



# Minutes

## Appliance Service Technician Trade Board Meeting

May 12, 2015 at 9:30 a.m.  
SW Hotel (Sandman Signature)  
Huron Meeting Room  
5400 Dixie Road  
Mississauga, Ontario  
L4W 4T4

### Trade Board Members in Attendance

Frank Rizzuti, Chair  
Abdul Hamid  
John Ripley

### Trade Board Members not in Attendance

Robert Beerman

### Resource Persons/Guests in Attendance

Tony Dean, Reviewer, Dean Review  
Samantha Anderson, Project Director, Dean Review

### Staff in Attendance

Risa Abella, Program Coordinator

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#### 1. Call to Order/Welcome

The Chair called the meeting to order.

#### 2. Approval of Agenda

A draft copy of the agenda was presented to the Trade Board. **ON A MOTION MADE BY J. Ripley, SECONDED BY A. Hamid, AND CARRIED**, the agenda was approved.

#### 3. Conflict of Interest

No conflicts of interest were declared.

#### 4. Previous Minutes

The Program Coordinator presented the draft minutes of the December 2, 2014 Trade Board meeting. **ON A MOTION DULY MADE BY J. Ripley, SECONDED BY A. Hamid, AND CARRIED**, the draft minutes of the Trade Board's December 2, 2014 meeting were approved as tabled.

**5. Round Table Discussion with Tony Dean**

T. Dean provided an overview of the purpose and mandate of his review. Trade Board members shared their perspectives and concerns related to sector-specific and trade-specific issues for Appliance Service Technicians.

**6. Status of the Domestic Appliance certification under the TSSA**

In response to inquiries regarding the status of the Domestic Appliance certification program run by the Technical Standards and Safety Authority, staff advised that the program remains active.

**7. Curriculum Options**

The Trade Board continued its earlier discussion in relation to the out-of-date curriculum being used for the purpose of prior learning assessment to complete apprentices. The Trade Board asked if there were alternate options, including the availability of standards from other provinces and specifically related to Interprovincial Red Seal curriculum standards (interprovincial guides or IPGs). The Program Coordinator confirmed that there is currently no IPG for this trade.

**ON A MOTION DULY MADE BY J. Ripley, SECONDED BY A. Hamid, AND CARRIED**, the Trade Board asked the Program Coordinator to (i) contact the IPG committee directly as to the possibility and process for developing an IPG for the Appliance Service Technician trade at the national level and (ii) to verify whether there are provincial curriculum standards in other provinces for this trade in order to conduct a comparative review.

**8. Red Seal Commitments – Cycle for Appliance Service Technician**

The Program Coordinator provided an update related to the Red Seal cycle for the Appliance Service Technician trade. She advised that the National Occupational Analysis for the trade is tentatively scheduled for an industry review in 2016.

**9. College of Trades Update**

The Program Coordinator provided a variety of Ontario College of Trades and sector-specific updates.

**10. Program Update**

The Trade Board was updated on statistics related to its trade.

**11. Industry Update**

The Trade Board discussed a number of industry-specific issues and provided updates on industry trends and developments. Key topics for continued industry discussion included (i) the need for an effective communications mechanism for the sector/trade; (ii) the general direction of the industry related to the hiring/use of technicians; and (iii) the ordering of parts for the purpose of repair.

**12. Next Scheduled Meeting/Event**

It was confirmed that the next Trade Board meeting is scheduled for September 1, 2015.

**13. Adjournment**

The meeting was adjourned.

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"Frank Rizzuti"

Frank Rizzuti, Chair

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September 1, 2015

Date