



Minutes

General Carpenter

Trade Board Meeting

June 27, 2016 at 9:00 a.m.
Sandman Signature Toronto Airport Hotel
5400 Dixie Road, Muskoka Room
Mississauga, ON, L4W 4T4

Trade Board Members in Attendance

Paul Lafleshe, Chair	Keith Sutherland
Tom Cardinal	Ian Watts
Tony Currie	Jason Yull
Tim Henhoeffler	

Trade Board Members not in Attendance

Matt Baker, Vice-Chair

Resource Persons/Guests in Attendance

None

Staff in Attendance

Franca Silvaggio, Program Coordinator¹

1. Call to Order/Welcome

The Chair called the meeting to order at 9:30 a.m. and welcomed the newest member to the Trade Board, K. Sutherland. He asked everyone to introduce themselves and K. Sutherland provided a brief self-introduction to the Trade Board.

2. Approval of Agenda

Item 10, Chair and Vice-Chair Elections, was removed as M. Baker was not in attendance.

ON A MOTION by T. Cardinal, SECONDED by T. Henhoeffler AND CARRIED, the agenda was approved as circulated, subject to the above-noted change.

3. Conflict of Interest

No conflict of interest was declared.

4. Previous Minutes

ON A MOTION MADE by T. Cardinal, SECONDED by K. Sutherland AND CARRIED, the draft minutes of the Trade Board's March 4, 2016 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

The Chair read the May 31, 2016 letter he received from the Constructional Divisional Board stating it received and reviewed a very large number of recommendations since the College began its operations on April 8, 2013. These recommendations were closed and in future, the Construction Divisional Board will be sending reports on a regular basis to each Trade Board regarding the status of their recommendations. The Program Coordinator addressed three old resolutions from 2013 and 2014:

- With respect to the October 10, 2013 Trade Board's recommendation that the General Carpenter trade be represented in the Working Group for the Scope of Practice (S of P) Framework project, the Construction Divisional Board closed this matter as the project was cancelled in November 2013. The Trade Board was reminded that this is a major component of the Dean Report and updates will be provided as they become available.
- With respect to the October 10, 2013 Trade Board's recommendation that General Carpenter Apprentice Candidate Level Training be developed, the Constructional Divisional Board felt it was not in the position to take further action on this matter and that this is geared more to College staff.
- With respect to the October 10, 2013 Trade Board's recommendation that the College issue a sticker to all members upon registration (in addition to their card), the Construction Divisional Board determined that the College does not have the resources to support this initiative at this time.

6. Installation of Louvers

T. Henhoeffler addressed the issue of louver installation which he originally raised in an email to the General Carpenter Trade Board in March 2016. He summarized the incident and reiterated that the louvers in question were intake louvers not hooked up to any sheet metal duct work but a College Enforcement Officer determined that this was the work of Sheet Metal Workers (308A) and a Field Visit Inspection Report was written up.

A discussion took place regarding similar incidents. The Trade Board reiterated its concerns about this. The Program Coordinator requested that in the future, photos should be taken and sent to the College so they can be evaluated on a case-by-case basis.

7. College of Trades Update

7.1 Registrar's Report (Executive Summary/Operations Report/Strategic Goals and Priorities)

The Trade Board reviewed the Executive Summary of the Registrar's Report for the First Quarter of 2016. The Program Coordinator highlighted some key areas, including:

- As of the end of the first quarter of 2016, there were 234,399 College members (i.e. all membership classes) in good standing in both compulsory and voluntary trades
- Large-scale Residential Construction blitzes by Enforcement Officers are planned for 2016
- Policy, Programs and Evaluations deliverables, including new and revised products
- Compliance & Enforcement data on field visits, unauthorized workers, provincial offences and prosecutions specifically pertaining to Construction trades (both ICI and Residential)
- Trade Equivalency Assessment (TEA) data for the First Quarter (1,781 applications received)
- Complaints and Registration Appeals panel summaries

- Formal complaints made against College members (4 in Residential Construction for this period)
- Strategic Goals and 2016 Strategic Priorities

A discussion took place regarding several of the components of the Registrar’s Report. The Trade Board would like more done to advance the College’s mandate to promote the trades (i.e. better marketing and advertising to schools). One of the concerns expressed is the negative mentality of some school guidance counselors towards the skilled trades. The Trade Board also discussed the TEA process and their experience with this. One Trade Board member has expressed challenges with the TEA process. He was encouraged to reach out to the Program Coordinator for assistance. Finally, the Trade Board expressed interest in having a practical exam for this trade which it feels would be beneficial to many Carpenters.

7.2 Transfer to the Ministry of Labour

The Program Coordinator shared a copy of the statement made by the College’s Registrar and CEO, David Tsubouchi. The Trade Board was advised that day-to-day operations of the College remain the same.

7.3 Job Board Website

The Trade Board was informed that the College has launched a pilot project to help people search, apply and hire for jobs and apprenticeships in the skilled trades. The website address was provided for further information: www.HireWithConfidence.ca. The Trade Board was advised that the portal allows employers who are members of the College’s Employers/Sponsors Class or Journeypersons Class to post jobs and use it to search for apprentices and certified tradespersons for hire. The Program Coordinator provided a handout with details and accessed the website for demonstration.

8. Program Update

8.1 Trade Apprenticeship/Journeyperson Trade Statistics

The Program Coordinator shared statistics for the General Carpenter as of March 1, 2016. A verbal update was also provided on the Apprentice/Challenger Certificate of Qualification (C of Q) examination pass/fail statistics as of May 31, 2016. The Program Coordinator displayed a line chart to demonstrate a comparative analysis of the numbers from the last three Trade Board meetings.

GENERAL CARPENTER STAS (as of May 31, 2016)	
Trade_Code	403A
Trade_Name	General Carpenter
TradeTotal	5367
Apprentices	4031
Candidate_JPs	291
Journeypersons	1015
Tradespersons	30

8.2 Apprenticeship Training Standards (ATS)

The Trade Board was reminded that the ATS was last updated in 2010. The Trade Board requested that it be updated in January/February 2017. A further discussion to determine a working group will be tabled at the next meeting in the fall.

8.32 Construction Divisional Board Meeting

The Program Coordinator provided a copy of the April 26, 2016 Construction Divisional Board meeting minutes. The Trade Board reviewed the document.

9. Foreign Skilled Worker Program

Trade Board members were asked to complete a short survey created by the Precision Machining and Tooling Trade Board.

10. Red Seal Exam Guidance Sheet

The Program Coordinator provided an updated copy of the General Carpenter Exam Guidance Sheet which was reviewed. The Trade Board will send any changes/feedback to the Program Coordinator.

11. Other Business

The Trade Board engaged in a brief round table discussion on issues impacting the General Carpenter trade.

12. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board will take place in in the fall of 2016. Scheduling is to be arranged according to availability. The Program Coordinator was asked to aim for the period between October 17 and 23. A doodle invite will be sent out via email.

13. Adjournment

ON A MOTION MADE BY K. Sutherland, SECONDED by J. Yull AND DULY CARRIED, the meeting was adjourned at 2:00 p.m.

“Paul Lafleshe”

Paul Lafleshe, Chair

October 3, 2016

Date

i Recording Officer