



Minutes

Heavy Duty Equipment Technician Trade Board Meeting

January 30, 2015 at 9:30 am
SW Hotel, 5400 Dixie Road, Muskoka Room
Mississauga, Ontario
L4W 4T4,

Trade Board Members in Attendance

David Smart, Chair
Mark Beardmore
Silvestro Ruscetta
Mark Schell
John Soos

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

Julia Hawke, Client Services, Ontario College of Trades

Staff in Attendance

Risa Abella, Program Coordinatorⁱ

1. Call to Order/Welcome

The Chair and Program Coordinator welcomed everyone and called the meeting to order at 9:30 a.m.

2. Approval of Agenda

The Program Coordinator distributed hard copies of the agenda for review prior to requesting approval. Two minor additions were made: 1) Appointments Council update and 2) Trade-specific high school outreach/communication. **ON A MOTION MADE BY M. Beardmore, SECONDED BY J. Soos AND CARRIED**, the agenda was approved, as amended.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

The Program Coordinator distributed hard copies of the minutes of the July 11, 2014 meeting. **ON A**

MOTION DULY MADE BY M. Schell, SECONDED BY M. Beardmore AND CARRIED, the minutes of the July 11, 2014 meeting were approved as tabled.

5. Trade Board Resolutions and Issues Update

5.1 Changes to Scopes of Practice: The Program Coordinator advised that all requests for changes to existing scopes of practice for trades are on hold until after the completion of the Dean Review.

5.2 Heavy Duty Equipment Technician Trade Board submissions in response to Construction Millwright classification consultation: The Program Coordinator advised that the trade classification process is on hold until after the completion of the Dean Review. At that point, the Trade Board will receive further information on the status of its submission in the Construction Millwright trade classification review.

6. College of Trades Update

The Program Coordinator provided an update on the following items:

- **Dean Review:** A link to the review and the submission deadline was presented to the Trade Board. The Trade Board asked if Mr. Dean could attend its next meeting in April 2015 and whether a formal submission from the Trade Board was required if they were able to meet directly with Mr. Dean to present their questions and requests. The Program Coordinator will look into these questions and notify the Trade Board prior to the March 2015 submission deadline. The Trade Board indicated it may require a conference call if it plans to make a formal submission.
- **Compliance and Enforcement Update:** The Trade Board asked if there will eventually be a link between the public advisories section of the website and the public register when the individual in question is also a member of the College. The Trade Board believes this would support compliance and public safety. The Program Coordinator will triage this matter as a suggestion.
- **Communications Update:** A) The Trade Board asked if the public register could be made searchable by employer name and perhaps other information, such as area of expertise, sector, geographic location, etc. The Program Coordinator will triage this matter as a suggestion. B) The Trade Board also inquired about the status of a discounts program as part of the College's member benefits/affinity program. The Program Coordinator will triage this matter for an update. C) The Trade Board also inquired as to the activity of the Communications and Marketing department in relation to speaking with school boards, particularly in relation to less well-known trades. The Trade Board asked if the College would be proactively establishing some sort of "tour" with all school boards.
- **Financial Resources Information Sheet Update:** The Program Coordinator presented the updated Financial Resources Information Sheet which focuses on the two newest supports: the Canada Apprentice Loan and the Canada Ontario Jobs Grant (COJG). The Program Coordinator will distribute copies via email as well and will send a link to the COJG as requested by the Trade Board.

7. New Apprenticeship Training Standard – French Translation and Final Release Update

The Program Coordinator confirmed that the draft revised standard had come back from French translation as of January 2015. The document is now being reviewed by the Ministry of Training, Colleges and Universities (MTCU).

8. Trade Board Vacancy

There remains one employer vacancy on the Trade Board and the terms of office of two members of the Trade Board are scheduled to expire in February 2015. The Program Coordinator confirmed that the Appointments Council had recently met and that information with respect to new appointments and re-appointments is expected any day now.

9. Election of Vice-Chair

The Trade Board agreed to postpone the election of a vice-chair (replacing Peter Goodman who resigned from the Trade Board) until after confirmation of new appointment and re-appointments.

10. Red Seal Program – Item Bank Participation

M. Beardmore provided a summary of his experience at the Red Seal Item Bank Workshop in September 2014 where he was part of a group of individuals who helped draft the new Red Seal exams. The Program Coordinator advised that she will require further subject matter experts for a workshop when the draft exams are ready for peer review.

11. Red Seal French Translation Workshop

The Program Coordinator advised that an Ontario Subject Matter Expert was participating in the French translation workshop that was running this week (January 27 to 30, 2015) in Gatineau, Quebec.

12. Red Seal – Harmonization Pilot Project

The Program Coordinator provided an update on the harmonization project coming out of Red Seal in which the Heavy Duty Equipment Technician was one of the selected trades. The project is looking at the inconsistencies in provincial and territorial training and certification requirements and its ramifications on apprentices who are moving between jurisdictions during their apprenticeship. The focus is also on levelling and sequencing of learning outcomes in the curriculum. The initial analysis of the Heavy Duty Equipment Technician trade shows that Ontario is the only jurisdiction with only 3 levels of in-school blocks and has the lowest number of hours dedicated to the in-school portion of this trade at 720 hours. A majority of other jurisdictions have over 900 hours, with the exception of Nova Scotia, which is at 750 hours. The Trade Board reviewed a draft survey.

13. Program Update

Trade and exam attempt statistics were summarized for the Trade Board. The Trade Board inquired as to whether MTCU would be doing an update/research on the status of lifetime C of Q holders in terms of current activity in the voluntary trades (as OCOT statistics do not reflect lifetime holders in voluntary trades). The Program Coordinator will triage this matter for consideration.

14. Other Business

Registered Training Agreement (RTA) Registration Responses from MTCU: The Heavy Duty Equipment Technician Trade Board (employer representatives) advised that recently the process and response time from the local MTCU offices in regards to registering their apprentices has been unsatisfactory. They are concerned with the negative repercussions on apprentices and even new sponsors. They are concerned that the apprentices will not see the value of registration and completion because of changes to the RTA signing process. They are also concerned that, in the voluntary trades, apprentices and sponsors may not bother to register if the situation does not improve". The Program Coordinator agreed to triage this issue.

In-school invitations: The Trade Board raised concerns that sponsors and apprentices are not receiving adequate responses from MTCU related to the invitation for the in-school portion of their apprenticeship. The Trade Board is concerned that poor communication is negatively affecting the apprenticeship process and completion. The Program Coordinator agreed to triage this issue for consideration.

Trade Board expansion: The Trade Board revisited its earlier discussion related to the expansion of the Trade Board from 6 to 8 members. The Program Coordinator explained that this would require a resolution that would be escalated through to the Divisional Board and the Board of Governors for recommendation to the Appointments Council. The Trade Board agreed to discuss this further prior to passing a resolution.

Practical Examinations: The Trade Board had a general conversation related to practical examination options.

Trades Equivalency Assessment: The Trade Board offered commendation to the College on the due diligence stemming from the detailed Trade Equivalency Assessment application and approval process.

15. Next Scheduled Meeting/Event

It was confirmed that the next meeting of the Trade Board will take place April 10, 2015. A tentative conference call will also be scheduled before the March 13, 2015 Dean review deadline for written submissions.

16. Adjournment

The meeting was adjourned.

“David Smart”
David Smart, Chair

April 13, 2015
Date

i Recording Officer