



# Minutes

## Architectural Glass & Metal Technician

### Trade Board Meeting

Tuesday, November 24, 2015 at 8:30 a.m.  
SW Hotel Toronto Airport  
5400 Dixie Road  
Mississauga, ON  
L4W 4T4

#### Trade Board Members in Attendance

Marc-Andre Leclair, Chair  
Steve Laird  
Tony Menecola  
Robert Strasbourg

#### Trade Board Members not in Attendance

John Bastedo, Vice-Chair

#### Resource Persons/Guests in Attendance

Mike Carter, Chair, Ontario Glazier Apprenticeship and Training Committee

#### Staff in Attendance

Joseph Pyringer, Program Coordinator<sup>i</sup>

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#### 1. Call to Order/Welcome

The Chair called the meeting to order and welcomed Trade Board members, Staff and M. Carter.

#### 2. Approval of Agenda

**ON A MOTION BY R. Strasbourg, SECONDED BY S. Laird AND CARRIED**, the November 24, 2015 agenda was approved as circulated.

#### 3. Conflict of Interest

No conflicts of interest were declared.

#### 4. Previous Minutes

**ON A MOTION DULY MADE BY S. Laird, SECONDED BY T. Menecola AND CARRIED**, the draft minutes of the Trade Board's June 26, 2015 meeting were approved as tabled.

#### 5. Update on Trade Board Resolutions & Issues

- 5.1 The Trade Board inquired about Section 9.2 of the previous minutes regarding the membership renewal letters which are sent out to both voluntary and compulsory members of the College. The Trade Board reaffirms that there should be two separate letters, with the one for voluntary trades containing more information specific to voluntary trades including the ability to join the College in the Tradespersons Class. The Program Coordinator will continue to investigate this issue.
- 5.2 The Trade Board inquired as to when the consultations for the Academic Entry Requirements will begin now that the Dean Review has been concluded.
- 5.3 The Trade Board requested that the Program Coordinator requests that an employee from the Ministry of Training, Colleges and Universities attend its next meeting as a resource.
- 5.4 The Trade Board inquired about an Apprentice who is currently attending the second level of training but is no longer working for the union company which signed the Registered Training Agreement (RTA). Staff noted that the person would still be considered an Apprentice if the RTA was not cancelled by the sponsor and therefor would still be eligible to attend classes.
- 5.5 Staff reported that Regulation 22/15 does not change anything with respect to this trade. It simply means that the provision of voluntary status for this trade is retained.
- 5.6 Staff is still investigating the Trade Board recommendation that all College members receive College email addresses upon sign-up or renewal to ensure communication from the College and also the issue suggesting that the College use a cloud system for submitting Trade Board members' expense claims.

## 6. College of Trades Update

### 6.1 Draft Construction Divisional Board Minutes – June 22, 2015

The Trade Board reviewed the draft June 22, 2015 Construction Divisional Board minutes. A discussion took place regarding the requirements on exam writing eligibility with respect to having the Training Standard signed-off. Staff explained that, in addition to having the required hours and in-school training completed, it is necessary to have:

- a written statement confirming that competency in all mandatory skills (Skills in Training Standard that are not highlighted in grey) have been demonstrated, or
- a signed-off Skill Set Completion for Sponsors Form from the training standard, or
- a Training Standard with every mandatory (unshaded) skill set or training unit in the training standard signed off by a sponsor of record.

### 6.2 Exam Preparation Guide (new Version 2 guide online)

Staff reviewed the new Exam Preparation Guide.

### 6.3 Program Evaluation Process

Staff reviewed the new Program Evaluation Process which has now been approved by the College's Board of Governors.

### 6.4 Registrar's Report – Q2 2015 and Q3 2015

The Trade Board reviewed the second and third quarter Registrar's reports. The Trade Board questioned if the Rothe Report mentioned on page three of the second quarter report is

publicly available. During discussion, the Trade Board suggested that the College should consider forming a committee for each membership class at the College so that each has a voice and could address items specifically related to their membership class.

