



Minutes

Industrial Mechanic Millwright Trade Board Meeting

February 13, 2015 at 9:30 a.m.
Ontario College of Trades
Room 602, 655 Bay Street
Toronto, ON, M5G 2K4

Trade Board Members in Attendance

Dave Rampersad, Chair
Leon Feng
Michael Hahn

David Kavanagh
Randy Lee
Garwin Pitman

Trade Board Members not in Attendance

Shawn Brellisford
Michael Robson

Staff in Attendance

Craig McCarten, Program Coordinator
Rottena Sparks, Program Coordinatorⁱ

1. Call to Order/Welcome

The Chair called the meeting to order at 9:30 a.m.

2. Approval of Agenda

ON A MOTION MADE BY M. HAHN, SECONDED BY D. KAVANAUGH AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY D. KAVANAUGH, SECONDED BY M. HAHN AND CARRIED, the draft minutes of the Trade Board's October 3, 2014 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

There were no outstanding resolutions at this time. The Trade Board expressed concern with the timeliness of appointments and reappointments of Trade Board members. **ON A MOTION DULY**

MADE BY M. HAHN, SECONDED BY G. PITMAN AND CARRIED, the Trade Board recommends to the Ontario College of Trades Appointments Council that any re-appointment of a Trade Board member should include prior consultation with the current Trade Board members as well as the College's Program Coordinator of the relevant Trade Board.

6. College of Trades Update

6.1 Member Services

Staff provided an update on College membership statistics. Staff also advised that based on feedback from the membership, new style wall certificates will be issued to new Certificate of Qualification holders. The new certificate will now be printed in "landscape" instead of "portrait" format. **ON A MOTION DULY MADE BY G. PITMAN, SECONDED BY R. LEE AND CARRIED**, the Trade Board recommends that the date of issue be included on a member's current card or a secondary card.

6.3 Trade Classification Reviews

The Program Coordinator advised that on February 2, 2015 the regulation allowing for a two-year implementation plan for the re-classification of the Sprinkler and Fire Protection Installer trade from voluntary to compulsory membership in the College took effect. Part of the implementation plan is to provide for 'grandparenting' of certain individuals currently practicing the trade — namely, an exemption from the Certificate of Qualification (CofQ) exam for the trade will be available to qualified candidates during the first year of the two-year implementation period. The exam exemption will apply to individuals who are engaging in the work of the Sprinkler and Fire Protection Installer trade who do not have a CofQ in the trade, but who have a Certificate of Apprenticeship (CofA) in the trade or who have qualifications and experience that are equivalent to a CofA in the trade. On February 2, 2017, the trade will become compulsory.

6.4 Enforcement Update

Staff provided an update on Compliance and Enforcement Division statistics for the Industrial sector. The Division recently recruited a number of new Enforcement Officers which will bring the total complement of Enforcement Officers to 51 for the province.

6.5 Communications & Marketing Update

An overview of the College's Communications and Marketing activities was presented. In the fourth quarter, the College participated in over 70 stakeholder events. The College has produced a video that features consumer advocate Peter Silverman and the College's Director of Compliance and Enforcement, Bob Onyschuk, speaking to the value of the College's Public Register for anyone who is looking to hire a skilled tradesperson. The video is on YouTube and will be featured on a number of television programs in March, including HGTV and CHCH.

Certificates for business members have been created and are now being mailed to businesses in order to showcase their commitment to professionalism within the industry. Businesses are also being sent new College of Trades decals with the slogan "Hire with Confidence" to further promote their membership. All members are also receiving stickers and decals when they renew their membership. Brochures about the College functions and mandate have also been created and translated into seven languages.

7. Program Update

7.1 Apprenticeship Trade Statistics

The Program Coordinator provided College membership statistics for the Industrial Mechanic Millwright, Bearings Mechanic and Packaging Machine Mechanic trades up to February 1, 2015.

7.2 IMM Apprenticeship Training Standard

The Program Coordinator presented the Trade Board with the new format of the Apprenticeship Training Standard that will be available for apprentices. C. McCarten reviewed the new Training Standard and answered questions from the Trade Board. The Trade Board expressed its support for sending the Training Standard to apprentices registering in the IMM apprenticeship program.

7.3 IMM Fact Sheet

The Program Coordinator presented the Trade Board with the fact sheet for IMM. She explained that the College developed a new template and the Program Coordinator will incorporate the suggested changes onto the new template and email the Trade Board for its feedback.

8. Next Scheduled Meeting/Event

The Trade Board confirmed that its next meeting is scheduled for May 29, 2015.

9. Adjournment

ON A MOTION DULY MADE BY G. PITMAN, SECONDED BY R. LEE AND CARRIED, the meeting was adjourned.

“Dave Rampersad”

Dave Rampersad, Chair

May 29, 2015

Date

ⁱ Recording Officer