



Minutes

General Carpenter

Trade Board Meeting

August 6, 2014 at 9:00 a.m.
Ontario College of Trades
655 Bay Street, Suite 600
Toronto, ON, M5G 2K4

Trade Board Members in Attendance

Paul Lafleshe, Chair

Del Boudreau, Vice-Chair

Matt Baker

Steve Barkhouse

Tom Cardinal

Tim Henhoeffler

Martin Templeman

Jason Yull

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

None

Staff in Attendance

Craig McCarten, Program Coordinator*

Royden Trainor, Director of Policy and Programs

*Recording Officer

1. Call to Order/Welcome

The Chair called the meeting to order at 9:00 a.m.

2. Approval of Agenda

ON A MOTION, SECONDED AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

S. Barkhouse declared a potential conflict of interest and advised that he is formally resigning from the Trade Board and will not participate in the business of the meeting. The Trade Board thanked him for his service to date.

4. Previous Minutes

ON A MOTION MADE by T. Cardinal, SECONDED by D. Boudreau, AND CARRIED, the draft

minutes of the Trade Board's February 20, 2014 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

The Program Coordinator provided an update on past resolutions and noted that the Trade Classification Review item will be discussed later in the agenda.

6. College of Trades Update

6.1 Registrar's Report

The Program Coordinator confirmed that the Trade Board had received the Report. Topics covered were: human resources, project planning and key deliverables, communications and marketing, compliance and enforcement, ongoing issues under discussion, Trade Board updates, standards department update, and membership update (provided with other trade statistics).

6.2 Standards Department Update & Statistics

The Program Coordinator advised that the new Red Seal exams for Carpenter will be reviewed by Ontario in the coming weeks. The Trade Board then reviewed apprenticeship statistics for the trade.

7. Trade Classification Review for General Carpenter

R. Trainor provided an update on the current status of the Trade Classification Review process, citing the recommendation made by the Review Panel in the Sprinkler and Fire Protection Installer review to consider a review of the process before conducting any further Trade Classification Reviews.

8. Harmonization Project

The Program Coordinator provided an overview of the project to date and discussed work being done by the Curriculum Sequencing Sub-Committee.

9. Election of Chair and Co-Chair

ON A MOTION MADE by T. Cardinal, seconded by D. Boudreau, AND CARRIED, the Trade Board determined that P. Lafleshe should continue to serve as Chair of the Trade Board until such time as new appointments are made to the Trade Board.

10. New Business and Industry Update

10.1 ON A MOTION MADE by T. Henhoeffter, seconded by J. Yull, AND CARRIED, the Trade Board recommends that the College should help develop General Carpenter Apprentice Candidate Level Assessment/Training for Apprentices, the intent and scope of such training would include: Pre-Level 1, Essential Skills (especially numeracy), Code Book use and may include an assessment.

10.2 M. Templeman advised that he will resign from the Trade Board following the meeting.

10.3 The Trade Board discussed ongoing work across the province.

10.4 A discussion took place regarding how best to extend College membership to those holding a C of Q in a voluntary trade issued prior to April 8, 2013, citing the importance of involving all

tradespeople in the College to the extent possible.

11. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board will take place in Fall 2014. Scheduling is to be arranged according to availability.

12. Adjournment

ON A MOTION MADE, SECONDED AND CARRIED, the meeting adjourned at 2:30 p.m.

“Paul Lafleshe”

Paul Lafleshe, Chair

December 3, 2014

Date