



Minutes

Automotive Service Technician Trade Board Meeting

June 10, 2016 at 9:30 a.m.
Niagara College – Welland Campus
School of Trades – Room L2101
300 Woodlawn Road, Welland, ON L3C 7L3

Trade Board Members in Attendance

Dave Parke, Chair	Eli Melnick
Charlotte Ballantyne	Stephen Oddy
Georges Guyenot	Greg Pilecki
Elizabeth Leydolt	Bradley Swanson
Qamar Masood	

Trade Board Members not in Attendance

Jeffrey Taylor

Resource Persons/Guests in Attendance

None

Staff in Attendance

Elliot Siemiatycki, Policy Analyst
Rottena Sparks, Program Coordinatorⁱ

* Attended via teleconference

1. Call to Order/Welcome

The Chair called the meeting to order at 9:33 a.m. and welcomed the Trade Board members to the meeting.

2. Approval of Agenda

ON A MOTION DULY MADE BY C. Ballantyne, SECONDED BY B. Swanson AND CARRIED, the agenda was approved as amended.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY G. Pilecki, SECONDED BY C. Ballantyne AND CARRIED, the draft minutes of the Trade Board’s February 19, 2016 meeting were approved as tabled.

5. Update on Activities – Niagara College

W. Toth, Co-Ordinator of Motive Power Programs at Niagara College, provided an update on the Motive Power apprenticeship programs at Niagara College.

6. Trade Board Resolutions & Issues Update

Following a discussion about the College’s Strategic Plan 2015-2020, the Trade Board reviewed the College’s strategic priorities for 2016. The Trade Board expressed interest in working with the College in implementing the Strategic Plan by ensuring to keep the lines of communication open through consultations.

7. College of Trades Update

7.1 Registrar’s Report (Executive Summary/Operations Report)

The Trade Board reviewed the Executive Summary of the Registrar’s Report for the first quarter of 2016. The Program Coordinator highlighted some key areas, including:

- At of the end of the first quarter of 2016, there were 234,399 College members (i.e. all membership classes) in good standing in both compulsory and voluntary trades
- Motive Power and Residential Construction blitzes by Enforcement Officers are planned in 2016
- Policy, Programs and Evaluations deliverables including new and revised products
- Compliance & Enforcement data on field visits, unauthorized workers, provincial offences tickets and prosecutions
- Trade Equivalency Assessment (TEA) data for the first quarter 2016 (1,781 applications received)
- Complaints and Registration Appeals panel summaries
- Formal complaints made against College members
- OCOT will host an all-day Chair and Vice-Chair training session on September 22, 2016. A formal invite will be sent to all Trade Board Chairs and Vice-Chairs. Staff encouraged the Chair and Vice-Chair to reserve the date.

7.2 Transfer to the Ministry of Labour

The Program Coordinator shared a copy of the statement made by the College’s Registrar and CEO, David Tsubouchi. The Trade Board was advised that day-to-day operations of the College remain the same.

7.3 Program Evaluation Project (PEP)

E. Siemiatycki, joined the meeting at 11:40 a.m. to provide an update on the PEP. There are four trades in the Motive Power sector that have been selected to become involved in the project: Alignment and Brakes Technician; Automotive Electronic Accessory Technician; Tire, Wheel and Rim Mechanic; and Motive Power Machinist. As the PEP team works through the various stages of the project, E. Siemiatycki advised the Trade Board that it will be consulted at every stage. The Trade Board thanked E. Siemiatycki for the information and he left the meeting at 12:20 p.m.

7.3 Update on Annual Members’ Meeting

Staff reminded the Trade Board of the upcoming Annual Members’ Meeting which is scheduled for Tuesday, June 14, 2016. For those who are unable to attend in person, the meeting will be available by live-stream.

7.4 Federal Skilled Worker Program (FSWP) Survey

The Precision Machining and Tooling (PMT) Trade Board has been granted permission to canvass (through a short survey) other Trade Boards on the potential effect the FSWP may have on the growth of apprenticeship in Ontario. Staff distributed copies of the survey to the Trade Board.

8. Program Updates

8.1 Apprenticeship Trade Statistics

The Trade Board received a summary of the apprenticeship statistics for the following trades: Automotive Service Technician (310S), Transmission Technician (310D), Alignment and Brake Technician (310E), and the Automotive Electronic Accessory Technician (310K) for the period March to May 2016.

8.2 Red Seal Occupational Standard (RSOS)/Harmonization Updates

The stakeholder webinars/teleconferences were completed in February, 2016. There will be a jurisdictional weighting and validation workshop regarding the first draft Red Seal Occupational Standard on July 14-15, 2016. Staff will be recruiting for participants.

9. Industry Updates

9.1 Ratios

The Trade Board discussed the journey person-to-apprentice ratio in connection with the trade of Automotive Service Technician and it was agreed that the Program Coordinator will contact the College's Policy department to obtain the previous regulation regarding ratios for the Automotive Service Technician and present them at the next Trade Board meeting.

9.2 Focus Group Meeting

The Trade Board agreed to table this for discussion at the next meeting. The Trade Board will wait to hear from the Truck and Coach Trade Board to get its concerns and an agenda together.

9.3 Ontario Regulation 566/99 – Exemptions

The Trade Board agreed that the list of exemptions in section 2(2) requires revising/updating.

ON A MOTION DULY MADE BY D. Parke, SECONDED BY C. Ballantyne AND CARRIED, the Trade Board requests that an immediate review be taken of the scope of practice regulation 277/11 section 2, subsection 2 list of exemptions so that they can be amended to reflect the changes in technology, diagnostics and design, and to address safety concerns around such items as high voltage, hybrid battery systems, and high pressure fuel systems and the risk of unqualified persons servicing them.

10. Election of Chair and Vice-Chair

The Trade Board agreed that D. Parke will be the Chair and B. Swanson the Vice-Chair.

11. Next Meeting

The next meeting of the Trade Board has been scheduled for October 14, 2016.

12. Adjournment

ON A MOTION MADE BY G. Parke, SECONDED BY B. Pilecki AND CARRIED, the meeting adjourned at 3:33 p.m.

“Dave Parke”

Dave Parke, Chair

October 14, 2016

Date

ⁱ Recording Officer