



Minutes Arborist Trade Board Meeting

June 20, 2014 at 9:30 a.m.
Humber College, 205 Humber College Blvd, Room B203
Toronto, ON, M9W 5L7

Trade Board Members in Attendance

John Bellehumeur, Chair
Keith Bessey
Randy Hartmier

Tami Sadonoja
Peter Wynnyczuk
William Whatley

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

Mark Graves, Humber College

Staff in Attendance

Risa Abella, Program Coordinator¹

1. Call to Order/Welcome

The Chair called the meeting to order at 9:30 a.m.

2. Approval of Agenda

The agenda was amended to reflect that Mike Greer from the Utility Arborist Trade Board and Rob Brewer from the Service Divisional Board were not scheduled to attend this meeting. **ON A MOTION MADE BY W. Whately, SECONDED by P. Wynnyczuk AND CARRIED**, the agenda was approved as amended.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes – April 4, 2014

Two additions to the draft minutes of the April 4, 2014 Trade Board meeting were:

¹ Recording Officer.

- A) Addition of W. Whately to the list of Trade Board members in attendance; and
- B) Addition of a reference to the discussion on Trade Classification Reviews, as follows:

The Arborist Trade Board further pursued the discussion related to the classification of the Arborist trade and whether seeking a resolution for a classification review is relevant to and in the best interests of the Arborist trade. At the current time, the Arborist Trade Board agreed to continue this conversation at future meeting.

ON A MOTION DULY MADE BY W. Whately SECONDED BY K. Bessey AND CARRIED, the Trade Board supports the addition of the aforementioned points to the draft minutes of the Trade Board's April 4, 2014 meeting.

ON A MOTION DULY MADE BY W. Whately SECONDED BY P. Wynnyczuk AND CARRIED, the Trade Board approved the minutes of the April 4, 2014 Trade Board meeting as amended.

Following a discussion, the Trade Board agreed to adopt the following process for approval of future Trade Board meeting minutes for posting to the College website:

ON A MOTION DULY MADE BY P. Wynnyczuk, SECONDED BY K. Bessey AND CARRIED, the Trade Board requests that minutes of its meetings should be formally approved by the Trade Board and signed in hard copy by the Chair of the Trade Board at a subsequent meeting of the Trade Board prior to the minutes being posted to the Ontario College of Trades website.

5. Tree Health Care Technician

It was reported that a sub-committee had been previously established to further the conversation related to the Tree Health Care Technician program. The Trade Board selected W. Whately to participate in the sub-committee. The Trade Board suggested a tentative sub-committee meeting date in September 2014, as April to summer is an extremely busy time for this sector.

6. Level 2 Utility Arborist Program Update

M. Graves reported that there has been no movement on the matter of Humber College applying for Training Delivery Agent (TDA) status to run the level 2 Utility Arborist program. The Trade Board requested that the Program Coordinator verify whether Fleming College is currently running the Utility Arborist program. The Program Coordinator verified that Fleming College is not included on the current TDA list as of May 2014. The Program Coordinator agreed to inquire further.

7. Fact Sheet Revision

ON A MOTION DULY MADE BY K. Bessey, SECONDED BY P. Wynnichuk AND CARRIED, the Trade Board approves the revisions made to the Fact Sheet for the Arborist trade. Trade Board members requested a copy of the final version of the Fact Sheet once it is completed.

8. Red Seal Program – Update

The Trade Board requested that this item only be revisited annually for discussion related to support from other jurisdictions. If revisited annually, the item does not have to be included in the agenda at each Trade Board meeting.

9. College of Trades Update

9.1 Membership

The Membership update focused on the College’s membership affinity programs, the deadline for deemed apprentices, and the College’s Annual Meeting of Members.

9.2 Communications

The Communications update focused on the new Road to Apprenticeship information on the College website, and the “Going out on a limb” article covering the Arborist and Utility Arborist trades in the summer edition of the College’s “Trades Today” magazine.

9.3 Enforcement Update

The Program Coordinator presented the primary statistics link on the College website for enforcement (home page) as well as the public advisories section of the website.

9.4 Exam Preparation Guide

The Program Coordinator presented the Exam Preparation Guide which provides support for those preparing to write their Certificate of Qualification (“C of Q”) exam.

9.5 Academic Entry Requirements

The Trade Board was advised that the Board of Governors has approved a public consultation on the academic entry requirements (AER) of each trade prescribed under the *Ontario College of Trades and Apprenticeship Act, 2009*. It is anticipated that the consultation will take place over a 120-day period. Members of the Trade Boards will be informed of additional details and the outreach strategy when more information is available. The Program Coordinator indicated that the College is seeking suggestions from Trade Boards on stakeholders, important partners, and other organizations or individuals who might have useful feedback to submit during the consultation.

The Trade Board inquired as to how the new anti-spam legislation in effect as of July 1, 2014 might impact this draft list of stakeholders. The Program Coordinator will follow up with further information.

