



Minutes

Automotive Service Technician Trade Board Meeting

September 19, 2014
Algonquin College
1385 Woodroffe, Ave.
Ottawa, ON, K2G 1V8

Trade Board Members in Attendance

Charlotte Ballantyne, Chair	Dave Parke
Paul Gallagher	Greg Pilecki
Mike Hickey	Paul Sousa
Elizabeth Leydolt	Robert Thompson
Qamar Masood	

Resource Persons/Guests in Attendance

Catherine Poultney, Chair, Motive Power Divisional Board
Bob Lickers, Ministry of Transportation

Staff in Attendance

Rottena Sparks, Program Coordinator¹
Laura King, OCOT Enforcement Officer

1. Call to Order/Welcome

The Chair called the meeting to order at 9:55 a.m. and welcomed Trade Board members and guests to the meeting.

2. Approval of Agenda

ON A MOTION MADE BY Q. Masood, SECONDED BY M. Hickey AND CARRIED, the agenda was approved as amended.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

¹ Recording Officer.

ON A MOTION MADE BY Q. Masood, SECONDED BY P. Gallagher AND CARRIED, the draft minutes of the Trade Board’s May 6, 2014 meeting were approved as tabled.

5. Trade Board Resolutions & Issues Update

The Trade Board was reminded of the process regarding the triage system. C. Poultney reminded the Trade Board of the importance of raising industry issues or concerns at their meetings and took a few moments to review previous resolutions of the Trade Board.

It was noted that the Drive Clean issue has been resolved at the Divisional Board level and therefore no further action is required.

ON A MOTION MADE BY D. Parke SECONDED BY G. Pilecki AND CARRIED, the Trade Board recommends that the College of Trades should institute a “Job Board” where employers could place job postings for a fee.

6. College of Trades Update

6.1 Membership Update

Staff reminded the Trade Board of the Affinity Program now being offered to the College’s members. The Trade Board suggested that discounts on trade tools be added to the offerings.

A letter was shared with the Trade Board reminding Deemed Apprentices of the September 19, 2014 deadline to renew their membership in the College.

The Trade Board expressed concern over wait times at the OCOT Client Services/Call Centre.

6.2 Media and Communication Update

An overview of the College’s communications and marketing activities was presented. In the past three and half months, the College has responded to more than 50 media requests (TV, radio and web/newspaper), many of which were from high-profile outlets such as the CBC, Toronto Sun, Toronto Star, CHCH and Global News.

The College has been featured in various newspapers and magazines including Ottawa Life. The College’s radio ad with Ron Johnson and Peter Silverman was aired on 21 radio stations with an audience of close to 1 million.

The summer edition of the Trades Today magazine is available on the College website. Certain changes to the website (made June 2- 17, 2014) were highlighted. It was noted that the News Page has been redesigned and now contains sections on Featured News, Latest News, Public Advisories, a live Twitter feed and a link to the Trades Today magazine. The section on “Road to Apprenticeship” was also reviewed.

The Trade Board was advised that the College has engaged in a number of activities focusing on increasing awareness among young people about a career in the trades. The College sponsored and attended the annual Ontario Technological Skills competition in Waterloo, Ontario in May 2014. The College was also featured in the Toronto Sun’s “Your Future Choice” special supplementary as well as Metro newspapers “Trades and Apprenticeships” pull out career section. The concept for a new web microsite called “Earn while you learn” is being developed. This website will be youth focused. The Trade Board suggested that an update on events or initiatives from the AST Trade that are open to the public be added to the website.

ON A MOTION MADE BY L. Leydolt SECONDED BY Q. Masood AND CARRIED, the Trade Board recommends that the College develop promotional material to be placed in public waiting rooms.

It was noted that some Trade Board members are not receiving updated communications from OCOT on a timely basis. **ON A MOTION MADE BY D. Parke, SECONDED by Q. Masood AND CARRIED**, the Trade Board recommends that OCOT investigate better and other means to communicate with Trade Boards, including electronic means.

6.3 Enforcement Update

L. King, an Enforcement Officer with the College in the Ottawa Region, presented an update on the Enforcement Division stats for the Motive Power sector. L. King stated that most of the site visits conducted by College Enforcement Officers are in the Motive Power sector. She then discussed staff's estimates on the number of uncertified workers in the Motive Power sector today and certain challenges faced by Enforcement Officers in the field, including language barriers.

6.4 Trade Equivalency Assessment Update

Staff reported that the new Trade Equivalency Assessment application form is now available to be completed online.

6.5 OCOT Diversity Strategy

C. Poultney presented OCOT's Diversity Strategy to the Trade Board members.

7. Program Update

7.1 Apprenticeship Trade Statistics

The Board received a summary of the apprenticeship statistics for the following trades: Automotive Service Technician, Transmission Technician, Alignment and Brake Technician and the Automotive Electronic Accessory Technician for the period up to end of August 2014.

7.2 Exemption Test Workshop Update

A workshop was held on August 11 and 12, 2014 with two Instructors and five SMEs. Level 2 exemption tests were reviewed and resulted in several changes. The next step would be to have industry verify these changes. How this process will be done is currently under review.

7.3 Training Standard Update

Staff reported that the Training Standard is in the final stages of approval and is expected to be posted on the College's website shortly.

8. MVIS – Ministry of Transportation (MTO) – Bob Lickers, OCOT Liaison

8.1 310S Techs Signing Safeties on Motorcycles

The Trade Board was of the view that there seemed to be some miscommunication surrounding 310S Techs issuing safeties on motorcycles. B. Lickers from MTO confirmed that, regarding MTO's legislation, a certified 310S Technician can, in fact, issue safeties on motorcycles. B. Lickers took a few moments to briefly speak to the new MTO Regulation 611 and Standard 11B. He advised that a new release is coming soon. Standard 11 will be changing as of January 2015. Updated information is available on CD to those who have requested it. He also advised that there are approximately 13,000 inspection stations around the province and that these new regulations will have an impact on those stations.

9. Industry Updates

A round-table discussion took place on the following topics:

1. Day Release – There are not many programs being offered for day release or night programs. This is becoming problematic for apprentices who are trying to complete their training.
2. A letter was received from the Motive Power Local Apprenticeship Committee (LAC) – Ottawa Region, requesting OCOT provide the committee with contact information of graduating apprentices in order to honour them at their 50th Annual Graduation Awards Banquet. Unfortunately, LAC had to cancel the event because it was unable to contact a sufficient number of potential attendees.

10. Next Meeting

The Chair confirmed that the next meeting of the Trade Board has been scheduled for February 6, 2015.

11. Adjournment

ON A MOTION MADE BY R. Thompson, SECONDED BY E. Leydolt AND CARRIED, the meeting was adjourned.

“Charlotte Ballantyne”

Charlotte Ballantyne, Chair

February 6, 2015

Date