



Minutes

Industrial Electrician Trade Board Meeting

May 30, 2014 at 9:30 a.m.
Canadian Standards Association
5060 Spectrum Way
Mississauga, ON, L4W 5N6

Trade Board Members in Attendance

Dan Racicot, Chair	Peter Olders
Teemal Haridass	Larry Shaver
Adrian Harris	Don Spearin

Trade Board Members not in Attendance

Don Bemko
Ray Hamel

Resource Persons/Guests in Attendance

Bob Nelson, CSA

Staff in Attendance

Loreen Barbour, Program Coordinator
Jason Bennett, Legal Counsel & Manager, Corporate Governance*
Jeff Green, Manager, Investigations & Hearings*

* Attended via teleconference

1. Call to Order/Welcome

The Chair called the meeting to order at 9:30 a.m.

2. Approval of Agenda

ON A MOTION MADE BY L. Shaver, SECONDED BY D. Spearin AND CARRIED, the agenda was approved with certain corrections.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION MADE BY P. Olders, SECONDED BY T. Haridass AND CARRIED, the draft minutes of the Trade Board's February 7, 2014 meeting were approved with corrections.

5. Enforcement and Governance presentation

J. Bennett and J. Green joined the meeting at 9:45 a.m. and provided the Trade Board with an overview of the Fitness to Practice process with respect to the College's role and obligations. The Trade Board asked a number of questions about the role of Enforcement and Investigations in the process. J. Bennett and J. Green signed off from the call at 10:45 a.m.

6. Update on Trade Board Resolutions & Issues

The Program Coordinator informed the Trade Board that its concerns about scopes of practice have gone forward to the Board of Governors in the form of a briefing note that was prepared by the College's Policy & Research unit.

7. College of Trades Update

7.1 Registrar's Report

The Program Coordinator provided an overview of the Registrar's Report for January/February 2014.

7.2 Enforcement Update

An update on the current work of the Compliance and Enforcement Division was provided. It was noted that enforcement statistics are on the College website. Currently, the College has 41 Enforcement officers and 2 Court Officers; in the year to date, 5,947 field inspections and compliance promotion visits have been conducted across the province.

7.3 Legal Interpretation of Overlapping Scope of Practice

The Board was provided with a brief overview of the Legal Interpretation Principles on Overlapping Scopes of Practice. The Trade Board was advised how Ontario Youth Apprenticeship Program (OYAP) students fit into this model.

The Trade Board indicated concern with Scopes of Practice and would like to see the College deal with this issue in a timely matter, as scopes of practice have implications for every area of the work the College does.

7.4 Academic Entry Requirements

The Program Coordinator updated the Trade Board on the College's intention to hold a public consultation on Academic Entry Requirements for trades named under the Ontario College of Trades and Apprenticeship Act, 2009. Once this consultation is launched, members of the Trade Board will be informed so they can participate.

7.5 Trade Equivalency Assessment (TEA)

The Program Coordinator shared details about the new TEA process that, since April 8, 2014, is the responsibility of the College (no longer the Ministry of Training Colleges and Universities). TEA applications will now cost \$200 as the College has adopted a cost recovery model. There is also a service standard commitment that within 20 days of receipt of a TEA application, the College will contact the applicant with either a decision or a request for additional information.

7.6 Exam Guidance Manual

The College has developed an Exam Preparation Guide available on the website. The guide provides study tips for individuals preparing to write a Certificate of Qualification examination.

7.7 Membership and Affinity Programs

The Membership Services Department continues to make changes to its operation to improve customer service. Several changes in how the College communicates with expiring members, including deemed apprentices, have been made to ensure that they are receiving the message from the College; this has resulted in a significant increase in membership renewals. The majority of deemed apprentices have renewed their membership.

The Trade Board was informed about the process and criteria around reinstatement fees.

New affinity programs are being offered by the College, including individual and commercial insurance. The College is also actively investigating other potential vendors to add to the affinity program offerings. Certain members of the Trade Board expressed concerns with the affinity program and the allocation of resources at the College in the pursuit of its mandate.

8. Program Update

	Active Apprentices	Active Journeyperson	Active Journeyperson Candidates	Active Tradesperson
309A	8,302	41,922	1,459	
442A	2,112	545	53	11
309C	79	802	22	

The Program Coordinator discussed the Strengthening the Red Seal pilot project that is currently underway. Also discussed in brief was the Canadian Council of Directors of Apprenticeship (CCDA) Harmonization Project.

9. Industry Update

The Trade Board was reminded that the Skilled Trades Summit is taking place in Ottawa on June 1-3, 2014. As well, the Skills Canada Competition is being held in Mississauga on June 4-7, 2014.

10. Board-Related Concerns

The Trade Board unanimously elected L. Shaver as Vice- Chair of the Trade Board.

ON A MOTION DULY MADE BY A. Harris, SECONDED BY T. Haridass AND CARRIED, the Trade Board recommends that the Finance and Audit Committee of the College’s Board of Governors review the College’s travel reimbursement policy. The Trade Board recommends a policy whereby a claim for \$40/day or less can be made without receipts.

11. Next Scheduled Meeting

The Chair confirmed that the next meeting of the Trade Board is scheduled for September 26, 2014.

“Dan Racicot”

 Dan Racicot, Chair

September 19, 2014

 Date