



# Minutes

## General Carpenter

### Trade Board Meeting

April 27, 2015 at 9:00 a.m.  
Ontario College of Trades  
655 Bay Street, Suite 600  
Toronto, ON, M5G 2K4

#### Trade Board Members in Attendance

Paul Lafleshe, Chair  
Matt Baker, Vice-Chair  
Tom Cardinal  
Tony Currie

Tim Henhoeffler  
Jason Yull  
Ian Watts

#### Trade Board Members not in Attendance

None

#### Resource Persons/Guests in Attendance

Tony Dean, Reviewer, Dean Review  
Samantha Anderson, Project Director, Dean Review

#### Staff in Attendance

Craig McCarten, Program Coordinator<sup>i</sup>

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#### 1. Call to Order/Welcome

The Chair called the meeting to order at 9:15 a.m.

#### 2. Approval of Agenda

**ON A MOTION by T. Cardinal, SECONDED by M. Baker AND CARRIED**, the agenda was approved as circulated.

#### 3. Conflict of Interest

No conflict of interest was declared.

#### 4. Previous Minutes

**ON A MOTION MADE by T. Cardinal, SECONDED by J. Yull, AND CARRIED**, the draft minutes of the Trade Board's December 8, 2014 meeting were approved as tabled.

#### 5. Update on Trade Board Resolutions & Issues

The Program Coordinator provided an update on previous resolutions and action items.

## 6. College of Trades Update

### 6.1 Registrar's Report

The Program Coordinator directed the Trade Board to the most recent Registrar's Report online. Topics covered include human resources, key deliverables, communications and marketing, compliance and enforcement and ongoing issues under discussion.

### 6.2 Standards Department Update & Statistics

The Program Coordinator provided statistics related to College membership and examinations.

## 7. Tony Dean Review

T. Dean met with the Trade Board and discussed his ongoing review of the College's scopes of practice and trade classification review process. Questions from the Trade Board included timing and parameters of the review.

## 8. Harmonization Project

The Program Coordinator provided an overview of the status of the ongoing Harmonization Project to date. The Trade Board discussed the CCDA recommendations with respect to the name of the trade, total hours for an apprenticeship, sequencing of classroom curriculum, and number of hours per term of an apprenticeship. The Program Coordinator advised that the College is unable to make any program/curriculum changes while the Dean Review is in progress. Additionally, the Trade Board expressed concerns about moving to a four-level in-school training structure. These concerns are related to an apprentice's ability to receive their Employment Insurance in a timely manner and the difficulty in getting apprentices to return for a fourth level when the trade is voluntary.

## 9. Election of Chair and Co-Chair

An election did not take place.

## 10. New Business and Industry Update

Trade Board members provided updates on work/projects being undertaken in their respective areas of the province and their respective outlook on work availability for the remainder of 2015.

## 11. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board will take place in Fall 2015. Scheduling is to be arranged according to availability.

## 12. Adjournment

**ON A MOTION MADE by T. Henhoeffler, SECONDED by T. Cardinal AND CARRIED**, the meeting adjourned at 1:30 p.m.

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"Paul Lafleshe"

Paul Lafleshe, Chair

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March 4, 2016

Date

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<sup>1</sup> Recording Officer