



Minutes

Heat and Frost Insulator Trade Board Meeting

May 10, 2016 at 9:30 a.m.

The Master Insulators' Association of Ontario
2600 Skymark Avenue, Suite 1-101
Mississauga, ON, L4W 5B2

Trade Board Members in Attendance

Randy Sloane, Chair
David Gardner, Vice-Chair
Walter Keating
Adam Melnick

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

None

Staff in Attendance

Dev Baichan, Program Coordinator, Standardsⁱ

1. Call to Order/Welcome

The Chair called the meeting to order at 9:45 a.m. The Program Coordinator officially welcomed the Trade Board.

2. Approval of Agenda

ON A MOTION MADE BY W. Keating, SECONDED BY R. Sloane AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY A. Melnick, SECONDED BY W. Keating AND CARRIED the draft minutes of the Trade Board's January 19, 2016 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

5.1 Membership Registration Update

A. Melnick provided an update on the Master Insulator Association’s (MIA) membership application process to the College. The Program Coordinator described details of the first invoice. He informed the Trade Board that there are 712 members that are included on the initial invoice, 690 are in the Journeyman class while the remaining 22 are in the Apprentice class. The Program Coordinator also informed the group that there has not been an influx in TEA applications to date. The Trade Board requests that an in-person meeting with OCOT management be setup to address the secondary invoice and timelines. The Trade Board proposed to hold the meeting at the Ontario College of Trades offices on Wednesday, May 18, 2016 at 10:00 a.m.

5.2 Policy Responses

The Program Coordinator supplied the Trade Board with the College’s Policy department response to its questions regarding the College’s membership classes and the use of certain titles and other Apprenticeship related questions.

6. College of Trades Update

6.1 OCOT Membership Stats

The program Coordinator displayed OCOT membership stats as of April 30, 2016. He advised the Trade Board to expect the number of Journeyman members to increase throughout 2016 as the Local 95 member applications get processed.

253A	Active Members	Females	Males	Average Age
Apprentice	134	2	132	32
Journey Person Candidates	0	0	0	n/a
Journey Persons	43	0	43	37
Trades Persons	0	0	0	n/a
Total	177	2	175	33

7. College of Trades Update

7.1 Registrar’s Report

The Program Coordinator distributed the Quarter 1 - 2016 Registrar’s Report. The Trade Board reviewed the document which led to a discussion around the College’s communications activities.

8. Next Scheduled Meeting/Event

The Trade Board is next scheduled to meet on May 10, 2016.

9. Adjournment

ON A MOTION MADE BY D. Gardner, SECONDED BY R. Sloane AND CARRIED, the meeting was adjourned.

“Randy Sloane”

Randy Sloane, Chair

September 26, 2016

Date

ⁱ Recording Officer