



# **Minutes**

## **Hairstylist**

### **Trade Board Meeting**

March 14, 2016 at 9:00 a.m.  
Ontario College of Trades  
655 Bay Street, 6<sup>th</sup> Floor, Room 601  
Toronto, ON, M5G 2K4

#### **Trade Board Members in Attendance**

Tanya Hill, Chair  
Debbie Dunseath, Vice-Chair  
Marcia Andoh  
Tony Ambrogio  
Andrew Camara  
Nelly Khaya  
Lynda Murphy

#### **Trade Board Members not in Attendance**

None

#### **Resource/Guests in Attendance**

None

#### **Staff in Attendance**

Gay Saunders, Program Coordinator<sup>i</sup>  
Daniyal Sikandar, Executive Assistant

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#### **1. Call to Order/Welcome**

The Chair called the meeting to order at 9:10 a.m.

#### **2. Approval of Agenda**

**ON A MOTION MADE BY N. Khaya, SECONDED BY T. Ambrogio AND CARRIED**, the agenda was approved as tabled.

#### **3. Conflict of Interest**

No conflicts of interest were declared.

**4. Previous Minutes**

L. Murphy asked for a copy of the Labour Market statistics referenced in item # 6. The Program Coordinator will obtain a copy.

**ON A MOTION MADE BY L. Murphy, SECONDED BY D. Dunseath AND CARRIED**, the draft minutes of the Trade Board’s October 26, 2015 meeting were approved.

**5. College of Trades Updates**

*Communications & Marketing*

The Program Coordinator advised that the College is shooting a public information video highlighting the need for public awareness of looking for and verifying the certification of hairstylists. T. Hill and D. Dunseath will participate in the video.

*Compliance and Enforcement*

The Program Coordinator advised that Enforcement Officers have resumed visits to hair salons to ensure compliance.

*Trade Statistics*

The Program Coordinator provided current registration numbers for journeypersons, apprentices and journeyperson candidates. She also provided the latest pass/fail statistics for the trade. The Trade Board noted that the pass rate has increased.

*Dean Report and Recommendations*

The Program Coordinator distributed the Executive Summary of Dean Report and recommendations and advised that the Ministry of Training, Colleges and Universities (MTCU) and the College are still determining an implementation process for the recommendations.

**6. Hairstylist Practical Exam Update**

The Program Coordinator updated the Trade Board on the progress the College has made towards implementation of the practical exam. She advised that the IT applications that need to be created and approved are more complex than originally expected and this has slowed down the implementation process.

T. Hill and D. Dunseath reported on their trip to Saskatchewan to observe how Saskatchewan conducts training for their examiners. They commented that the experience was informative and provides a model for Ontario to follow.

**7. Barber Update**

The Program Coordinator reported that there has been no response from MTCU regarding the Barber proposal that the College has submitted.

**8. ABA Show**

Trade Board members who participated in the College’s booth with staff reported that there were more questions asked by stakeholders and there was more interest shown in the Ontario College of Trades than last year. The Trade Board members recommended a more visible site for the booth for next year’s show. The Program Coordinator will work with the Communications and Marketing department to secure next year’s booth.

**9. Other Business**

The Chair read a letter she received from a Training Delivery Agent (TDA) regarding an apprentice who has been signed to a Registered Training Agreement for the Hairstylist trade. The apprentice is allergic to chemicals and has asked to be excused from portions of the in-school training. The TDA is unable to accommodate this request as they cannot modify the Hairstylist curriculum. The Trade Board discussed this event and agreed that this apprentice should not have been registered as a Hairstylist apprentice due to her limitations to complete the competencies associated with the trade. The Trade Board would like the College to address this issue with MTCU to ensure that future apprentices are capable of completing all aspects of the Hairstylist trade.

**10. Next Scheduled Meeting/Event**

The Chair confirmed the next meeting of the Trade Board has been scheduled for September 12, 2016 at the College.

**11. Adjournment**

The meeting adjourned at 1:20 p.m.

"Tanya Hill"

Tanya Hill, Chair

September 19, 2016

Date

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<sup>i</sup> Recording Officer