



ONTARIO COLLEGE OF TRADES
ORDRE DES MÉTIERS DE L'ONTARIO

Minutes Hairstylist Trade Board Meeting

October 6, 2014 at 9:30 a.m.
Ontario College of Trades
655 Bay Street, 6th Floor, Room 601
Toronto, ON, M5G 2K4

Trade Board Members in Attendance

Debbie Dunseath, Vice-Chair
Tony Ambrogio
Marcia Andoh
Andrew Camara
Nelly Khayat

Trade Board Members not in Attendance

Tanya Hill, Chair

Persons/Guests in Attendance

None

Staff in Attendance

Loreen Barbour, Program Coordinator¹

1. Call to Order/Welcome

The Vice-Chair called the meeting to order at 9:30 a.m.

2. Approval of Agenda

ON A MOTION MADE BY T. Ambrogio, SECONDED BY D. Dunseath AND CARRIED, the agenda was approved as tabled.

3. Conflict of Interest

No conflicts of interest were declared.

¹ Recording Officer.

4. Previous Minutes

ON A MOTION MADE BY M. Andoh, SECONDED BY A. Camara, AND CARRIED, the draft minutes of the Trade Board's May 5, 2014 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

The Trade Board discussed the status of issues brought forward at the last meeting.

6. College of Trades Update

6.1 Registrar's Report

The Program Coordinator provided an overview of the August 19, 2014 edition of the Registrar's Report.

6.2 Membership Services Update

All 'deemed apprentices' had until September 19, 2014 to renew their membership with the College or it would expire and their Registered Training Agreement (RTA) with the Ministry of Training, Colleges and Universities (MTCU) and employer/sponsor would be suspended. If an apprentice's RTA is cancelled, a new agreement would have to be signed with MTCU and the employer/sponsor and the apprentice's College membership fee would need to be reinstated and a reinstatement fee will be charged. The College has reached out to these individuals through a number of reminder letters and voicemails.

6.3 Strategic Plan/Annual Report

The Program Coordinator provided the Trade Board members with the College's 2020 Strategic Plan which was approved by the Board of Governors at its August 2014 meeting. The Trade Board also discussed the College's Annual Report which is available on the website.

6.4 Trade Classification Reviews

The Program Coordinator advised the Trade Board that the Board of Governors has approved the development of a regulation that allows for a two-year implementation plan for the reclassification of the Sprinkler and Fire Protection Installer trade from voluntary to compulsory membership in the College.

6.5 Enforcement Update

An update on the current work of the Compliance and Enforcement Division was provided. It was noted that there are a number of Enforcement statistics on the College website. Between May 2013 and August 2014, 10,533 field inspections and compliance promotion visits have been conducted across the province. Of these visits, 610 have been in the Service Sector, most likely to hair salons.

6.6 Communications Update

The Program Coordinator distributed the Summer 2014 edition of "Trades Today" to the Trade Board. She informed the Trade Board of the College's new apprenticeship brochure and youth microsite that will be coming out this fall. The Trade Board viewed these resources on-line as well. The Board was also given a promotional magnet for the College that highlights the value of the public registry. The Board has requested to see the apprentice welcome package at its next meeting. The Board is concerned that the messages of the College are still not reaching their industry and there is still a lot of misinformation in the sector. The Board discussed the potential participation of the College in the Allied Beauty Association (ABA) show in 2015 and

the changing focus of the show.

6.7 Apprenticeship Grants Resource

The Trade Board was provided with a copy of the resource which was developed in partnership with MTCU. The resource is a comprehensive list of the grants available to both apprentices and their employers. The resource is available on the OCOT website.

7. Program Update

7.1 Count from October 1, 2014

	Active Apprentices	Active Journeyperson	Active Journeyperson Candidates
332A	3678	31,720	610

7.2 Update on Service Divisional Board

The Program Coordinator shared the draft minutes of the April 16, 2014 Service Divisional Board meeting with the Trade Board.

7.3 Hairstylist Instructor designation 311C

The Program Coordinator informed the Board that journeypersons can update their records at the College to reflect this designation. The Trade Board estimates that 100-120 people were certified as Hairstylist Instructors.

8. Review of the new Hairstylist Practical

The Program Coordinator provided an overview of the progress made on implementation of the Red Seal practical exam in Ontario. The evaluation matrix for the exam was reviewed and agreed upon by the Trade Board.

ON A MOTION MADE BY D. Dunseath, SECONDED BY M. Andoh, AND CARRIED, the Trade Board recommends that the hairstylist Red Seal practical exam be piloted with a small group of qualifying hairstylists to ensure its validity before its release.

The Board further suggested the Trade Board members themselves could be used as test candidates and examiners. The original practical exam that was designed for Red seal was piloted in this way.

9. Industry Update

The Trade Board discussed the chemical formulation of colouring products and the seeming increase in the frequency of allergic reactions.

The group of individuals from the Sault St. Marie area who are interested in designating Aesthetics as a new trade have made contact with the group from Algonquin College with the same aim.

10. Next Scheduled Meeting

The Chair confirmed that the next meeting of the Trade Board is scheduled for February 23, 2015.

11. Board-Related Concerns

The Trade Board unanimously elected D. Dunseath as Vice-Chair of the Trade Board.

12. Adjournment

The meeting was adjourned.

“Debbie Dunseath”

Debbie Dunseath, Vice-Chair

February 13, 2015

Date