



Minutes

Automotive Service Technician Trade Board Meeting

May 6, 2014 at 12:30 p.m.
RIM Park, Waterloo – Forbes Hall
2001 University Avenue East
Waterloo, ON, N2J 4A8

Trade Board Members in Attendance

Qamar Masood, Chair
Charlotte Ballantyne
Paul Gallagher
Mike Hickey

Elizabeth Leydolt
Greg Pilecki
Paul Sousa
Robert Thompson

Trade Board Members not in Attendance

Dave Parke

Resource Persons/Guests in Attendance

None

Staff in Attendance

Rottena Sparks, Program Coordinator
Dominic Machado, OCOT Enforcement Officer

1. Call to Order/Welcome

The Chair called the meeting to order at 12:40 p.m. and welcomed the newest member of the Trade Board, P. Sousa.

2. Approval of Agenda

ON A MOTION MADE BY G. Pilecki, SECONDED BY C. Ballantyne AND CARRIED, the agenda was approved as amended.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION MADE BY R. Thompson, SECONDED BY E. Leydolt AND CARRIED, the draft minutes of the Trade Board's February 7, 2014 meeting were approved as tabled.

5. Trade Board Resolutions & Issues Update

Staff updated the members on the new triage system that will move the Trade Board resolutions and issues more efficiently through the appropriate channels. Staff advised that the triage system does not prevent resolutions and/or issues from being discussed at the Divisional Board level.

6. College of Trades Update

6.1 Membership Update

Staff described the Affinity program with Breckles Insurance now being offered to the College's members. Members can receive discounts on home and auto insurance, reduced pharmacy fees, reduced optical services, and other discounts on services. More information can be found on the College website. Members were also encouraged to suggest other discounted services they would like to receive.

6.2 Media and Communication Update

The Registrar, David Tsbouchi, and Chair of the Board of Governors, Ron Johnson, continue to be engaged in making presentations across the province to promote the College.

Staff reminded the Trade Board members that, as members of the College, they are invited to attend the College's first Annual Meeting of Members on Tuesday, June 17, 2014 at 655 Bay Street, Toronto.

6.3 Enforcement Update

D. Machado presented an update on the Enforcement Division. He advised that there are now 41 Enforcement Officers who are also deemed Provincial Offences Officers. This generated a lot of good discussion, including questions concerning how long disciplinary sanctions will remain on the Public Register and certain industry-related safety issues.

7. Program Update

7.1 Apprenticeship Trade Statistics

The Board received a summary of the apprenticeship statistics for the following trades: Automotive Service Technician, Transmission Technician, Alignment and Brake Technician and the Automotive Electronic Accessory Technician for the period up to May 2014.

7.2 TDA Status on Trades

There are currently no Training Delivery Agents (TDAs) for the following trades: Transmission Technician (310D), Alignment and Brake Technician (310E) and Automotive Electronic Accessory Technician (310K); however, there are registered apprentices in these trades. A discussion took place with respect to the currency of the AST exam and how individuals can obtain training if TDAs are not offering courses.

8. Update on Safety Inspection Certificates

8.1 Updating Ontario's Passenger/Light Duty Vehicle Inspection Standard

G. Pilecki recently attended another working group meeting and provided an update on the modernization of the Passenger/Light Duty Vehicle Inspection Safety Standards. Implementation of the document is anticipated for the summer of 2015.

9. Low Profile Tire and Thread Measuring Guidelines

Low Profile tires are required to have the same thickness/depth and side walls as ordinary tires. This is being addressed in the new safety document.

10. Exam Complaints

The Board agreed to have a separate discussion on this via teleconference at a later date.

11. Election of Officers

ON A MOTION MADE BY G. Pilecki, SECONDED BY P. Gallagher AND CARRIED, C. Ballantyne was elected as the new Chair of the Automotive Service Technician Trade Board.

ON A MOTION MADE BY Q. Masood, SECONDED BY G. Pilecki AND CARRIED, M. Hickey was elected as the new Vice-Chair of the Automotive Service Technician Trade Board.

12. Next Meeting

The Chair confirmed that the next meeting of the Trade Board is September 19, 2014, with a backup date of September 12, 2014.

13. Adjournment

ON A MOTION MADE BY M. Hickey, SECONDED BY E. Leydolt AND CARRIED, the meeting was adjourned.

“Qamar Masood”

Qamar Masood, Chair

September 19, 2014

Date