



Minutes Cabinetmaker Trade Board Meeting

February 23, 2015 at 9:30 a.m.
McKaskell Haindl Inc.
1103 Bridges Drive
London, Ontario, N6H 2T7

Trade Board Members in Attendance

Robert Keane, Chair
Daniel Riccio, Vice-Chair
Chris McKaskell
Jane Morton*

Trade Board Members not in Attendance

Paul Clairmont

Resource/Guest

Trevor Adams, Cabinetmaker Apprentice
Jeff Ramsden, Cabinetmaker

Staff in Attendance

Rottena Sparks, Program Coordinator¹

* via teleconference

1. Call to Order/Welcome

The Chair called the meeting to order at 9:30 a.m. and welcomed everyone in attendance.

2. Approval of Agenda

ON A MOTION MADE BY C. McKaskell, SECONDED BY J. Morton AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY C. McKaskell, SECONDED BY D. Riccio AND CARRIED, the draft

¹ Recording Officer.

minutes of the Trade Board's October 6, 2014 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

Staff provided an update on the triage system that has been developed.

6. College of Trades Update

6.1 Membership Update

Staff reported on College membership statistics. Staff also advised that, based on feedback from the membership, new style wall certificates will be issued to new Certificate of Qualification (CofQ) holders. The new certificates will now be printed in "landscape" instead of "portrait" format.

6.2 Communications & Marketing Update

An overview of the College's communications and marketing activities was presented. In the fourth quarter, the College participated in over 70 stakeholder events.

Communications and Marketing has produced a video that features consumer advocate Peter Silverman and the College's Director of Compliance and Enforcement, Bob Onyschuk, speaking about the value of the College's Public Register for anyone who is looking to hire a skilled tradesperson. The video is on YouTube and will be featured on a number of television programs in March, including HGTV and CHCH.

Certificates for business members have been created and are now being mailed to businesses so they can showcase their commitment to professionalism within the industry. Businesses are also being sent new College of Trades decals with the slogan "Hire with Confidence" to further promote their membership. All members are also receiving stickers and decals when they renew their membership. New brochures about the College have also been created and translated into seven languages.

6.3 Compliance & Enforcement Update

Staff provided an update on Compliance and Enforcement Division statistics for the Industrial sector. The division recently completed a new recruitment of officers which will bring the total complement of Enforcement Officers up to 51 covering all of Ontario.

6.4 Trade Classification Reviews

The Program Coordinator advised that the regulation has been passed allowing for a two-year implementation plan for the reclassification of the Sprinkler and Fire Protection Installer trade from voluntary to compulsory membership in the College. This has become effective February 2, 2015. It has also approved a 'grand parenting' provision — an exemption from the C of Q exam for the trade will be available to qualified candidates during the first year of the two-year implementation period. The exam exemption would apply to individuals who are engaging in the work of the Sprinkler and Fire Protection Installer trade who do not have a C of Q in the trade, but who have a Certificate of Apprenticeship (CofA) in the trade or who have qualifications and experience that are equivalent to a CofA in the trade. On February 2, 2017, there will be a number of requirements that change in terms of the practise of the trade.

6.5 Dean Review

Staff reminded the Trade Board that the deadline for submissions is March 13, 2015 at 4:00 p.m. There was some discussion as to the Trade Board making a submission. **ON A MOTION DULY MADE BY C. McKaskell, SECONDED BY D. Riccio AND CARRIED**, the Cabinetmaker Trade Board

agreed that it will make a submission to the Dean Review on behalf of the Cabinetmaker Trade Board.

7. Program Update

7.1 Trade Statistics

The Trade Board received a summary of the apprenticeship statistics for the Cabinetmaker trade for the period April 2013 to February 2015.

7.2 Training Standard Workshop

Staff advised that the Apprenticeship Training Standard requires a review to determine if it still reflects relevant skills for today. The Trade Board agreed to review the Apprenticeship Training Standard and, if necessary, will meet March 10 and 11, 2015.

8. Industry Updates

8.1 Trade Recruitment

J. Ramsden and T. Adams shared their views on the Cabinetmaker trade as well as the Apprenticeship program. The Trade Board observed and agreed that based on the common threads between their stories, education is a significant component in enhancing the trades. The Trade Board also observed that the current perception that there is little to no value in becoming certified must be addressed.

The Trade Board agreed that early education is the key to encouraging interest in cabinetmaking as a trade. The Trade Board believes that woodworking courses must be taught by actual certified cabinetmakers. The Trade Board would like to find ways to become active in helping guide high school-level students find their career path through career days and high school education fairs (when universities promote themselves by setting up tables and handing out brochures). Certain Trade Board members are willing to attend as resources to guidance counsellors to promote the skilled trades as a viable career path.

The Program Coordinator will speak to the College's Communications & Marketing department to determine if Trade Board members can assist with these types of events, and agreed to follow up at the next Trade Board meeting.

9. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board will take place on a date to be determined in June 2015.

10. Adjournment

ON A MOTION DULY MADE BY J. Morton SECONDED BY B. Keane AND CARRIED, the meeting was adjourned.

"Robert Keane"

Robert Keane, Chair

June 15, 2015

Date