



Minutes

Construction Boilermaker Trade Board Meeting

January 21, 2014 at 8:30 a.m.
Ontario College of Trades
655 Bay Street, 6th Floor, Room 601
Toronto, ON, M5G 2K4

Trade Board Members in Attendance

Wayne Power, Chair
Blair Allin, Vice-Chair

Brian Bond
Scot McMahon

Trade Board Members not in Attendance

David Galvin
David Lewis

Resource Persons/Guests in Attendance

n/a

Staff in Attendance

Leah Tussman, Program Coordinator

1. Call to Order/Welcome

The Chair called the meeting to order at 8:30 a.m.

2. Approval of Agenda

It was agreed that "Media/Communications Update" be removed from the agenda. The agenda was approved as circulated, subject to the above-noted change.

3. Conflict of Interest

No conflicts of interest were declared. However, the Trade Board members agreed to review the conflict of interest guidelines at the next meeting. Action Item: Include review of conflict of interest guidelines on next meeting agenda.

4. Previous Minutes

The draft minutes of the Trade Board's November 4, 2013 meeting are approved as tabled.

5. Update on Trade Board Resolutions & Issues

Staff shared the action items and recommendations chart with the Trade Board. Staff advised that Classification Reviews were added to the meeting agenda for January 21, 2014.

6. Classification Reviews

6.1 Sprinkler Fire Protection Installer and Construction Millwright Reviews

Staff showed the Trade Board where the classification review information for the Sprinkler Fire Protection Installer (SPFI) classification review is located on the website and described the various steps that the SPFI classification review has completed. The Trade Board members asked how long the SPFI submissions will remain on the College of Trades website. Action Item: Staff to find out how long classification review submissions will remain on the College website. The Trade Board also discussed the upcoming classification review for Construction Millwright.

Resolution: All the Trade Board members present are supportive of submitting a letter supporting the Construction Millwright request for a classification review. Action Item: Staff to send this resolution in an email to all Trade Board members with instructions to reply all.

6.2 Construction Boilermaker Discussion

The Trade Board reviewed the process for Trade Classification Reviews and **ON A MOTION DULY MADE, SECONDED AND CARRIED**, passed a resolution to formally request a classification review of the Construction Boilermaker trade from the Board of Governors on March 3, 2014. The Trade Board agreed to notify the Construction Divisional Board on January 22, 2014. A letter of notification to the Construction Divisional Board was drafted as was a post-dated letter to the Board of Governors requesting a classification review. Action Item: The Program Coordinator will send this resolution in an email to all Trade Board members.

7. College of Trades Update

7.1 Membership Services

Staff shared membership statistics from the October/November 2013 Registrar's Report. These included membership numbers, active trade qualifications and revenue.

Staff also mentioned that quite a few apprentices are having their Registered Training Agreements (RTAs) cancelled because they did not join the College within 90 days. Trade Board members were encouraged to communicate to apprentices the importance of maintaining a College membership in good standing and the impact on grants, initiatives and trade school waiting list placement when a RTA is cancelled. The College is working hard with the Ministry of Training, Colleges and Universities (MTCU) to communicate effectively and ensure that apprentices are made aware of the requirement to be members of the College when they sign up.

Lastly, the Program Coordinator mentioned that a Request for Proposal went out for the College's affinity programs and the College is currently working on determining some potential partnerships.

7.2 Enforcement

Staff shared statistics that were made available in Fall 2013.

7.3 Scope of Practice Framework Project

Staff informed the Trade Board that at the November 13, 2013 Board of Governors meeting, the Board of Governors instructed staff to halt all work on the Scope of Practice Framework project and to prepare a work plan for the Board’s approval that refocuses efforts on the issue of regulatory exemptions across the trades.

8. Program Update

8.1 Apprenticeship Trade Statistics

Staff provided the College membership statistics for the Construction Boilermaker trade as of January 20, 2014.

8.2 Boilermaker Translation Workshop Update

Staff explained that the translation workshop to validate the French translations of the questions for the Red Seal exam was held in December 2013 in Gatineau. Ontario sent a representative to help validate the questions for these exams. The next step in the Red Seal development is a peer review workshop where draft exams are reviewed for balance, accuracy and fairness.

9. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board is scheduled for March 25, 2014.

10. Adjournment

“Wayne Power”

Wayne Power, Chair

March 24, 2014

Date