



# Minutes

## Cement (Concrete) Finisher Trade Board Meeting

August 21, 2014 at 8:30 a.m.  
Ontario College of Trades  
655 Bay Street, Suite 600  
Toronto, ON, M5G 2K4

### Trade Board Members in Attendance

Geoff Kinney  
Tony Mollica  
James Woods

### Trade Board Members not in Attendance

Alexander Aranibar

### Resource Persons/Guests in Attendance

None

### Staff in Attendance

Joseph Pyringer, Program Coordinator

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#### 1. Call to Order/Welcome

Staff called the meeting to order and welcomed Trade Board members to the inaugural meeting of the Cement (Concrete) Finisher Trade Board.

#### 2. Approval of Agenda

**ON A MOTION DULY MADE BY G. Kinney, SECONDED BY J. Woods AND CARRIED**, the agenda was approved as circulated.

#### 3. Conflict of Interest

No conflicts of interest were declared.

#### 4. Review of Trade Board Orientation Manual

Staff reviewed the Trade Board Orientation Manual.

#### 5. Election of Trade Board Chair and Vice-Chair

G. Kinney was elected as Chair and T. Mollica was elected as Vice-Chair.

## **6. College of Trades Update**

### **6.1 2013 Annual Report**

Staff reviewed the College's 2013 Annual Report.

### **6.2 Registrar's Report March/April 2014**

Staff reviewed the Registrar's Report.

### **6.3 Sprinkler & Fire Protection Installer Trade Reclassification – Two-year Implementation Plan**

Staff reviewed the Implementation Plan with the Trade Board.

### **6.4 Consultation and Review of Academic Entry Requirements**

Staff reviewed the upcoming Academic Entry Requirements consultation.

### **6.5 Scope of Practice Regulation Review and Amendment Process**

Staff reviewed the process for amending a trade's Scope of Practice.

## **7. Program Update**

### **7.1 Trade Statistics**

Staff presented the Trade Board with the Trade Statistics up to August 5, 2014.

### **7.2** The Trade Board questioned why Local 598 of the Operative Plasters and Cement Masons International Association of the United States and Canada (OPCMIA) did not obtain Training Delivery Agent (TDA) status to register Apprentices from the Ministry of Training Colleges and Universities (MTCU). Approximately 40 Apprentices from Local 598 had completed their in-school Level 1 training. They received notices to become members of the College or their RTA would be cancelled. There were at least 21 Apprentices who did not renew and lost their RTA status because they could not take their training at Local 598 (which was not granted TDA status).

In Windsor, Local 598 was declined TDA status because there are not enough Apprentices in the area, and were advised instead to attend the TDA in the Hamilton area. Local 598 has also applied for TDA status in Toronto and London, but there has been no reply from MTCU at this time.

### **7.3** The Training Standard was updated in 2010 but the Curriculum has not been updated. The Trade Board recommends that it is necessary to update the outdated Curriculum. The Trade Board notes the hours listed in the Curriculum for Theory and Practical needs to be reviewed for accuracy.

### **7.4** The Trade Board would like to know what the current status is of the Red Seal Concrete Finisher trade is, because in the past they were notified that this trade may be dropped from the national Red Seal program.

## **8. In Camera**

There was no in camera discussion.

**9. Expense Claim Forms**

Staff advised Trade Board on completing Expense Claim Forms and e-mailed all members a copy.

**10. Industry Update**

**10.1** The Trade Board inquired if it is able to communicate information directly to registered Apprentices and/or other member classes at the College in the Concrete (Cement) Finisher trade, such as sending out information by letter or e-mail. The Program Coordinator agreed to look into the request.

**10.2** The Trade Board inquired how the trade’s Scope of Practice was first developed. It was noted that it seemed to be developed by the Competency Analysis Profile (CAP), but the “Finish Concrete” title which is included in the CAP is missing from the Scope of Practice. The Trade Board noted that this must have been an error when the Scope of Practice for the trade was developed, and asked if the term “Finish Concrete” could be added without needing to go through the lengthy process of changing the Scope of Practice as outlined by staff in item 6.5 above.

**11. Next Scheduled Meeting**

The Chair confirmed that the next meeting of the Trade Board is scheduled for November 18, 2014 at 8:30 a.m., location to be determined.

**12. Adjournment**

**ON A MOTION DULY MADE BY T. Mollica, SECONDED BY J. Woods AND CARRIED,** the meeting was adjourned.

“Joseph Pyringer”  
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Joseph Pyringer, Recording Officer

“Geoff Kinney”  
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Geoff Kinney, Chair

August 29, 2014  
\_\_\_\_\_  
Date

March 20, 2015  
\_\_\_\_\_  
Date