



Minutes

General Carpenter Trade Board Meeting

October 3, 2016 at 9:30 a.m.
College of Carpenters and Allied Trades
Boardroom
420 Rowntree Dairy Road
Woodbridge, ON, L4L 8H2

Trade Board Members in Attendance

Paul Lafleshe, Chair	Keith Sutherland
Tom Cardinal*	Ian Watts
Tony Currie	Jason Yull

Trade Board Members not in Attendance

Matt Baker, Vice-Chair
Tim Henhoeffler

Resource Persons/Guests in Attendance

None

Staff in Attendance

Franca Silvaggio, Program Coordinatorⁱ

* Participated by teleconference

1. Call to Order/Welcome

The Chair called the meeting to order and welcomed everyone. He informed the Trade Board that he received an email from M. Baker announcing his resignation from the Trade Board. The Program Coordinator advised that she was not aware of this. During the meeting, an email was received from M. Baker notifying the Program Coordinator and Trade Board of his resignation from the Trade Board and thanking everyone for the opportunity to serve on this Board. M. Baker was asked to notify the College of Trades Appointments Council as well.

2. Approval of Agenda

ON A MOTION by J. Yull, SECONDED by I. Watts AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

No conflict of interest was declared.

4. Previous Minutes

ON A MOTION MADE by K. Sutherland. , SECONDED by J. Yull AND CARRIED, the draft minutes of the Trade Board's June 27, 2016 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

The Program Coordinator reviewed all resolutions made since the inception of this Trade Board. It was noted that there are a few that are pending:

- Trade Classification Review (TCR): As per the Dean Report, all trades that made applications prior to Mr. Dean's review will maintain their place in the queue for compulsory status review under the new process. The General Carpenter trade is fifth in the queue. The Program Coordinator advised that this process is still on hold pending Ministry of Labour decisions on the Dean Report.
- Academic Entry Requirement (AER): The Trade Board was reminded that the AER regulation was transferred from the Ministry of Advanced Education and Skills Development (MAESD), formerly the Ministry of Training, Colleges and Universities (MTCU), to the College under the *Ontario College of Training Apprenticeship Act, 2009* (OCTAA). This is the minimum requirement (for numeracy and literacy skills) individuals must meet to sign a Registered Training Agreement (RTA). The AER for General Carpenter is Grade 10. The Trade Board discussed the challenge of changing this to grade 12 and will deliberate further at the next Trade Board meeting.
- With respect to the Trade Board's October 10, 2013 recommendation that the holder of a deemed Certificate of Qualification (C of Q) under OCTAA in a voluntary trade prior to April 8, 2013 (known colloquially as a 'Ministry-issued lifetime C of Q') may join the College and not lose their deemed C of Q, the Trade Board was reminded that a regulatory proposal was approved by the Board of Governors in December 2015 and sent to the Ministry, however no updates are available at this time. The Program Coordinator will follow up on this issue.

6. College of Trades Update

The Trade Board reviewed the Executive Summary of the Q2-2016 Registrar's Report. The Program Coordinator highlighted some key areas, including:

- Communications & Marketing division's on-going goal to increase public awareness through media engagement and the Trades Today magazine (the Program Coordinator shared copies of the Trades Today summer 2016 edition);
- As of the end of the second quarter of 2016, there were 232,021 College members (i.e. all membership classes) in good standing in both compulsory and voluntary trades;
- Large-scale new residential and ICI construction blitzes conducted by Enforcement Officers in May and June 2016 yielded a 92.74% and 91.26% compliance rate, respectively;
- Policy, Programs and Evaluations deliverables including new and revised products; and
- Trade Equivalency Assessment (TEA) data for the second quarter (1,417 applications received).

The Trade Board reviewed the Operations Report of the Q2-2016 Registrar's Report. The Program Coordinator highlighted some key areas, including:

- Q2 Compliance & Enforcement data in the Construction sector (ICI and residential), including field visits (1980), unauthorized workers (456), tickets (100) and prosecutions (10);
- Number of Trade Board meetings and Training Standards produced in the Construction sector in Q2;
- Number of complaints filed with the Complaints Committee.

7. Program Update

7.1 Trade Apprenticeship/Journeyman Trade Statistics

The Program Coordinator shared statistics for the General Carpenter trade as of September 1, 2016.

GENERAL CARPENTER STATS (as of September 1, 2016)	
Trade_Code	403A
Exam	E
Red_Seal	R
TradeTotal	5510
Apprentices	4166
Candidate_JPs	268
Journeymanpersons	1047
Tradespersons	29

7.2 Exam Attempts

The Program Coordinator provided an update on the Apprentice/Challenger exam pass/fail statistics for the General Carpenter trade.

7.3 Construction Divisional Board Meeting Minutes

The Program Coordinator provided a copy of the June 21, 2016 Construction Divisional Board meeting minutes. The Trade Board reviewed the document. The Trade Board requested that Bob Onychuk, Director, Compliance & Enforcement, attend its next meeting. The Program Coordinator advised that she would extend an invitation for him to attend in person or via conference call.

8. Surveys on new Construction Apprenticeship Training Standards

The Trade Board dedicated the majority of the meeting to reviewing draft Apprenticeship Training Standards for the following trades:

- Sheet Metal Worker
- Roofer
- Floor Covering Installer
- Powerline Technician

9. Chair and Vice-Chair Elections

The Trade Board deferred this item to the next Trade Board meeting when more members are present.

10. Other Business

The Trade Board engaged in a brief round table discussion on issues impacting the General Carpenter trade. A discussion took place regarding the increase of techniques/fee-payer programs

at Ontario colleges. The Trade Board expressed concern that these pose a challenge to apprenticeship programs. The Trade Board also discussed the potential of having a practical exam for this trade for accommodation purposes. This will be tabled as an agenda item at the next Trade Board meeting in 2017.

11. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board will tentatively take place on January 20, 2017. T. Currie offered today's venue for the next meeting and the Trade Board was receptive.

12. Adjournment

ON A MOTION MADE BY K. Sutherland, SECONDED by I. Watts AND DULY CARRIED, the meeting was adjourned at 2:45 p.m.

"Paul Lafleshe"

Paul Lafleshe, Chair

February 3, 2017

Date

i Recording Officer