9.6 Ratio Changes in Regulation ensuing

The Program Coordinator confirmed that the new journeyman-to-apprentice ratios that changed following the Ratio Reviews in 2013 are now in regulation and a link to information on College website was provided.

9.7 Sprinkler and Fire Protection Installer – Classification Review Update

The Trade Board was advised that the Decision Report for the Trade Classification Review for the Sprinkler and Fire Protection Installer trade has been posted to the College website. The Report identifies a number of concerns with the trade classification process that will need to be considered going forward.

9.8 Membership

The Trade Board asked if there are still any ongoing discussions related to changes to the membership qualifications for lifetime C of Q holders in voluntary trades. The Program Coordinator agreed to look into this question.

9.9 Trade Equivalency Assessment

The Program Coordinator provided an update on the trade equivalency assessment (TEA) process, the responsibility for which was transferred from the Ministry of Training, Colleges and Universities (MTCU) to the College on April 8, 2014.

10. Divisional Board Update

It was reported that the Service Divisional Board (SDB) met on April 16, 2014. The Program Coordinator introduced the Trade Board to the link to the Service Divisional Board (SDB) meeting minutes on the College website. The next SDB meeting is scheduled for November 2014.

Trade Board members expressed concern that a limited number of municipalities directly support apprenticeship for arborists and that this issue should be brought to the attention of the SDB. The Trade Board emphasized the need for municipalities to recognize and support apprenticeship through sponsorship, job postings and putting C of Q requirements in job descriptions. The Program Coordinator advised that she will look into this matter.

11. Program Update

The Program Coordinator provided Trade Board members with the available apprentice statistics for two periods (1) End of the last MTCU fiscal period – March 31, 2014 and (2) OCOT data as of June 1, 2014. It was noted that there was only a small decrease in the number of apprentices for both trades (444A and 444B) between March 31, 2014 and June 1, 2014. It was noted that the deadline for membership and payment to the Ontario College of Trades by deemed apprentices was April 8, 2014. The Program Coordinator advised that if there are apprentices who missed the April 8, 2014 deadline and consequently had their Registered Training Agreements (RTA) cancelled, they should contact their local MTCU apprenticeship office to sign a new RTA.

The Trade Board asked if they could receive statistical data on who is sponsoring OYAP students and in what geographic area of the province. The Program Coordinator will verify with the College's Member Records and Data department whether this information is available. M. Graves from Humber College commented anecdotally that in a level 1 class, a majority of apprentices are usually within 1 to 2 hours driving distance from the College. Only a very small percentage of apprentices are from the north (i.e. 1-2 in a class of 50-60).

The Trade Board also inquired into exam pass rate information (apprentices versus challengers).

Finally, the Trade Board inquired as to whether the current C of Q exam sufficiently covers the topic of cranes, lifting and hoisting.

12. Colleges of Applied Arts and Technology (CAAT) Update

An update was provided by M. Graves, including:

- No graduate survey completed this year for March 2014 graduates (last survey was 2-3 years ago).
- New arborist pre-apprenticeship program started in May 2014 focusing on youth ages 18 to 24 years of age. The group is currently on work placement and will be coming to Humber for in-class level 1 requirements in September 2014.
- Potential for a second pre-apprenticeship group in 2015.
- Associate Dean at Humber is retiring.

13. Arborist Safe Work Practices (ASWP) Committee Update

P. Wynnyczuk presented an update from the ASWP Committee indicating that the Ministry of Labour's 'working with heights' program does not currently have any direct impact on arborists, but may in the future. The Trade Board expressed concern regarding the possible future impact on the

Arborist trade. Also, the Ministry of Labour will be providing an update to the ASWP Committee on the results of its recent inspection blitz on the sector.

14. Emerald Ash Borer (EAB) Update

P. Wynnyczuk presented update on the Emerald Ash Borer issue. He advised that the boundary is now up to Sault Ste. Marie, Ontario. The firewood restriction is now lifted so it is legal to transport emerald ash anywhere. It was suggested that the City of Peterborough would be able to provide the most up-to-date information on the issue. The Trade Board also discussed the effect on black ash trees. The Trade Board also noted that it appears that trees injected 2-3 years ago are now dying and that this is not a result of other external factors such as storms. On the question of effective control methods, the Trade Board inquired about a location for implementing an injection program and noted that there has been no follow up from Windsor.

15. Ontario Urban Forestry Council Update

P. Wynnyczuk presented an update indicating that the invasive species centre is setting up a network to deal with the Emerald Ash Borer problem, including a map of affected areas.

16. Next Scheduled Meeting and Location

The next meeting is scheduled for November 12, 2014 in Ancaster, Ontario.

17. Adjournment

The meeting was adjourned.

“John Bellehumeur”

John Bellehumeur, Chair

January 15, 2015

Date