



# Minutes

## Construction and Maintenance Electrician Trade Board Meeting

May 29, 2014 at 9:30 a.m.  
Canadian Standards Association  
5060 Spectrum Way  
Mississauga, ON, L4W 5N6

### Trade Board Members in Attendance

Bob Nelson, Chair  
Dan Racicot, Vice-Chair  
Tim Butler

Dale MacDonald  
Peter Olders  
Larry Shaver

### Trade Board Members not in Attendance

Valerie Ghatara  
Serge Lacompte

### Resource Persons/Guests in Attendance

None

### Staff in Attendance

Loreen Barbour, Program Coordinator

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#### 1. Call to Order/Welcome

The Chair called the meeting to order at 9:30 a.m.

#### 2. Approval of Agenda

**ON A MOTION MADE BY D. Racicot, SECONDED BY T. Butler AND CARRIED**, the agenda was approved, subject to a number of corrections.

#### 3. Conflict of Interest

No conflicts of interest were declared.

#### 4. Previous Minutes

**ON A MOTION MADE BY T. Butler, SECONDED BY D. Racicot AND CARRIED**, the draft minutes of the Trade Board's February 6, 2013 meeting were approved, subject to a number of corrections.

#### 5. Update on Trade Board Resolutions & Issues

The Program Coordinator informed the Trade Board that their concerns about scope of practice have gone forward to the Board of Governors in the form of a briefing that was prepared by the OCOT Policy unit. The Program Coordinator also indicated that two new members have been selected by the Appointments Council for the Trade Board, their names were shared and they will be invited to the September 2014 meeting.

## **6. College of Trades Update**

### **6.1 Registrar's Report**

The Program Coordinator provided an overview of the January/February 2014 edition of the Registrar's Report.

### **6.2 Enforcement Update**

An update on the current work of the Compliance and Enforcement Division was provided. It was noted that there are a number of Enforcement statistics on the College website. Currently, the College has 41 Enforcement officers and two Court Officers; 5,947 field inspections and compliance promotion visits were as conducted across the Province in the year to date.

### **6.3 Legal Interpretation of Overlapping Scope of Practice**

The Board was provided with a brief overview of the Legal Interpretation Principles on Overlapping Scopes of Practice. The Trade Board indicated concern with Scopes of Practice and would like to see the College deal with this issue in a timely matter, as scope has implications for every area of the work the College does.

### **6.4 Academic Entry Requirements**

The Program Coordinator provided an update on OCOT's intention to hold a public consultation on Academic Entry Requirements for trades named under the Ontario College of Trades and Apprenticeship Act, 2009. Once this consultation is launched, members of the Trade Board will be informed so they can participate.

### **6.5 Trade Equivalency Assessment (TEA)**

The Program Coordinator shared details about the new TEA process that, since April 8, 2014, is the responsibility of OCOT (no longer the responsibility of the Ministry of Training, Colleges and Universities). TEA applications will now cost \$200 as the College has adopted a cost recovery model. The College's TEA process has a service standard commitment of 20 days from receipt of a TEA application until contact from OCOT, either with a decision or to request additional information.

### **6.6 Exam Guidance Manual**

The Trade Board was advised that the College has developed an Exam Preparation Guide that is now available on the website. The guide provides study tips for individuals preparing to write the Certification and Qualification examination.

### **6.7 Membership and Affinity Programs**

The Trade Board was advised that the Member Services Department continues to make changes to its operation to improve customer service. Several changes have been made in how the College communicates with expiring members (including deemed Apprentices), to ensure that they are receiving information from the College. To date, the majority of Deemed

Apprentices have renewed their membership.

Members were informed about the reinstatement fee required if a member does not pay within the required time frame. If however, an individual proactively calls the College and puts their membership on hold or cancels within the 60 day time period they will not be subject to a reinstatement fee, if in the future, they want to reinstate their membership.

The Trade Board was also briefed on the new affinity programs being offered by the College, including member discounts on individual and commercial insurance. The College is also actively investigating other potential vendors to add to the affinity offerings. The Trade Board discussed where the College’s resources ought to be used to best achieve the mandate of the organization, and queried whether or not the development of affinity programs was the best use of those resources.

**7. Program Update**

	Active Apprentices	Active Journeyperson	Active Journeyperson Candidates	Active Tradesperson
<b>309A</b>	8,302	41,922	1,459	
<b>442A</b>	2,112	545	53	11
<b>309C</b>	79	802	22	

**8. Red Seal Update**

The Program Coordinator discussed the *Strengthening the Red Seal* pilot project that is currently underway. The CCDA Harmonization Project was also briefly discussed.

**9. Industry Update**

The Program Coordinator noted that the Skilled Trade Summit is taking place in Ottawa on June 1-3, 2014. As well, the Skills Canada Competition is being held June 4-7, 2014 in Mississauga. The training being provided for Trade Board Chairs and Vice-Chairs in September 2014 was also discussed.

**10. Next Scheduled Meeting/Event**

The Chair confirmed that the next meeting of the Trade Board is scheduled for September 25, 2014.

**11. Adjournment**

The meeting was adjourned.

“Bob Nelson”  
Bob Nelson, Chair

September 18, 2014  
Date