



# Minutes

## Brick and Stone Mason Trade Board Meeting

May 27, 2014 at 9:00 a.m.  
Ontario Masonry Training Centre  
350 Superior Boulevard  
Mississauga, ON, L5T 2N7

### Trade Board Members in Attendance

David Martin, Chair

Christopher Mayberry, Vice-Chair

Tim Maxson

Marino Milhaljevik

Joe Plunkett

### Trade Board Members not in Attendance

None

### Resource Persons/Guests in Attendance

Mike George

### Staff in Attendance

Craig McCarten, Program Coordinator

Dev Baichan, Program Coordinator

---

### 1. Call to Order/Welcome

The Chair called the meeting to order at 9:25 a.m. and welcomed resource/guest M. George.

### 2. Approval of Agenda

**ON A MOTION MADE BY J. Plunkett., SECONDED BY T. Maxson, AND CARRIED,** the agenda was approved as circulated.

### 3. Conflict of Interest

No conflicts of interest were declared.

### 4. Previous Minutes

It was suggested to correct a typo on the previous minutes that shows C. Mayberry as Chair instead of Vice-Chair. **ON A MOTION DULY MADE BY C. Mayberry, SECONDED BY M. Mihaljevik, AND CARRIED,** the draft minutes of the Trade Board's February 24, 2014 meeting are approved as tabled, subject to the above-noted change.

**5. Update on Trade Board Resolutions & Issues**

**ON A MOTION DULY MADE BY J. Plunkett, SECONDED BY M. Mihaljevik, AND CARRIED,** the Brick and Stone Mason Trade Board recommends that all Training Delivery Agents (“TDAs”) in the masonry trades attend an upcoming Trade Board meeting to discuss pass rates in the masonry trades and a possible pilot project allowing TDAs to track apprenticeship hours.

**ON A MOTION DULY MADE BY T. Maxson, SECONDED BY D. Martin, AND CARRIED,** the Brick and Stone Mason Trade Board recommends that the College draft and send a congratulatory letter from the College and the Brick and Stone Mason Trade Board to competitors in the Brick Mason 2014 Ontario Technological Skills competition.

The Brick and Stone Mason Trade Board recommends that Certificate of Qualification (“CofQ”) holders in voluntary trades prior to April 8, 2013 may join the College of Trades on an annual basis and not ‘lose’ their lifetime CofQ unless the trade becomes compulsory. The Trade Board was advised that the College recognizes the concern and continues to monitor the matter.

The Trade Board recommends the development of an ICI Mason apprenticeship program that would require a Brick and Stone Mason CofQ as a pre-requisite for entry.

The Trade Board was advised that the Board of Governors will be discussing new trade development process in the coming months.

The Trade Board recommends that the minimum grade entry for the Brick and Stone Mason trade be increased from grade 8 to grade 10. The College is requesting that Trade Board members interested in being involved in the Academic Entry Requirement consultation should contact one of the Program Coordinators.

**6. College of Trades Update**

**6.1 Registrar’s Report**

Topics covered were: Communications and Marketing, Compliance and Enforcement, Policy and Programs, Corporate Governance, Membership and Client Services and ratio reviews.

**6.2 Enforcement**

The Trade Board members were updated on the status of the Enforcement division and were provided with statistics regarding the division’s activities.

**6.3 Trades Today Magazine**

The Trade Board was provided with the College’s inaugural Trades Today magazine. There was discussion around the Communications department and its strategy for the upcoming year. The Program Coordinator provided an update on the College’s affinity program, including insurance discounts offered to the College’s members.

**6.4 TEA Process**

The Program Coordinator informed the Trade Board members that on April 8, 2014 the College assumed responsibility for processing the Trades Equivalency Assessments (TEA) and credential validations from the Ministry of Training, Colleges and Universities. A discussion

around the availability, process and cost of the TEA process took place; Trade Board members were shown where to access the information and the TEA forms on the College’s website.

**6.5 Exam Preparation Guide**

Trade Board members were made aware of the newly developed Exam Preparation Guide, a resource geared towards apprentices and exam challengers. The Program Coordinator discussed the resources found within the guide and where it is found on the College’s website.

**7. Program Update**

Trade Board members discussed trade statistics and exam pass rates. The Board was also advised that a new regulation implementing the 2012 Ratio Reviews decisions has taken effect and was provided with an update on the proposed Canada Apprentice Loan.

**8. Next Scheduled Meeting/Event**

The next meeting of the Trade Board will take place on one of September 23, 30 or October 7, 2014.

**9. Adjournment**

**ON A MOTION MADE BY D. Martin, SECONDED BY T. Maxson, AND CARRIED,** the meeting was adjourned at 2:00 p.m.

“David Martin”  
David Martin, Chair

October 7, 2014  
Date