



Minutes

Architectural Glass & Metal Technician Trade Board Meeting

June 6, 2014 at 8:30 a.m.
SW Hotel
5400 Dixie Road
Mississauga, ON, L4W 4T4

Trade Board Members in Attendance

John Bastedo, Chair
Steve Laird, Vice-Chair
Marc-Andre Leclair
Tony Menecola

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

Mike Carter, Ontario Glazier Apprenticeship and
Training Committee, Chair

Staff in Attendance

Joseph Pyringer, Program Coordinator

1. Call to Order/Welcome

The Chair called the meeting to order at 8:30 a.m. and welcomed Trade Board members and M. Carter to the meeting.

2. Approval of Agenda

ON A MOTION BY T. Menecola, SECONDED BY M. Leclair AND CARRIED, the new format of the agenda was approved for all future meetings and the June 6, 2014 agenda was approved as circulated.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY M. Leclair, SECONDED BY J. Bastedo AND CARRIED, the draft minutes of the Trade Board’s February 19, 2014 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

- 5.1** The IT department at the College was informed of the Trade Board’s request to investigate a cloud service that would assist in handling Trade Board members’ expense forms and receipts.
- 5.2** The request of the Trade Board to define the meaning of the term “ferrous and non-ferrous” as used in the Ironworker’s Scope of Practice has been put forward to the College and is still under investigation.
- 5.3** The request regarding posting the consequences of non-payment of fees to the College website was sent to the College’s communications department for consideration. The College has conducted an extensive campaign to reduce the problem of Registered Training Agreement (RTA) cancellations.
- 5.4** The Trade Board was advised that the cancellation of an RTA due to non-payment of fees by an Apprentice is not an enforcement issue for the College and that workplace injuries are a matter for the Workplace Safety and Insurance Board. It was noted that it is an offence under the *Ontario College of Trades and Apprenticeship Act, 2009* to let an Apprentice continue to work without an RTA.
- 5.5** The Trade Board’s request that the College should assume responsibility for the apprenticeship training system from the Ministry of Training, Colleges and Universities (MTCU) (except for authorizing TDAs) was brought forward to the College. It was suggested that it could be a subject of consideration when the *Ontario College of Trades and Apprenticeship Act, 2009* is reviewed.
- 5.6** The Trade Board was advised that handling Employment Insurance apprenticeship files is outside the College's mandate and scope. The request should be sent to MTCU and College will provide support as required.

6. College of Trades Update

6.1 Trade Equivalency Assessment Process

Staff briefed the Trade Board on the new Trade Equivalency Assessment process which has now been implemented by the College and is outlined on the College website.

6.3 Registrar’s Report

Staff briefed the Trade Board on the March/April 2014 Registrar’s Report.

6.4 Exam Guidance Manual

Staff briefed the Trade Board on the new Exam Guidance Manual which is now posted on the College website.

6.5 Legal Interpretation Principles of Overlapping Scopes of Practice

Staff briefed the Trade Board on the three legal interpretation principles regarding overlapping scopes of practice.

6.6 Academic Entry Requirements

Staff briefed the Trade Board that on April 29, 2014, the Board of Governors approved a motion to consult publicly on the academic entry requirements of each trade prescribed under the *Ontario College of Trades and Apprenticeship Act, 2009*. The results of the consultation will be presented to Trade Boards and Divisional Boards to help inform a Board regulation on these requirements.

Specific details about the consultation will be circulated shortly and will include information about a stakeholder outreach strategy. The College plans to hold a 120-day public consultation to ensure that Trade Boards and Divisional Boards receive sufficient feedback from industry.

The College is looking for suggestions from Trade Boards on stakeholders, important partners, and other organizations or individuals who might have useful feedback to submit during the consultation. Trade Board members were asked to forward contact information to the Program Coordinator so the College can notify them as soon as the consultation is launched.

7. Program Update

7.1 AG&MT Trade Statistics

The Trade Board was briefed on trade statistics as of June 1, 2014.

8. Industry Update

8.1 New Red Seal website

Staff advised that the new Red Seal website has been launched. The site has been redesigned based on the new Red Seal branding and is using a new web standard in order to optimize the website and its applications for mobile devices. The website is more dynamic and easier to navigate. It features:

- New sections for different audiences, such as: information for apprentices, trade qualifiers, journeypersons, employers, etc.
- The new *Get Ready for your Red Seal Exam* guide to help apprentices, trade qualifiers or “challengers” and journeypersons better prepare for their Red Seal examination.
- The new Red Seal Sample Examination Questions database for users to test their knowledge before challenging a Red Seal examination.

8.2 Mentorship Matters

Staff briefed Trade Board on a new program by SKILLPLAN called Mentorship Matters that can be adapted to all workplaces and may help towards successful apprenticeship completions. More information is available at: <http://www.skillplan.ca/construction/mentorship-program>

9. In Camera

The Trade Board held an *in camera* session.

10. Other Business

10.1 The Trade Board inquired whether or not a member of the College in a Red Seal trade could

continue to work legally in another province or territory if their College membership is expired or suspended. In other words, does the expiration or suspension of one's College membership have any impact on one's Red Seal Certificate of Qualification ("C of Q") status?" Staff indicated that due to the Labour Mobility Act it should not have an impact in other provinces if the C of Q is only expired or suspended for lack of payment, but staff will seek further clarification of other situations and report back to the Trade Board at a future meeting.

10.2 Staff asked the Trade Board members to encourage more Employee and Employer representatives, from both union and non-union settings, to apply to the Appointments Council in order to increase the pool of future Trade Board candidates. A Trade Board member agreed to ask Glass Canada magazine to promote applications to the Appointments Council in a future issue.

10.3 The Trade Board discussed having an Apprentice attend as a resource at the next meeting.

11. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board is scheduled for October 24, 2014 at 8:30 a.m. at a location to be determined.

12. Adjournment

ON A MOTION DULY MADE BY S. Laird, SECONDED BY T. Menecola AND CARRIED, the meeting was adjourned.

"John Bastedo"

John Bastedo, Chair

October 24, 2014

Date