



Minutes

Heat and Frost Insulator Trade Board Meeting

January 19, 2016 at 9:30 a.m.
The Master Insulators' Association of Ontario
2600 Skymark Avenue, Suite 1-101
Mississauga, Ontario, L4W 5B2

Trade Board Members in Attendance

Randy Sloane, Chair
David Gardner, Vice-Chair
Walter Keating
Adam Melnick

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

None

Staff in Attendance

Dev Baichan, Program Coordinator, Standardsⁱ

1. Call to Order/Welcome

The Chair called the meeting to order at 9:45 a.m. The Program Coordinator officially welcomed the Trade Board.

2. Approval of Agenda

ON A MOTION MADE BY D. Gardner, SECONDED BY W. Keating AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY A. Melnick, SECONDED BY W. Keating AND CARRIED the draft minutes of the Trade Board's September 1, 2015 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

5.1 Exam Implementation Date

The Program Coordinator advised that the Trade Board’s proposed Red Seal exam implementation date of July 1, 2016 has been approved by management.

5.2 Membership Registration Update

A. Melnick provided an update on the Master Insulators’ Association of Ontario’s (MIA) membership application process to the College. The Program Coordinator confirmed that as of January 11, 2016 OCOT has received 1,047 application forms from Local 95, 575 of which have been verified by the Ministry of Training, Colleges and Universities (MTCU), and that College staff is working on inputting the new members into the College system. The Trade Board requests that a teleconference with College management be set up to address some concerns regarding the application process. The Trade Board proposed to hold the teleconference on January 27, 2016 at 10:00 a.m.

5.3 Communications Plan and Exam Implementation Process

The Program Coordinator shared the draft College communication letters regarding the Red Seal exam implementation for the Heat and Frost Insulator trade. He advised that since the implementation date has been finalized, communications on the Heat and Frost Insulator Red Seal exam will be released on an ongoing basis by the College prior to the exam’s implementation.

6. College of Trades Update

6.1 Federal Incentives

The Program Coordinator advised that the Red Seal federal incentives are now in effect and available for Ontario apprentices. He brought up the Red-Seal.ca website and informed the Trade Board to click on the Financial Support tab where a list and information on each federal incentive can be found.

6.2 Fact Sheets

The Program Coordinator displayed the Earnwhileyoulearn.ca and Ontario College of Trades websites and showed the Trade Board where to access the Trade Fact Sheets online – a one page resource that serves as an introduction to a number of different trades. The Fact Sheets will be used primarily by high school students, youth, and people looking to enter a career in the skilled trades.

6.3 College Membership Statistics

The Program Coordinator displayed College membership stats as of January 3, 2016. He suggested that the number of Journeyperson members is expected to increase throughout 2016 as the Local 95 membership applications are processed.

253A (Heat and Frost Insulator)	Active Members	Females	Males	Average Age
Apprentices	147	2	145	32
Journeyperson Candidates	0	0	0	n/a
Journeypersons	42	0	42	35
Tradespersons	0	0	0	n/a
Total	189	2	187	33

7. College of Trades Update

7.1 Construction Divisional Board Update

The Trade Board reviewed the Construction Divisional Board’s June 22, 2015 meeting minutes. There was a discussion around the new College-issued wallet card and wall certificates.

7.2 Registrar’s Report

The Program Coordinator distributed the Quarter 3 - 2015 report. The Trade Board reviewed the document which led to a discussion around the College’s communications activity and recent ad campaigns (*Tune in, Trade Up* and *Trading Helmets for Hardhats*).

8. Next Scheduled Meeting/Event

The Trade Board is next scheduled to meet on May 10, 2016.

9. Adjournment

ON A MOTION MADE BY D. Gardner, SECONDED BY A. Melnick AND CARRIED, the meeting adjourned.

“Randy Sloane”

Randy Sloane, Chair

May 10, 2016

Date

ⁱ Recording Officer