



Minutes

Floor Covering Installer Trade Board Meeting

March 10, 2014 at 9:00 a.m.
Carpenters & Allied Workers Local 27
420 Rowntree Dairy Road
Woodbridge, ON, L4L 8H2

Trade Board Members in Attendance

Dean Marsh, Chair
Jason Walker, Co-Chair
Garry Baverstock

James Leckie
Paul Rusenstrom

Trade Board Members not in Attendance

John Wilson

Resource Persons/Guests in Attendance

None

Staff in Attendance

Gay Saunders, Program Coordinator

1. Call to Order/Welcome

The Chair called the meeting to order at 9:00 a.m.

2. Approval of Agenda

The agenda was approved as circulated.

3. Conflict of Interest

No conflicts of interest were declared. A question was asked what constitutes a conflict of interest and the Program Coordinator provided an explanation.

4. Previous Minutes

ON A MOTION DULY MADE, SECONDED AND CARRIED, the draft minutes of the Trade Board's June 25, 2013 meeting were approved as tabled.

5. College of Trades Update

5.1 Classes of Membership/Fees Update

The Program Coordinator advised members that as of April 8, 2014, all deemed apprentices are required to pay an annual membership fee of \$60 and failure to do so could result in the apprentice's Registered Training Agreement being cancelled. She asked Trade Board members to remind their apprentices of this date. Members were also advised that the College has mailed letters to all apprentices reminding them of the date. Board members discussed the challenges of the Journeyperson Candidates Class limitations for compulsory apprentices.

5.2 Enforcement and Compliance Update

The Program Coordinator provided an update on the activities of the Enforcement and Compliance division. In response to a question regarding how the College enforces non-payment of fines issued, the Program Coordinator will inquire with the Enforcement division and report back at the next meeting.

5.3 Scopes of Practice Project

The Program Coordinator advised Trade Board members that the Board of Governors has decided not to proceed with the Scopes of Practice Framework Review project at the present time.

6. Program Update

6.1 Trade Statistics

The Program Coordinator provided the latest statistics from the Ministry of Training Colleges and Universities and the College.

7. Compulsory Certification

The Program Coordinator reviewed the process and considerations involved in a trade classification review. Members discussed whether or not to request a Certificate of Qualification exam exemption, the length of time such an exam exemption might be in place, how to include those in the trade without any certification, and the scope of practice of the trade. Members also reviewed the journeyperson-apprentice ratio for Floor Covering Installer which had recently changed. Following a discussion, members agreed not to pursue a request to reclassify the Floor Covering Installer trade as compulsory at this time.

ON A MOTION DULY MADE, SECONDED AND CARRIED, after reviewing the journeyperson-apprentice ratio decision for the Floor Covering Installer trade, the Trade Board recommends that the legislation be amended to include an appeals process.

8. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board is scheduled for June 9, 2014.

9. Adjournment

ON A MOTION DULY MADE, SECONDED AND CARRIED, the meeting was adjourned.

“Dean Marsh”

Dean Marsh, Chair

July 21, 2014

Date