



Minutes

Elevating Devices Mechanic

Trade Board Meeting

January 26, 2016 at 9:30 a.m.
The Ontario College of Trades – Room 601
655 Bay Street, Suite 600
Toronto, ON, M5G 2K4

Trade Board Members in Attendance

Greg Huffman, Chair
Hao Lu Guang
Jeff Righton
Phil Staite

Trade Board Members not in Attendance

Sean Cowen, Vice-Chair
Ben McIntyre

Resource Persons/Guests in Attendance

None

Staff in Attendance

Dev Baichan, Program Coordinator, Standardsⁱ
Eric Hamilton-Smith, Policy Analyst, Policy and Research
John Poirier, Manager, Standards

1. Call to Order/Welcome

The Chair called the meeting to order at 10:00 a.m. The Program Coordinator officially welcomed the Trade Board to its first meeting of 2016.

2. Approval of Agenda

ON A MOTION MADE BY P. Staite, SECONDED BY J. Righton AND CARRIED, the agenda was approved as amended.

3. Conflict of Interest

The Program Coordinator briefed the Trade Board on the terms regarding conflict of interest as stated in the Trade Board Orientation Manual. No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY P. Staite, SECONDED BY J. Righton AND CARRIED the draft minutes of the Trade Board's September 17, 2015 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

5.1 Industrial Divisional Board Update

The Program Coordinator advised the Trade Board that on November 13, 2015, the Industrial Divisional Board was briefed on the following resolution made by the Elevating Devices Mechanic Trade Board:

The Elevating Devices Mechanic Trade Board requests the ability to review and comment on the draft MOU between the Technical Standards and Safety Authority (TSSA) and the Ontario College of Trades (OCOT) and that any other trades that are dually regulated by both parties have the same opportunity to review and comment on the draft MOU. Further, the Elevating Devices Mechanic Trade Board requests the ability to provide input on all Elevator trade resolutions and appendices that may arise from the draft MOU.

The Program Coordinator provided copies of a response letter to the Trade Board from the Industrial Divisional Board. The letter states that the Divisional Board supports the Trade Board's recommendation and instructs College staff to:

- Update the Elevating Devices Mechanic Trade Board on the status of the draft MOU between the TSSA and OCOT; and
- Provide the Elevating Devices Mechanic Trade Board sufficient time to review and provide comments on the draft MOU and any Elevator trade appendices that may arise.

5.2 MOU Update and Discussion

E. Hamilton-Smith joined the meeting and advised the Trade Board of recent meetings with the TSSA regarding the draft MOU and answered questions. He briefed the Trade Board on key elements and the structure of the draft MOU and explained that the College is waiting to receive initial comments back from the TSSA and that at that point the College will be able to share the draft MOU with the Trade Board for review and comments.

6. Program Update

6.1/6.2 Apprenticeship Training and Curriculum Standard Update

The Program Coordinator provided an update regarding the draft Elevating Devices Mechanic Apprenticeship Training Standard and informed the Trade Board that the draft is out for Industry review and comment. J. Righton shared a few comments on the standard with the Trade Board, and revisions were accordingly made to the draft. The Program Coordinator described the next steps in the approval process for the Training Standard and advised that the Curriculum Standard workshops will occur later in 2016.

6.3 Elevating Devices Mechanic Trade in Other Jurisdictions

The Program Coordinator shared an Interprovincial Standards and Examination Committee (ISEC) poll regarding the Elevating Devices Mechanic trade. Currently, there are three jurisdictions that

have Elevating Devices Mechanic as a designated trade: Alberta, Ontario and Quebec. The Program Coordinator explained that Red Seal policy requires a minimum of five jurisdictions to have an occupation designated as a skilled trade before that trade and industry can submit an application to participate in the Red Seal program.

On behalf of the industry, the Elevating Devices Mechanic Trade Board would like to see the occupation of Elevating Devices Mechanic designated as a trade in jurisdictions other than Alberta, Ontario and Quebec. The Trade Board therefore requests that the College provide contact information for an individual/contact person for every jurisdictional apprenticeship authority across Canada.

6.4 Trade Count as of January 3, 2016

Elevating Devices Mechanic	Active Apprentices	Active Journeypersons
636E	611	9

7. College of Trades Update

7.1 Industrial Divisional Board Update

The Trade Board reviewed and discussed the draft Minutes of the November 13, 2015 IDB meeting. The Program Coordinator described the Program Evaluation Process initiative and described the steps involved in the process.

7.2 Registrar’s Reports and Trades Today Magazines

The Program Coordinator distributed the Thrid Quarter 2015 Registrar’s Report. The Trade Board reviewed the document which led to a further discussion around the College’s communication activities, mainly on the new ‘Tune in, Trade’ up ad campaign. The Trade Board had positive comments on the College’s marketing and promotion of skilled trades.

8. Next Scheduled Meeting/Event

The Trade Board is next scheduled to meet on April 6, 2016.

9. Adjournment

ON A MOTION MADE BY J. Righton, SECONDED BY H. Guang AND CARRIED, the meeting adjourned at 3:00 p.m.

“Greg Huffman”

Greg Huffman, Chair

August 17, 2016

Date

i Recording Officer