



Minutes

Construction Millwright Trade Board Meeting

March 19, 2014 at 8:30 a.m.
Millwright Regional Council of Ontario
79 Sunrise Avenue
Toronto, ON, M4A 1A9

Trade Board Members in Attendance

Ron Grice, Chair

Sean Thibeault, Vice-Chair

Don Schultz

Ian McIsaac

Willie Ritzmann

Trade Board Members not in Attendance

Dave McLellan

Resource Persons/Guests in Attendance

Staff in Attendance

Leah Tussman, Program Coordinator

1. Call to Order/Welcome

The Chair called the meeting to order at 8:30 a.m.

2. Approval of Agenda

ON A MOTION DULY MADE BY D. Schultz, SECONDED BY W. Ritzmann AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY I. McIsaac, SECONDED BY D. Schultz AND CARRIED, the draft minutes of the Trade Board's December 3, 2013 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

The Program Coordinator informed members that the Trade Board's notification to request a Trade

Classification Review was sent to the Construction Divisional Board on December 3, 2013 and the formal request for a Trade Classification Review was sent to the Board of Governors on January 1, 2014.

6. College of Trades Update

6.1 Governance/Staffing Appointments and Re-Appointments

The Program Coordinator showed the Trade Board members the updated list of Trade Board appointments on the College's website. The Trade Board members were also briefed on how to access the Appointments Council website through the Resources tab on the College website. She agreed to provide the link to the College of Trades Appointments Council website to the Trade Board members after the meeting.

The Program Coordinator also informed the members that the College's Chief Diversity Officer, Sandeep Tatla, started with the College in February 2014.

6.2 Membership Services

The Trade Board members reviewed membership statistics from the February 18, 2014 Registrar's Report. These included membership numbers, active trade qualifications and revenue.

The Program Coordinator emphasized that apprentices who were deemed into the College on April 8, 2013 will need to renew their annual memberships this year. The College has been mailing renewal notices and Trade Board members were encouraged to communicate to apprentices the importance of maintaining a College membership in good standing and the impact on grants, incentives and trade school waiting list placement when a Registered Training Agreement (RTA) is cancelled. The Program Coordinator shared a letter sent by the Ministry of Training, Colleges and Universities (MTCU) to Employers/Sponsors reminding them of the importance of having their apprentices renew their memberships with the College.

Lastly, the Trade Board members were shown how to access the College's Public Register to verify the membership status of their apprentices. The Trade Board thought it would be beneficial to add a direct deposit option to ensure membership fees are paid in a timely manner.

6.3 Ratio Reviews

The Program Coordinator informed the Trade Board that the College's Board of Governors has approved the regulation that will implement the journey-person-to-apprentice Ratio Review decisions, including the new ratio for the trade of Construction Millwright.

6.4 Enforcement

The Program Coordinator shared Enforcement statistics that were gathered up to the end of February 2014.

7. Trade Classification Reviews

7.1 Sprinkler and Fire Protection Installer Trade Classification Review

The Program Coordinator showed the Trade Board where information for the Sprinkler and Fire Protection Installer (SFPI) Trade Classification Review is located on the website and described the various steps completed to date in the SFPI review. The Trade Board was advised that a decision is expected at the end of June 2014.

7.2 Construction Millwright Trade Classification Review

The Trade Board discussed the invitation for submissions for the Construction Millwright Trade Classification Review. The Program Coordinator showed the Trade Board members the guidelines, dates and criteria for submissions on the College's website. The Trade Board members then reviewed the scopes of practice for Construction Millwright. **ON A MOTION DULY MADE BY I. McIsaac, SECONDED BY W. Ritzmann AND CARRIED**, the Trade Board agreed to file a written submission on behalf of the Trade Board in the Construction Millwright Trade Classification Review.

8. Program Update

8.1 Apprenticeship Trade Statistics

The Program Coordinator provided College membership statistics for the Construction Millwright trade as of March 11, 2014, as well as apprenticeship statistics for the trade for the third quarter of 2013-2014 from MTCU.

8.2 Update on Construction Divisional Board Meeting

The Program Coordinator informed the Trade Board that the Construction Divisional Board is meeting on March 25, 2014. The Program Coordinator agreed to forward a draft copy of the minutes of the Construction Divisional Board meeting once they are available.

8.3 Update: CofQ Challenger Hours – Industrial Mechanic Millwright & Construction Millwright

The Program Coordinator updated the Trade Board on the resolution passed by the Industrial Mechanic Millwright Trade Board that proof of 2,000 hours is adequate to allow a 433A/426A Certificate of Qualification (C of Q) holder to challenge the alternate C of Q exam. However, the language outlining the criteria for construction or industrial work must be mutually agreed upon by the Industrial Mechanic Millwrights and the Construction Millwrights. The next step would be to follow up with John O'Rourke, Manager of Evaluations and Assessments, at the College.

9. Election of Vice-Chair

ON A MOTION MADE BY I. McIsaac, SECONDED BY S. Thibeault AND CARRIED, the Trade Board members elected D. Schultz as Vice-Chair for a period of one year. The Program Coordinator thanked R. Grice for his hard work and leadership as Chair.

10. Next Scheduled Meeting/Event

The Trade Board confirmed that its next meeting is scheduled for June 25, 2014.

11. Adjournment

The meeting was adjourned.

“Ron Grice”

Ron Grice, Chair

June 25, 2014

Date