



# Minutes

## Heavy Equipment Operator Trade Board Meeting

April 25, 2014 at 9:00 a.m.  
AECON Head Office  
20 Carlson Court, Suite 800  
Toronto, ON M9W 7K6

### Trade Board Members in Attendance

Ken Williams, Chair  
Kyle Shack  
Angelo Savoia  
Eric MacDonald  
Phil Robinson

### Trade Board Members not in Attendance

John Anderson, Vice-Chair

### Resource Persons/Guests in Attendance

None

### Staff in Attendance

Risa Abella, Program Coordinator

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### 1. Call to Order/Welcome

The Chair and Program Coordinator welcomed everyone and called the meeting to order at 9:00 a.m.

### 2. Approval of Agenda

The Program Coordinator distributed hard copies of the agenda for review prior to requesting approval. **ON A MOTION MADE BY P. Robinson, SECONDED BY K. Williams AND CARRIED**, the agenda was approved.

### 3. Conflict of Interest

Conflict of interest guidelines were reviewed in particular for the benefit of new Trade Board member K. Shack. No conflicts of interest were declared.

#### 4. Previous Minutes

The Program Coordinator distributed hard copies of the minutes to the Trade Board members in attendance for review. The Program Coordinator reviewed new posting requirements for minutes with the Trade Board members (previous notice had been distributed via email. **ON A MOTION DULY MADE BY A. Savoia, SECONDED BY P. Robinson AND CARRIED**, the draft minutes of the Trade Board's November 8, 2013 meeting were approved as tabled.

#### 5. College of Trades Update

The Program Coordinator provided general updates and reminders regarding the following College matters:

- 1) Trade Equivalency Assessment process and new fees as of April 8, 2014:
  - Members requested that the Manager of Evaluations & Assessments attend a future meeting for discussion/questions
  - Program Coordinator will forward TEA application and requirements to members via email
  - Members inquired as to whether there is a general messaging "email" from communications that could be sent out
- 2) Enforcement Team – site visits and statistics as of end of March 31, 2014
  - Members requested that a representative from the enforcement team attend a future meeting for discussion / questions
  - Members inquired as to the documentation requirements for Enforcement Officers in the case of verbal complaints
- 3) Construction Divisional Board minutes from March 25, 2014
- 4) Travel Policy changes – itemized receipts & increases to meal amounts
- 5) The Program Coordinator reviewed the legal Interpretation principles – overlapping scopes of practice
  - Members inquired as to how existing and future decisions and precedents established through decisions at the Labour Relations Board, TSSA and other administrative tribunals could influence interpretation of scopes of practice and jurisdiction under OCTAA
- 6) New ratios in regulation
- 7) Academic Entry Requirements

#### 6. Concrete Pump Certificate of Qualification (C of Q) Exam Planning Workshop

The Trade Board members agreed that fall of 2014 would be a good time to schedule the workshop to begin the process for planning a provincial C of Q exam for the trade of Concrete Pump Operator.

#### 7. Practical Examinations

The Trade Board discussed practical examinations for the four trades represented by this Board and focused on whether practical exam requirements could be put in place for the purpose of trades' equivalency assessment only (Demonstration of Skills Test, or "DOST").

#### 8. Schedule of Training (SOT) Update Workshop – HEO Trades Only

The Trade Board members agreed that the previous draft schedule of training revisions for 636A, 636B, 636C will be reviewed in detail at the next Trade Board meeting. A significant portion of the next meeting will be set aside for this purpose. A follow-up workshop will only be scheduled if one is determined to be necessary. **ON A MOTION MADE BY K. Williams, SECONDED BY E. MacDonald**

**AND CARRIED**, the workshop was approved.

**9. New Trade Development – Grader**

Trade Board members support the development of a provincial trade for Grader. The Program Coordinator advised Trade Board members that the new trade development package is still in development. The Program Coordinator will send it out as soon as it is finalized.

**10. Changes in Scopes of Practice**

Members still support minor changes to the scopes of practice for all four trades as referenced in the previous minutes. The Program Coordinator will follow up regarding guidelines for initiating this process.

**11. Heavy Equipment Operator – Red Seal Program Changes**

The Program Coordinator provided an update on the prior jurisdictional survey results and continuing discussions with Employment and Social Development Canada (ESDC) and the Red Seal Program in relation to potential changes to the current Heavy Equipment Operator (HEO) Red Seal program which covers six pieces of equipment.

As per a request from Red Seal for feedback from Ontario, the Program Coordinator sought feedback on potential options for a new model for the HEO Red Seal program. Specifically, members indicated that if there are separate examinations for each equipment piece, it would be preferred that the exams have core questions shared across the equipment types followed by equipment-specific questions. In this model, the members suggested that should someone complete one exam and choose to pursue a second one, they would only have to complete the equipment-specific questions.

**12. Next Scheduled Meeting/Event**

It was confirmed that the next meeting of the Trade Board will take place on a date to be determined in September 2014 at a location to be determined.

**13. Other Business**

No other business arose at the meeting.

**14. Adjournment**

The meeting was adjourned.

“Ken Williams”

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Ken Williams, Chair

October 17, 2014

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Date