



Minutes

Cement (Concrete) Finisher Trade Board Meeting

April 1, 2016 at 9:30 a.m.
OPCMIA Local 598
222 Rowntree Dairy Road
Woodbridge, Ontario
L4L 9T2

Trade Board Members in Attendance

Tony Mollica, Chair
James Woods, Vice-Chair
Geoff Kinney

Trade Board Members not in Attendance

Alexander Aranibar

Resource Persons/Guests in Attendance

None

Staff in Attendance

Joseph Pyringer, Program Coordinatorⁱ

1. Call to Order/Welcome

The Chair called the meeting to order and welcomed Trade Board members to the Cement (Concrete) Finisher Trade Board meeting.

2. Approval of Agenda

ON A MOTION DULY MADE BY G. Kinney, SECONDED BY J. Woods AND CARRIED, the agenda was approved.

3. Conflict of Interest

No conflicts of interest were declared.

4. Approval of Previous Minutes

ON A MOTION DULY MADE BY J. Woods, SECONDED BY T. Mollica AND CARRIED, the draft minutes of the Trade Board's November 20, 2015 meeting were approved as tabled.

5. Trade Board Resolutions & Issues Update

- 5.1** Issue #145: Regarding Section 7.2 of the August 21, 2014 meeting minutes has not been addressed regarding Training Delivery Agent (TDA) status. This is also recorded in Section 10.1 of the previous minutes. The Trade Board requested information on the status of a draft letter which it would like to have on Ontario College of Trades (College) letterhead before sending to the Ministry of Training, Colleges and Universities (MTCU). Staff will check who at the College will be addressing the issue and if the Trade Board can use the College letterhead for this purpose.
- 5.2** Issue #146: Regarding the outdated Curriculum Issue, which was first recorded in the August 21, 2014 minutes and again in Section 7.3 of the previous minutes, the Trade Board requested if the budgetary review has been completed and if they can now move forward with updating the curriculum. The Trade Board also indicated that it is committed to having the curriculum updated and offered that some subject matter experts (SME's) would be able to attend at no cost to the College.
- 5.3** Issue #147: Regarding Section 10.1 of the August 21, 2014 minutes and Section 6.2 of the previous minutes, the Trade Board inquired if the request to communicate information to Registered Apprentices and/or other member classes at the College can now be addressed. Staff will investigate the issue further.
- 5.4** Issue #148: Regarding changes to the Scope of Practice addressed in Section 6.3 of the previous minutes, the College has not addressed the issue due to the Dean Report recommendations being developed to address the procedural requirements for the revisions of the Scopes of Practice.

6. College of Trades Update

6.1 Draft Construction Divisional Board Minutes –December 7, 2015

Staff reviewed the draft minutes of the December 7, 2015 Construction Divisional Board meeting. Regarding Section #5, G. Kinney briefed the Trade Board on his presentation to the Divisional Board outlining the Trade Board's recommendation for Ontario to participate in the national Red Seal Concrete Finisher program. The Trade Board questioned why other Trade Boards should be able to recommend that the Cement (Concrete) Finisher trade can or cannot join the Red Seal Concrete Finisher program and felt that there is no reason that other Trade Boards should be involved in the process.

Regarding Section #17, Staff advised that the College is now looking at the best way to distribute new proposed Standards information to all Construction sector Trade Boards for their comment.

6.2 Registrar's Report for the 4th Quarter of 2015

Staff reviewed the Registrar's Report for the fourth quarter of 2015. The Trade Board discussed the new College website "Hire with Confidence", which is developed for Journeypersons or persons looking for an employer or sponsor for an apprenticeship, or an employer looking to hire a skilled trades professional and/or train an Apprentice. Staff then reviewed the spring 2016 Trades Today magazine to give more information on the new "Hire with Confidence" website. The Trade Board discussed related trades such as Restoration

Mason, which is a part of the Brick and Stone Mason Trade Board, but also has historic connections to the Cement (Concrete) Finisher trade. Staff also reviewed the Appointments Council website regarding the application process for Trade Boards and discussed journey-person-to-apprentice ratios for trades, membership fees and the member benefits program, as requested.

