



Minutes

Appliance Service Technician Trade Board Meeting

March 4, 2014 at 9:30 a.m.
SW Hotel - 5400 Dixie Road
Mississauga, ON, L4W 4T4

Trade Board Members in Attendance

Frank Rizzuti, Chair
Robert Beerman, Vice-Chair
Abdul Hamid
John Ripley

Trade Board Members not in Attendance

None

Resource Persons/Guests in Attendance

None

Staff in Attendance

Risa Abella, Program Coordinator

1. Call to Order/Welcome

Chair and Program Coordinator welcomed everyone and called the meeting to order.

2. Approval of Agenda

The scheduling of the apprenticeship training standard update workshop was added as an agenda item. **ON A MOTION MADE BY J. Ripley, SECONDED BY R. Beerman AND CARRIED**, the agenda was approved, as amended.

3. Conflict of Interest

No conflicts of interest were declared.

4. Previous Minutes

ON A MOTION DULY MADE BY R. Beerman, SECONDED BY F. Rizzuti AND CARRIED, the draft minutes of the Trade Board's December 3, 2013 meeting were approved as tabled.

5. Curriculum Standard Update

The Program Coordinator reminded the Trade Board that the previously tabled request to schedule a workshop to update the curriculum standard (1999) for this trade was de-prioritized due to the limited number of registrations and completions in this trade as well as the fact that there is currently no active Training Delivery Agent providing the in-school curriculum for this trade (original notice was sent via email).

However, the Program Coordinator confirmed that the Trade Board could proceed with investigating/researching the curriculum from the George Brown College Appliance Service Fundamentals program, as well as other trade-specific curriculum, as an alternate solution to addressing the concern that all current apprentices are receiving a prior learning assessment (PLAR) against an out of date 1999 curriculum.

6. George Brown College Appliance Service Fundamentals Program

Representatives from the George Brown College Appliance Service Fundamentals program were invited to attend the spring Trade Board meeting to discuss curriculum-related issues (see item #5). Trade Board members compiled a list of 40 questions for the George Brown representatives in three key categories: a) general questions about the program; b) curriculum-specific questions; and c) examination/testing-related questions.

7. Scope of Practice Update

The Program Coordinator advised that in November 2013 the Board of Governors decided to put the Scopes of Practice Framework Review project on hold for the time being, pending a review of certain exclusions/exemptions under OCTAA. Trade Board members discussed ongoing questions and concerns with their existing scope of practice.

8. Apprenticeship Training Standard Workshop: Scheduling – June 2014

The Trade Board suggested scheduling the training standard update workshop directly following the June 2014 Trade Board meeting as this would allow more Trade Board members to accommodate the workshop into their schedule.

The Program Coordinator advised members to let their colleagues and others in the sector know of the opportunity to participate as subject matter experts in the June workshop. The Program Coordinator provided members with the eligibility and parameters for participation, focusing on the fact that attendees should be actively working “on the tools”. Members were advised to send some suggested names for participation to the Program Coordinator or to have those interested contact the Program Coordinator directly.

9. Program Update

9.1 Apprenticeship Trade Statistics

Trade statistics were summarized for the Trade Board members. The Program Coordinator indicated that registration and completion numbers for this trade remain low. Trade Board members discussed ideas for increasing the profile of this trade in order to increase registrations and completions (e.g. trade shows, quarterly notices, service schools, home shows, mailing lists, schools, etc.).

Critical concerns still remain because this trade no longer has a mechanism for centralized information distribution and messaging in light of the end of the Installation and Repair Sector

Council. The Trade Board recognizes that this sector may require the support of the College in dealing with this matter.

10. Industry Update

Members discussed a number of industry-specific issues and updates on industry trends and developments.

11. Other Business: TSSA – Domestic Appliance (DA) Certification Update

Members requested research to clarify the status of the Domestic Appliance certification under TSSA. Some technicians working in the sector on gas appliances may hold their DA certification. This concern was based on information provided to some members that the TSSA would no longer be providing the DA certification. Members raised two key questions:

- 1) Will the DA certification continue to be available under the TSSA?
- 2) If the TSSA no longer provides the DA certification, what will be the status of those who already hold the DA certification? (i.e. will previously issued certifications be accepted or do they need to upgrade?)

The Program Coordinator will look into these questions for the members and triage the issue if necessary.

12. College of Trades Update

The Program Coordinator provided general updates and reminders on administrative matters at the College, including:

- 1) Deadline for deemed apprentices on April 8, 2014
- 2) Trades Equivalency Assessment process and new fees as of April 8, 2014
- 3) Enforcement Team site visits and statistics as of December 2013
- 4) Process regarding removal of Trade Board members

There was no update from the Service Divisional Board as it is not meeting until April 2014.

13. Next Scheduled Meeting/Event

It was confirmed that the next meeting of the Trade Board is June 17, 2014 at the same location. It was also confirmed that the two-day workshop to update the Apprenticeship Training Standard would follow on June 18 & 19, 2014.

14. Adjournment

The meeting was adjourned.

“Frank Rizzuti”

Frank Rizzuti, Chair

June 17, 2014

Date