



Minutes

Elevating Devices Mechanic Trade Board Meeting

September 4, 2014 at 9:30 a.m.
International Union of Elevator Contractors, Local 50
400 Westney Road South
Ajax, ON, L1S 7K0

Trade Board Members in Attendance

Jeff Righton, Chair	Joe Kerr
Greg Huffman, Vice-Chair	Ben McIntyre
Hao Lu Guang	Phil Staite

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

None

Staff in Attendance

Leah Tussman, Program Coordinator¹

1. Call to Order/Welcome

The Chair called the meeting to order at 9:30 a.m.

2. Approval of Agenda

ON A MOTION DULY MADE BY P. STAITE, SECONDED BY J. KERR AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY B. MCINTYRE, SECONDED BY P. STAITE AND CARRIED, the draft minutes of the Trade Board's June 6, 2014 meeting were approved as tabled.

¹ Recording Officer.

5. Update on Trade Board Resolutions & Issues

The Program Coordinator advised that Premier Kathleen Wynne has named new ministers of Training, Colleges and Universities and Government and Consumer Services. The new Minister of Training, Colleges and Universities (MTCU) is Reza Moridi and the new Minister of Government and Consumer Services is David Oraziotti. She also shared the updated flow chart outlining the various steps in the Elevating Devices Mechanic (EDM) apprenticeship program. The flow chart has been shared with MTCU and the College is awaiting feedback. Once received, the flow chart will be shared with the Technical Standards and Safety Authority (TSSA) and Trade Board members.

6. Update on TSSA/Ontario College of Trades Discussions

The Program Coordinator advised that the TSSA has shared draft copies of updates to the “Policies and Procedures for Elevator Mechanic Certification Programs” and the “How to Become a Class A Elevating Devices Mechanic” documents with the College. The College plans to share the EDM Apprenticeship Flow Chart with the TSSA.

The Trade Board discussed the various concerns with the EDM-T certification offered by the TSSA and some options to address these concerns.

7. College of Trades Update

7.1 Member Services

The Program Coordinator advised that in March 2014, the College notified those in the Journeyperson Candidates class set to expire on April 8, 2014 and shortly thereafter that they would be offered a one-time extension until July 4, 2014 to write and pass their Certificate of Qualification (C of Q) exam.

All those who have not yet passed their C of Q exam and moved into the Journeypersons class will have their status in the Journeypersons Candidates class marked as expired. The College has reached out to these individuals via letter, email and automated voice message to remind them of the requirement to write and pass their C of Q exam by the deadline.

As well, the Program Coordinator shared a letter from the College that will be sent out to all ‘deemed’ apprentices. It will inform them that they will have until September 19, 2014 to renew their membership with the College or it will expire and their Registered Training Agreement (RTA) with MTCU and employer/sponsor will be suspended. If the apprentice’s RTA is cancelled, a new agreement will have to be signed with MTCU and the employer/sponsor and the apprentice’s College membership will need to be reinstated and a reinstatement fee will be charged. She explained that the College has reached out to these individuals through various reminder letters.

Finally, the Program Coordinator showed the Trade Board the Member Benefits tab on the College’s website and described new additions to the College’s affinity program.

7.2 Strategic Plan/Annual Report

The Program Coordinator advised that the College’s strategic plan had been approved by the Board of Governors at its August meeting and showed the Trade Board where to access the strategic plan on the College’s website. She also showed the Trade Board members where to access the College’s Annual Report on the website and they discussed the June 17, 2014 Annual Meeting of Members.

7.3 Trade Classification Reviews

The Program Coordinator advised that the Board of Governors has approved the development of a regulation that, if passed, would allow for a two-year implementation for the reclassification of the Sprinkler and Fire Protection Installer trade from voluntary to compulsory membership in the College. It has also approved a ‘grandparenting’ provision — an exemption from the C of Q exam for the trade will be available to qualified candidates during the first year of the two-year implementation period. The exam exemption would apply to individuals who are engaging in the work of the Sprinkler and Fire Protection Installer trade who do not have a C of Q in the trade, but who have a Certificate of Apprenticeship (C of A) in the trade or who have qualifications and experience that are equivalent to a C of A in the trade.

7.4 Enforcement

The Program Coordinator shared enforcement statistics from May 2013 to the end of June 2014. She then showed the Trade Board the latest Public Advisories on the College’s website. The Public Advisories provide information on violations of the *Ontario College of Trades and Apprenticeship Act, 2009*.

7.5 Communications Update

The Program Coordinator described the College’s new apprenticeship brochure and youth microsite that will be coming out this Fall. The new brochure will provide easy to follow guidance on exploring careers in the skilled trades. The youth microsite will focus on those exploring careers in the skilled trades, not for those who have already registered as apprentices, and will be both a tool for youth as well as the service providers who serve youth. Frequently Asked Questions have been specifically drafted to respond to youth-specific issues.

8. Program Update

8.1 Apprenticeship Trade Statistics

The Program Coordinator provided College membership statistics for the EDM trade as of August 28, 2014. She also provided apprenticeship statistics for the trade for the first quarter of 2014-2015 from MTCU.

8.2 Update on Industrial Divisional Board Meeting

The Program Coordinator shared the approved minutes of the May 7, 2014 Industrial Divisional Board meeting with the Trade Board and provided a summary of the meeting.

8.3 Update on Apprenticeship Training Standard Development Workshop

The Program Coordinator thanked the Trade Board for providing names of subject matter experts for the workshop. She advised that the workshop will take place in early October 2014.

9. Next Scheduled Meeting/Event

The Trade Board confirmed that its next meeting is scheduled for January 29, 2015.

10. Adjournment

ON A MOTION DULY MADE BY J. KERR, SECONDED BY P. STAITE AND CARRIED, the meeting was adjourned.

“Jeff Righton”

Jeff Righton, Chair

February 12, 2015

Date