



# Minutes

## Industrial Mechanic Millwright Trade Board Meeting

June 16, 2014 at 9:30 a.m.  
Matcom Industrial Installations Inc.  
1531 Creditstone Road  
Vaughan, ON, L4K 5V6

### Trade Board Members in Attendance

Dave Rampersad, Chair  
Shawn Brellisford  
Michael Hahn

Leon Feng  
David Kavanagh

### Trade Board Members not in Attendance

Randy Lee  
Garwin Pitman

Michael Robson, Vice-Chair

### Resource Persons/Guests in Attendance

Bob Low, Director of Human Resources, Matcom  
Industrial Installations, Inc.

### Staff in Attendance

Leah Tussman, Program Coordinator

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#### 1. Call to Order/Welcome

The Chair called the meeting to order at 9:30 a.m.

#### 2. Approval of Agenda

**ON A MOTION MADE BY M. HAHN, SECONDED BY D. KAVANAGH AND CARRIED**, the agenda was approved as circulated.

#### 3. Conflict of Interest

No conflicts of interest were declared.

#### 4. Previous Minutes

**ON A MOTION DULY MADE BY D. KAVANAGH, SECONDED BY S. BRELLISFORD AND CARRIED**, the draft minutes of the Trade Board's March 14, 2014 meeting were approved as tabled.

## **5. Update on Trade Board Resolutions & Issues**

The Program Coordinator confirmed with the Trade Board members that a submission for the Construction Millwright Trade Classification Review had been submitted on behalf of the Industrial Mechanic Millwright (IMM) Trade Board.

At its last meeting, the Trade Board requested clarification about the transition from the Apprentices Class to the Journeyperson Candidates Class. The Program Coordinator advised that once an apprentice has finished with their schooling and submitted their signed off hours/sign-offs from their employer to their local Ministry of Training, Colleges and Universities (MTCU) office, MTCU will close off the apprenticeship file as completed and a Journeypersons Candidate folder is automatically created. This will appear in the College's system and on the Public Register within 24-48 hours of completed hours/sign-offs being submitted to MTCU. MTCU will then send the individual a letter to advise that they have Journeypersons Candidate Class status for one year.

Finally, the Trade Board discussed the resolution from the last meeting where the Trade Board agreed that proof of 2,000 hours is adequate to allow a 433A/426A (C of Q) holder to challenge the alternate C of Q exam. However, the language outlining the criteria for construction or industrial work must be mutually agreed upon by the Industrial Mechanic Millwrights and the Construction Millwrights. The Trade Board would like to defer any discussions about exam challengers between the two trades until the similarities between the trades are analyzed and reviewed through the Industrial Divisional Board's program evaluation plan initiative. The Trade Board's rationale is that there are several trades that are very similar in scope.

## **6. College of Trades Update**

### **6.1 Member Services**

The Trade Board reviewed the Member Services update from the April 29, 2014 Registrar's Report. The Program Coordinator updated the Trade Board members on the College's efforts to ensure that deemed apprentices have successfully renewed their memberships with the College. These efforts included increased call centre hours, online and automated payment systems and targeted mail-outs and telephone messages to these members. The Trade Board members expressed concerns over information sharing between MTCU and the College with respect to mailing addresses for deemed apprentices.

Trade Board members were briefed that as the first step in the membership affinity program, the College has partnered with Breckles Insurance to offer personal and commercial policies through Novex and Intact at group discounted rates. These plans became available in March 2014.

### **6.2 Ratio Reviews**

The Program Coordinator advised the Trade Board that the new ratio regulation, O. Reg 104/14 'Ratios of Journeypersons to Apprentices', came into effect on April 14, 2014. All trades with a prescribed ratio are included in this new regulation.

Trade Board members received a demonstration on how to access the regulation on the College's website as well as where to locate helpful information about ratios on the website and Frequently Asked Questions (FAQs) about ratios.

### **6.3 Trade Classification Reviews**

The Program Coordinator advised the Trade Board that the Review Panel released its decision on the Sprinkler Fire Protection Installer (SFPI) Trade Classification Review on April 23, 2014. The result, in a 2-1 split decision, was that the trade should be re-classified as a compulsory trade. The Program Coordinator showed the Trade Board members where to locate the Review Panel's decision on the College's website.

The Program Coordinator provided the Trade Board members with an update on the status of the Construction Millwright and Construction Boilermaker Trade Classification Reviews.

### **6.4 Academic Entry Requirements**

The Program Coordinator updated the Trade Board members on the upcoming consultation on Academic Entry Requirements for the 156 trades under the *Ontario College of Trades and Apprenticeship Act, 2009*. The Trade Board members discussed the academic entry requirement for Industrial Mechanic Millwright, Packaging Machine Mechanic and Bearings Mechanic, which have traditionally been Grade 12.

### **6.5 Communications Update**

The Program Coordinator distributed the Spring 2014 edition of "Trades Today" to the Trade Board members. She advised the Trade Board members that the College has been actively promoting its consumer protection role and the value of a career in the skilled trades through radio ads on stations across Ontario and print ads and articles in local newspapers and industry publications. The Trade Board members were impressed by the "Trades Today" magazine and suggested it be sent to all members.

### **6.6 Enforcement Update**

The Program Coordinator shared enforcement statistics from May 2013 to the end of March 2014. Trade Board members received a demonstration of where to locate the Public Advisories on the College's website. The Public Advisories provide information on violations of the *Ontario College of Trades and Apprenticeship Act, 2009*.

The Trade Board members expressed interest in inviting Bob Onyschuk, Director of Compliance and Enforcement at the College, to the next Trade Board meeting.

## **7. Program Update**

### **7.1 Apprenticeship Trade Statistics**

The Program Coordinator provided College membership statistics for the Industrial Mechanic Millwright, Bearings Mechanic and Packaging Machine Mechanic trades as of June 13, 2014. She also provided the Trade Board members with apprenticeship statistics for the trades for the fourth quarter of 2013-2014 from MTCU.

### **7.2 Update on Industrial Divisional Board Meeting**

The Program Coordinator advised that the Industrial Divisional Board met on May 7, 2014. The Program Coordinator agreed to forward a draft copy of the minutes of the Industrial Divisional Board meeting once they are available. She also showed the Trade Board members where to access the Divisional Board meeting minutes on the College's website.

The minutes of the February 5, 2014 and April 4, 2014 Industrial Divisional Board meetings were distributed and the Trade Board members discussed the *Strengthening the Red Seal* initiative.

**7.3 IMM Curriculum Development Advisory Committee (CDAC)**

The Program Coordinator informed the Trade Board members that the IMM CDAC met in Oakville on May 9, 2014. At that meeting, she made a presentation on the Ontario College of Trades and introduced the members to the College’s website.

**8. Next Scheduled Meeting/Event**

The Trade Board confirmed that its next meeting is scheduled for October 3, 2014.

**9. Adjournment**

**ON A MOTION DULY MADE BY D. KAVANAGH, SECONDED BY L. FENG AND CARRIED**, the meeting was adjourned.

“Dave Rampersad”  
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Dave Rampersad, Chair

October 3, 2014  
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Date