6.3 College Statement on Release of Dean Report

Staff reviewed the official College statement on the release of the Dean Report.

6.4 Communications and Marketing

Staff reviewed the information on the latest initiatives from the Communications and Marketing department.

6.5 Compliance and Enforcement

Staff provided Compliance and Enforcement statistics for 2015 and for the period from May 2013 to December 2015.

6.6 Membership

Staff reviewed information on new membership initiatives and statistics, as well as the new member certificates and stickers that will now contain security features.

6.7 Updated Travel Policy

Staff reviewed the Travel Policy and outlined key changes.

7. Program Update

7.1 Trade Statistics

Staff provided an update on trade statistics as of March 1, 2016 and reported 61 Apprentices were currently registered in the Cement (Concrete) Finisher trade which represents approximately a 38% increase in Apprentices over the last 6 months. Staff also reported on Registered Training Agreements sign-up numbers.

7.2 Apprenticeship Completion

Staff reviewed the slide deck presentation on Apprenticeship Completion initiatives that the MTCU is currently undertaking. That led to a discussion on the benefits of joining the national Red Seal Concrete Finisher program, and the Trade Board requested the contact person in the host province (Newfoundland) for this trade.

7.3 In-School Training Availability

The Trade Board noted that LiUNA is the only TDA currently training Cement (Concrete) Finisher Apprentices and that it seems to be mostly Level 1 being taught (Level 2 does not get taught as often).

7.4 Curriculum Discussion

Staff reviewed Levels 1 and 2 of the curriculum and a discussion took place regarding the best process to update the Standard. It was noted that the hours and layout need to be reviewed, and it also needs to be compared with the Red Seal National Occupational Analysis during the process. The Trade Board is committed to getting the curriculum revised and would like to hold an initial meeting to decide the best method for moving forward. The Trade Board will advise staff of meeting dates and staff will obtain confirmation from the

College on the outcome of the budgetary review.

8. Industry Update

8.1 Dean Report Response

The Trade Board did not have comments on the Dean Report at this time and are awaiting the College's and MTCU's responses to the recommendations.

8.2 Underground Economy Review

Staff discussed the Ministry of Finance underground economy review initiative with the Trade Board.

8.3 Concrete (Cement) Finisher Red Seal Approval

Staff reported that the Construction Divisional Board has asked staff to canvass other Construction sector Trade Boards to seek feedback regarding Ontario's Cement (Concrete) Finisher program potentially joining the national Concrete Finisher Red Seal program, and that this process is now underway.

8.4 Diversity Award

Staff announced that the Ontario College of Trades has been selected as one of Canada's Best Diversity Employers (2016).

8.5 CAF "On the Move" Tool

Staff provided an overview of the new labour mobility resource by the Canadian Apprenticeship Forum (CAF) which can help provide Apprentices and Journeypersons with useful information regarding moving to a different province or territory of Canada.

8.6 Red Seal Harmonization

Staff reported that the Red Seal Concrete Finisher Trade will likely be in Phase 3 of the Harmonization Project.

8.7 College News Release – Ipsos Poll

Staff reported that, according to a new Ipsos Reid poll conducted on behalf of the College, 95% of Ontario parents are supportive of their children working in a trade-related profession, but they are often not talking to their children about those options.

9. Other Business

The Trade Board would like to establish a working group to begin work on the preliminary changes to the Curriculum Standard.

10. Next Scheduled Meeting

The Chair confirmed that the next meeting of the Trade Board is scheduled for October 6, 2016 at 9:00 a.m. at a location to be determined.

11. In Camera

The Trade Board did not hold an in-camera session.

12. Adjournment

The meeting was adjourned at 3:00 p.m.

“Tony Mollica”

Tony Mollica, Chair

October 6, 2016

Date

ⁱ Recording Officer