#### **6.5 Communications and Marketing**

Staff presented two newly produced videos by the College: one called ‘Tune in, Trade up’ and one about the College’s partnership with ‘Helmets to Hardhats’, both available online.

#### **6.6 Compliance and Enforcement**

Staff provided Compliance and Enforcement statistics for the period January-September 2015.

### **7. Program Update**

#### **7.1 AG&MT Trade Statistics**

The Trade Board was briefed by staff on trade statistics as of November 1, 2015. The Trade Board requested exam stats by exam section, and Staff will attempt to obtain such information.

#### **7.2 Fact Sheets**

Staff reviewed the final Fact Sheet for the AG&MT trade with the Trade Board.

### **8. Industry Update**

#### **8.1 Dean Review**

The Trade Board commented on the recent release of the Dean Review report stating that it may delay the process of a trade re-classification review by years. The Trade Board is disappointed that Tony Dean did not take this opportunity to clarify processes in the review, as well as to clearly define items such as “public interest” as it relates to the College. The Trade Board will be developing a letter which will outline its concerns.

#### **8.2 Pathway to Apprenticeship**

Staff reviewed the information on the Pathway to Apprenticeship program, which is a joint project between the College and the Higher Education Quality Council of Ontario (HEQCO). This project will support the development of a resource for prospective Apprentices who are between the stages of considering apprenticeship and those already engaged in apprenticeship. This resource will be directed primarily towards youth who have decided to become Apprentices and are looking for more detailed guidance on next steps.

#### **8.3 “IT’S YOUR JOB... PREVENTION STARTS HERE” 2016 Video Contest (Ministry of Labour)**

Staff reviewed the information from the Ministry of Labour (MOL) on the 2016 Video Contest, “It’s Your Job...Prevention Starts Here”.

#### **8.4 Red Seal Harmonization**

Staff reported on trades that will be involved in the second round of harmonization:

- Automotive Service Technician
- Truck and Transport Mechanic
- Agricultural Equipment Technician
- Construction Electrician
- Industrial Electrician
- Industrial Mechanic (Millwright)

- Plumber
- Steamfitter/Pipefitter

## 9. Other Business

**9.1** The Trade Board has concerns with changes coming to the building code and how it may affect the current trade examination. Staff advised that changes to the exam would take place during an item bank workshop. Once the changes to the building code are made and the effects on the trade identified, the College could also conduct a review of the exam to identify potential areas of concern. The Trade Board agreed to keep staff advised of the changes.

**9.2** Green Advantage is a certification program developed in the United States. They have developed the North American Contractor Certification (NACC) program and the Green Advantage Curtainwall Installer Certification (GACIC) program. In July 2015, the names of the first NACC-certified companies were released – three U.S. firms, as well as Ferguson Neudorf Glass of Beamsville, Ont. Twelve more architectural glass & metal contractors are currently going through the certification process.

The Ontario Industrial Finishing Skills Centre (OIFSC) has completed instructor training for GACIC and is proceeding with the certification of Journeypersons. Both the company and the workers can become certified in this program but if the company is certified then the workers must also be certified. There is a self-taught, on-line program with online tests. For completion, there is also an exam that will be administered at a testing centre, much like the way exemption exams are written, as well as a practical examination at the OIFSC. The OIFSC has also applied to be a testing centre for testing curtainwall installations.

The program will include written as well as performance exams with standards created by the International Glazier Certification Board, a broad array of industry experts from the U.S. and Canada. Green Advantage will conduct all marking and material development for the testing. The NACC program was created to provide baseline recognition for competency, business practices, and adherence to industry-accepted guidelines. The NACC Board of Directors includes contractors, consultants, construction specialists and manufacturers.

## 10. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board is scheduled for March 18, 2016 at 8:30 a.m.

## 11. In Camera

Trade Board held an in-camera session.

## 12. Adjournment

The meeting was adjourned.

“Marc-Andre Leclair”

Marc-Andre Leclair, Chair

March 18, 2016

Date

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<sup>i</sup> Recording Officer