



Minutes

General Carpenter

Trade Board Meeting

March 4, 2016 at 9:00 a.m.
Ontario College of Trades
655 Bay Street, Suite 600
Toronto, ON, M5G 2K4

Trade Board Members in Attendance

Paul Lafleshe, Chair
Tom Cardinal
Tim Henhoeffler
Jason Yull
Ian Watts

Trade Board Members not in Attendance

Matt Baker, Vice-Chair
Tony Currie

Resource Persons/Guests in Attendance

Andrew Noxon

Staff in Attendance

Eric Hamilton-Smith, Policy Analyst
Supriya Latchman, Research Analyst
Craig McCarten, Program Coordinator
Franca Silvaggio, Program Coordinatorⁱ

1. Call to Order/Welcome

The Chair called the meeting to order at 9:33 a.m. The Chair welcomed attendees and asked everyone to introduce themselves.

2. Approval of Agenda

ON A MOTION by T. Cardinal, SECONDED by J. Yull AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

No conflict of interest was declared.

4. Previous Minutes

ON A MOTION MADE by T. Henhoeffler, SECONDED by J. Yull AND CARRIED, the draft minutes of the Trade Board's April 27, 2015 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

C. McCarten provided an update on previous resolutions and action items.

With respect to the Trade Board's October 10, 2013 recommendation that the holder of a deemed Certificate of Qualification (C of Q) under OCTAA in a voluntary trade prior to April 8, 2013 (known colloquially as a 'Ministry-issued lifetime C of Q') may join the College and not lose their deemed C of Q, C. McCarten advised that a regulatory proposal was approved by the Board of Governors in December 2015 and is currently being reviewed by the Ministry of Training, Colleges and Universities (MTCU). The Program Coordinator will follow up with this Trade Board as new information becomes available.

A discussion took place regarding the term 'deemed' in relation to a C of Q, which some Trade Board believe may imply a lower status than Journeypersons with an OCOT-issued C of Q. The Trade Board also discussed the issue of apprentices writing their Red Seal exam several times before obtaining their C of Q. It was noted that C of Q prep courses fill up quickly and many apprentices are unable to enroll.

The Trade Board was also updated on the following items:

- (i) **Harmonization:** C. McCarten provided a handout outlining the current status of this project and the CCDA recommendations with respect to the name of the trade, total hours for an apprenticeship, sequencing of classroom curriculum and number of hours per term of an apprenticeship. In Ontario there are only three levels of 'in-school' training, however four levels have been proposed for Harmonization. The Trade Board had expressed concerns about moving to a four-level in-school training structure. These concerns are related to an apprentice's ability to receive their Employment Insurance in a timely manner and the difficulty in getting apprentices to return for the fourth level when the trade is voluntary. The Trade Board was reminded that MTCU is responsible for funding for extra weeks of 'in-school' hours at Training Delivery Agents. Furthermore, the Curriculum Standard for General Carpenters was recently updated in 2014, thus the decision was made to not participate in Harmonization at this time.
- (ii) **Trades Classification Reviews (TCRs):** The Dean Report recommended that the responsibility for TCRs be transferred to the Minister with support from a new government secretariat and that TCRs will still be initiated through Trade Boards which, along with the Divisional Boards, play an important role in this process. All trades that made applications prior to Mr. Dean's review will maintain their place in the queue for compulsory status review under the new process. The General Carpenter trade is fifth in the queue. The Trade Board asked if a new resolution should be made to re-initiate the Trade Board's TCR request, however C. McCarten advised that this is not required at this time. The Trade Board also asked about timelines and was advised that there are on-going discussions between the MTCU and the College and the Trade Board will be notified once information becomes available.
- (iii) **Provincial Budget:** The Trade Board was advised that the College was recently mentioned in the Provincial Budget announcement, including the Dean Report and the proposed

recommendations in the report.

6. Concrete (Cement) Finisher Red Seal Participation

The Trade Board discussed the Advisory Notice that was sent to College members via email. The notice advised that the Concrete Finisher Trade is a Red Seal trade in most provinces, and Ontario's cement finishing industry is highly recommending that Ontario participate in the Red Seal Concrete Finisher program.

ON A MOTION MADE by T. Henhoeffler, SECONDED BY I. Watts AND CARRIED, the General Carpenter Trade Board supports the Concrete (Cement) Finisher trade becoming a Red Seal trade in Ontario.

7. Tony Dean Review

The Trade Board was provided with a summarized version of the Dean Report outlining all the recommendations in the following key areas: Scopes of Practice, Trade Classification and Reclassification Reviews, Ratio Reviews and Enforcement. The Trade Board was originally informed of this Report immediately after its release via email along with a copy of the Report. The Trade Board reiterated its concerns with the Scopes of Practice and Apprenticeship Training Standards content. The Trade Board also discussed what happens to those individuals without a C of Q if the General Carpenter trade is reclassified as compulsory, and was advised that it could make a recommendation on this issue when the time comes.

A discussion took place regarding the composition of the proposed Roster of Experts outlined in the Dean Report, including whether non-trade individuals should be permitted to make decisions that impact the trades.

8. College of Trades Update

The Program Coordinator provided a copy of the 2015 Operations Report. Key areas of the report were highlighted and discussed.

9. Pathways to Apprenticeship

E. Hamilton-Smith and S. Latchman presented information on the Literacy Network of Durham Region (LiNDR) project in partnership with the Higher Education Quality Council of Ontario (HEQCO) to develop content for an apprenticeship resource. Sixteen trades have been selected, including General Carpenter. The LiNDR researchers are looking to engage with stakeholders and subject matter experts for the selected trades.

10. Program Update

10.1 Trade Apprenticeship/Journeyperson Trade Statistics

The Program Coordinator shared statistics for the General Carpenter as of March 1, 2016. A verbal update was also provided on the Apprentice/Challenger C of Q exam pass/fail statistics as of March 1, 2016.

10.2 Motive Power Divisional Board Meeting Minutes

The Program Coordinator provided a copy of the June 22, 2015 and a draft copy of December 7, 2015 Construction Divisional Board meeting minutes. The Trade Board reviewed the documents.

10.3 Apprenticeship Training Standards (ATS)

The Trade Board advised that while the Log Books are used, this trade has a wide Scope of Practice

making it difficult to cover all areas. The ATS was last updated in 2010 and the Trade Board advised that some changes have occurred within this trade. This discussion will be tabled at the next Trade Board meeting.

11. New Business and Industry Update

Trade Board members provided updates on work/projects being undertaken in their respective areas of the province and their respective outlook on work availability for 2016. The Program Coordinator provided an updated copy of the College's *Travel Policy – Governance Version* (for Boards, Committees, Panels, and Subject Matter Experts).

12. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board will take place in June 2016. Scheduling is to be arranged according to availability. The Program Coordinator will send out options via email.

13. Adjournment

ON A MOTION MADE, SECONDED AND DULY CARRIED, the meeting adjourned at 1:40 p.m.

“Paul Lafleshe”

Paul Lafleshe, Chair

June 27, 2016

Date

i Recording Officer