, 2015 meeting were approved.

5. Update on Trade Board Resolutions & Issues

5.1 Trade Reclassification Review Resolution

ON A MOTION MADE BY D. Bryck, SECONDED BY H. Gruneberg AND CARRIED, the Trade Board resolves to submit its application for the reclassification of this trade from Voluntary to Compulsory status.

5.2 Practical Exam Resolution

ON A MOTION MADE BY H. Gruneberg, SECONDED BY B. Perreault AND CARRIED, the Trade Board resolves to initiate the process to have a Practical Exam as a pre-requirement for anyone attempting to write his/her Certificate of Qualification examination in the province of Ontario.

5.2 Dean Review: Trade Classification/Reclassification Review Resolution

ON A MOTION DULY MADE BY the entire Trade Board AND CARRIED, the Trade Board recommends that the Ontario College of Trades and the Ministry of Training, Colleges and Universities prioritize the engagement of stakeholders and industry prior to making any final decision on the applicable steps of the trade classification/reclassification review process. The Trade Board is concerned that current recommendations appear to be not clear enough and might oversee the importance of any trade given the minimal participation of tradespersons during the review process.

6. Red Seal Commitments

6.1 Instrumentation and Control Technician Training Standard Approval

ON A MOTION DULY MADE BY the entire Trade Board AND CARRIED, the Trade Board resolves to approve the latest version of the Instrumentation and Control Technician Training Standard.

7. College of Trades Update

7.1 Communications & Marketing Update

The Program Coordinator provided an update on the current work performed by the Communications & Marketing Department in the development a Job Bank for members of the College known as ‘Hire with Confidence’ and encouraged the Trade Board to promote it: <http://www.hirewithconfidence.ca/>

7.2 Compliance & Enforcement Update

An update on the current work of the Compliance and Enforcement Division was provided. The Program Coordinator described some of the work that the Division is performing. He also advised that between January 1, 2015 and December 30, 2015, 11,376 field inspections and compliance promotion visits were conducted across the province.

8. Program Update

8.1 Trade Statistics

The Program Coordinator provided an overview of current trade statistics as of April 1, 2016:

447A	Instrumentation and Control Technician	Total	Apprentice	Journey person Candidates	Journey person	Tradesperson
		750	460	24	255	11

8.2 Industrial Divisional Board Update

The Program Coordinator distributed the draft minutes of the November 13, 2015 Industrial Divisional Board meeting.

9. Next Scheduled Meeting/Event

The next Trade Board meeting has been tentatively scheduled for September 23, 2016.

10. Adjournment

The meeting adjourned at 3:00 p.m.

"Dan Bryck"

Dan Bryck, Chair

September 23, 2016

Date

Recording Officer