



Minutes

Architectural Glass & Metal Technician Trade Board Meeting

February 19, 2014 at 8:30 a.m.
SW Hotel
5400 Dixie Road
Mississauga, ON, L4W 4T4

Trade Board Members in Attendance

Steve Laird, Chair
Tony Menecola
Marc-Andre Leclair
John Bastedo*

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

Mike Carter

Staff in Attendance

Joseph Pyringer
Dev Baichan

*Attended by teleconference

1. Call to Order/Welcome

The Chair called the meeting to order at 8:30 a.m. and welcomed Trade Board Members and M. Carter to the meeting. D. Baichan, a new Program Coordinator at the Ontario College of Trades, was welcomed and introduced to the group.

2. Approval of Agenda

ON A MOTION SECONDED AND CARRIED, the agenda was approved as circulated.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY T. Menecola, SECONDED BY M. Leclair AND CARRIED, the draft minutes of the Trade Board’s September 26, 2013 meeting were approved as tabled.

5. Update on Trade Board Resolutions & Issues

5.1 Staff advised that with respect to 5.2 (Entry Level Requirements) of the previous minutes, a response from the Trade Board member regarding the assessments was discussed. It was also noted that 15 Apprentices wrote 3 different assessments and each had duration of 2.5 hours:

- Only one out of 5 completed the FTI Glazier assessment (some Trade Board members noted that terminology used, including words such as “Curtainwall”, may not be familiar to new prospective Apprentices.)
- 2 of 5 completed the HRSDC assessment
- 4 of 5 completing the ITA assessment.

Trade Board members will make a recommendation to Ontario Industrial & Finishing Skills Center (OIFSC) to evaluate the essential skills assessments. It was also noted there is a new website called “Essential Skills for Ontario Tradespeople” which also has Trade Specific Assessments: www.en.csc.essentialskillsgroup.com. This website has assessments for the 53 Red Seal Trades, has Essential Skills profiles which describe how the Essential Skills are applied for each trade, and also lists the Training Providers for each trade. The Program Coordinator will look into this website further.

5.2 With respect to 6.4 of the previous minutes, the promotional video is still in development and should be released within the next few months.

5.3 Updated trade statistics were presented. There was discussion about the statistics in 8.4 of the previous minutes and it was suggested that the active Apprentices number of 252 is too low , however the e newly reported stats were seen as a better representation.

5.4 A discussion took place with respect to the Journeyperson to Apprentice ratios and the definition of “Journeyperson”.

5.5 It was noted that the Ministry of Training, Colleges and Universities (MTCU) will not accept industry data (statistics) from associations on Apprentices and Journeypersons. The Trade Board felt MTCU data was not correct, and the industry data would be a better representation of the trade information.

6. College of Trades Update

6.1 Trade Board Member Privacy

Program Coordinator advised the Trade Board members that no personal information will be transported by Program Coordinators. Expense Claim forms to be completed by Trade Board members and sent to Program Coordinator. It was suggested that the College investigate an internet-based or “cloud” service that would assist in the process.

6.2 Scope of Practice Report

The Program Coordinator advised that at the November 13, 2013 Board of Governors meeting, the Board paused the Scope of Practice Framework project and instructed staff refocuses efforts on reviewing regulatory exemptions across the trades.

The Trade Board discussed the process by which a Trade Board could seek to have its scope of practice reviewed.

Following a discussion, the Trade Board agreed that, in better defining an appropriate scope of practice for the trade, reference should be made to both the Training Standards and/or the National Occupational Analysis (NOA).

The Trade Board requested a definition of the terms “ferrous and non-ferrous” as used in the Ironworkers scope of practice set out in sections 24(1)1.(iii) and 25(1)1.(iii) of Ontario Regulation 275/11 :

“Fabricating, assembling, installing, hoisting, erecting, dismantling, reconditioning, adjusting, altering, repairing or servicing,

* * *

iii. ferrous and non-ferrous materials in curtain walls, ornamental and miscellaneous metal work.”

6.3 Trade Classification Review for Construction Millwright

The Chair reported that the Construction Millwrights are moving forward with their Classification Review. There was discussion regarding welding as a shared skill, but it was noted that those performing some of the minor welding operations would be certified welders. There were no other concerns, and the Trade Board does not intend to make a submission at this time.

6.4 Apprentice/Employer Tax Incentives

The Program Coordinator handed out a resource sheet outlining Apprenticeship Tax Incentives for both Apprentices and Employers. There was discussion with respect to alleviating the delays some apprentices experience with the Employment Insurance (EI) program.

6.5 College/MTCU Apprenticeship Responsibilities

The Program Coordinator distributed a handout which lists the Apprenticeship responsibilities of the College and MTCU. It was suggested that there are too many steps to apprenticeship registration and that consideration should be given to the College assuming full responsibility for apprentices, with the exception of authorizing Training Delivery Agents.

It was noted that the document does not mention MTCU funding, including grants, pre-apprentice funding, apprentice enhancement funding, and funding for some apprentices while they are in school.

7. Program Update

7.1 Registered Training Agreements (RTAs) and April 8, 2014

The Program Coordinator discussed the importance of deemed Apprentices paying their fees by April 8, 2014. The public registry can be checked for the current status of an Apprentice. Apprentices should also carry their College membership card at all times during work. There was also discussion on the upcoming affinity programs that will give discounts on items like life, car and home insurance as well as the possibility of store discounts.

A discussion followed concerning the need to communicate the consequences of not paying fees in a timely manner and how best to do that.

7.2 Name Change – Co-chair to Vice-Chair

The Program Coordinator informed the Trade Board that there will be a name change from Co-chair to Vice-Chair to more appropriately describe the duties of the position.

7.3 AG&MT (424A) Trade Statistics

The Trade Board was briefed on recent trade statistics. The Trade Board discussed the tracking of apprenticeship hours and the requirements of a Certificate of Apprenticeship.

8. Industry Update

8.1 Appointments Council

Staff advised that the Appointments Council has issued a request to have more employer and employee representatives apply to the Appointments Council for Trade Board positions. Applications can be filled out online and need to have a current resume included. Applications need to be detailed and complete. Applications can be made at www.cot-appointments.ca.

8.2 Sprinkler Consultation

A Trade Board member advised that he had attended the oral consultation in the Sprinkler and Fire Protection Installer trade classification review and reported to the Trade Board members. A discussion with respect to the impact compulsory certification would have on Plumbers took place.

8.3 Enforcement Update

D. Baichan provided an update on the College’s recent enforcement activity to the Trade Board.

8.4 Registrar’s Report

The Program Coordinator reviewed the Registrar’s Report (October/November 2013) with the Trade Board members and advised of its location on the College website.

8.5 Election of Chair and Vice-Chair

J. Bastedo (Employer Representative) was elected Chair and S. Laird (Employee Representative) was elected Vice-Chair.

9. Next Scheduled Meeting/Event

The Chair confirmed that the next meeting of the Trade Board is scheduled for June 6, 2014 at 8:30 a.m., location to be determined.

10. Adjournment

ON A MOTION DULY MADE BY J. Bastedo SECONDED BY M. Leclair AND CARRIED, the meeting was adjourned.

“Steve Laird”

Steve Laird, Chair

June 6, 2014

Date