



Minutes

Drywall Finisher & Plasterer, Hazardous Materials Worker and Exterior Insulated Finishing Systems Mechanic Trade Board Meeting

June 9, 2014 at 9:00 a.m.
Interior Systems Contractors Association (ISCA)
60 Sharer Rd. Woodbridge, ON, L4L 8Z3

Trade Board Members in Attendance

James Rowland, Chair
John McNee, Vice-Chair
Rocco D'Angelo

Saleem Khan
Bruno Mandic
Sharon Smith

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

Brian Gingras

Staff in Attendance

Gay Saunders, Program Coordinator
Dev Baichan, Program Coordinator

1. Call to Order/Welcome

The Chair called the meeting to order at 9:25 a.m. and welcomed resource person/guest B. Gingras.

2. Approval of Agenda

ON A MOTION DULY MADE BY J. McNee, SECONDED BY B. Mandic AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY J. McNee , SECONDED BY S. Khan AND CARRIED, the draft minutes

of the Trade Board's January 23, 2014 meeting were approved as tabled.

ON A MOTION DULY MADE BY S. Khan, SECONDED BY J. McNee AND CARRIED, the Trade Board agrees that a draft agenda will be distributed 7 days prior to the meeting date and draft minutes will be distributed 14 days after.

5. Update on Trade Board Resolutions & Issues

The Program Coordinator provided the Trade Board with an update on the trade classification review process and the Sprinkler and Fire Protection Installer decision.

6. College of Trades Update

6.1 Annual Meeting of Members

The Program Coordinator informed Trade Board members of the first Annual Meeting of Members to be held at the College on June 17, 2014. It was mentioned the registration for the AMM was open to members who are in good standing with the College.

6.2 Trades Today Magazine

The Trade Board was provided with the College's inaugural Trades Today magazine. There was discussion around the Communications and Marketing department and its strategy for the upcoming year. The Program Coordinator provided an update on the College's affinity program, including insurance discounts offered to the College's members.

6.3 Enforcement

The Trade Board members were updated on the status of the Enforcement division and were provided with statistics regarding the division's activities. Members of the Trade Board suggested that OCOT enforcement officers continue to meet with voluntary tradespeople in the field to discuss and promote the College.

6.4 TEA Process

The Program Coordinator informed the Trade Board members that on April 8, 2014 the College assumed responsibility for processing Trade Equivalency Assessments (TEA) and credential validations from the Ministry of Training, Colleges and Universities (MTCU). A discussion around the availability, process and cost of the TEA process took place; members of the Trade Board were shown where to access the information and the TEA forms on the College's website.

6.5 Exam Preparation Guide

The Trade Board members were made aware of the newly developed Exam Preparation Guide, a resource geared towards apprentices and exam challengers. The Program Coordinator discussed the resources found within the guide and where it is found on the College's website.

6.6 Academic Entry Requirements

The Program Coordinator informed the Trade Board that the College is looking for suggestions of stakeholders and organizations or individuals who might be interested in taking part in the AER consultation. Members were asked to have these interested parties contact the Program Coordinator.

6.7 Registrar’s Report

Topics covered included Communications and Marketing, Compliance and Enforcement, Policy and Programs, Corporate Governance, Membership, Client Services and classification reviews.

7. Program Update

Trade Board members discussed the Red Seal exam creation process and the status of the Red Seal exams. The Program Coordinator provided trade statistics and exam pass rates. The Board was informed on the outcomes of the recent ratio reviews and the proposed Canada Apprentice Loan.

8. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board is scheduled for November 17, 2014.

9. Adjournment

ON A MOTION DULY MADE BY B. Mandic, SECONDED BY S. Khan AND CARRIED, the meeting adjourned at 2:00 p.m.

“John McNee”
John McNee, Vice Chair

December 1, 2014
Date