



# Minutes

## Heavy Duty Equipment Technician Trade Board Meeting

November 23, 2015 at 9:30 a.m.  
Sandman Signature Hotel  
5400 Dixie Road, Muskoka Room  
Mississauga, Ontario, L4W 4T4

### Trade Board Members in Attendance

David Smart, Chair  
Mark Beardmore  
Silvestro Ruscetta  
John Soos

### Trade Board Members not in Attendance

Mark Schell

### Resource Persons/Guests in Attendance

Beatrice Clarke, HEQCO Project

### Staff in Attendance

Risa Abella, Program Coordinator<sup>i</sup>

---

#### 1. Call to Order/Welcome

The chair called the meeting to order.

#### 2. Approval of Agenda

Three additional items were added to the agenda; 1) Dean Review recommendations 2) HEQCO project 3) Sector outreach. **ON A MOTION MADE BY M. Beardmore, SECONDED BY J. Soos AND CARRIED**, the agenda was approved, as amended.

#### 3. Conflict of Interest

No conflicts of interest were declared.

#### 4. Previous Minutes

**ON A MOTION DULY MADE BY D. Smart, SECONDED BY M. Beardmore AND CARRIED**, the minutes of the April 13, 2015 meeting were approved as tabled.

**5. Trade Board Resolutions & Issues Update**

Trade Board requested a follow up on the status of alternate membership options for lifetime Certificate of Qualification holders who want to join the College but do not want to give up their lifetime Certificate of Qualification. The Program Coordinator will follow up with the policy department.

**6. HEQCO Project**

B. Clarke, representing the HEQCO project, attended the meeting to summarize the project and survey the Trade Board on the following; a) How does an individual typically start an apprenticeship as a Heavy Duty Equipment Technician (HDET) b) What kind of issues do HDET apprentices face in relation to in-school requirements? c) What type of supports are provided in the HDET sector for apprentices during the completion of an apprenticeship? d) What advice would you give to someone looking to start an apprenticeship as a HDET?

**7. Dean Report Recommendations**

The Trade Board discussed various aspects of the Dean Review recommendations that may have an influence on the HDET trade ,including but not limited to; a) queuing priority for trades that initiated a trade classification review prior to the Dean Review; b) role of the Ontario Labour Relations Board and issues related to non-construction trades like HDET who overlap with construction interests; c) how the potential election of Trade Board members in the future would affect voluntary trades; d) the reference to “families” in the recommendations related to scopes of practice and the inquiry as to where the definition of which trades would be included in a family would come from. In discussing the Dean Review recommendations, the Trade Board made the following resolution:

**ON A MOTION DULY MADE BY D. Smart, SECONDED BY M. Beardmore AND CARRIED,** the Heavy Duty Equipment Technician (HDET) Trade Board resolves to request an initiation of the trade classification review process in order to make the trade of HDET compulsory under OCTAA.

The resolution above was carried unanimously. Only one Trade Board member was not in attendance at the meeting. The Trade Board members in attendance understood that any changes to the current trade classification review process will need to be worked out, but wanted to make an immediate resolution to ensure the HDET trade is part of the queue as referenced in the Dean Report.

The Trade Board also recommended that a member of the Motive Power Divisional Board attend a future meeting to understand the specific needs of the HDET trade.

**8. New Apprenticeship Training Standard Release**

The Program Coordinator confirmed the release of the new HDET Apprenticeship Training Standard Log Book in July 2015 and acknowledged the work of the working group in developing and updating the log book, as well as sector representatives who provided feedback during industry validation.

**9. New Red Seal Exam – Results of Jurisdictional Peer Review in Ontario**

The Program Coordinator provided an update on the new draft Red Seal examination jurisdictional peer review workshop that took place on June 2 and 3, 2015. Ontario subject matter experts reviewed draft exams and provided feedback through the action report process. The Program Coordinator will provide updates on the results as well as the new examination release as they are received from the host jurisdiction for this trade.

#### **10. Red Seal Harmonization Project**

The Program Coordinator provided an update on the current status of the Red Seal harmonization project as it relates to the trade of HDET including; a) alternate models for this trade as presented by British Columbia and Atlantic Canada; b) interrelation between this trade, other related Red Seal trades (Agricultural Equipment Technician, Truck and Coach Technician) and other related provincial trades in most jurisdictions (i.e. Powerlift Truck Technician in Ontario) and how they have influenced the harmonization project. The Program Coordinator also confirmed that she will be looking for subject matter experts to represent Ontario on various webinars and conference calls in relation to harmonization.

#### **11. Provincial Curriculum Standard**

The Program Coordinator provided an update on the continued discussions related to the shared core provincial curriculum and specifically the consideration to split the level 2 shared curriculum between HDET and Agricultural Equipment Technician. A possible workshop may be considered for Fall 2016. The Trade Board discussed related curriculum matters, including options for day release being offered at Canadore College for the first time as a solution to completion issues. Suggestions were made that perhaps this should be an option at other training delivery agents, particularly at the third level. The Trade Board suggested a pilot for a third level day release option.

#### **12. Trade Board Vacancy**

The Program Coordinator confirmed that she has not received any information from the College of Trades Appointments Council as to the filling of the long-time vacancy on this Trade Board. The Trade Board discussed options for referral of individuals.

#### **13. College of Trades Update**

The Program Coordinator provided updates from the Ontario College of Trades including but not limited to communications, membership, enforcement, and fact sheets, as well as the Canadian Apprenticeship Forum (CAF) activities and the Red Seal Endorsement (RSE) information.

In regards to membership, two Trade Board members advised that they encountered significant problems when trying to become members of the College in a voluntary trade, including a) adding the HDET information to an existing membership; and b) joining the College in a voluntary trade. The Program Coordinator will follow up staff in the appropriate College departments.

The Trade Board also raised ongoing concern related to the need to focus, from a communications perspective, on value-added membership messaging for the voluntary trades. Further to this, the Trade Board discussed the need to find a way to message the HDET sector through the College as there was no central union or association representing this trade. The Trade Board recommended seeking information from the Ministry of Training, Colleges and Universities on lifetime Certificate of Qualification holders for the purpose of survey and communication. The Program Coordinator will follow up to see if this option is feasible. The Trade Board is very concerned that as a non-organized trade with no central communication mechanism, they have no way to communicate with the sector.

The Trade Board also raised concern that the graphics in the Motive Power sector fact sheets did not depict the trade of HDET. The Program Coordinator will raise this matter with communications staff at the College.

#### **14. Program Update**

