



# Minutes

## Appliance Service Technician Trade Board Meeting

June 21, 2016 at 9:30 a.m.  
SW Hotel, 5400 Dixie Road, Muskoka Room  
Mississauga, Ontario  
L4W 4T4

### Trade Board Members in Attendance

Frank Rizzuti, Chair  
Robert Beerman  
Abdul Hamid  
John Ripley

### Trade Board Members not in Attendance

None

### Resource Persons/Guests in Attendance

None

### Staff in Attendance

Risa Abella, Program Coordinator<sup>i</sup>

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#### 1. Call to Order/Welcome

The Chair called the meeting to order.

#### 2. Approval of Agenda

**ON A MOTION MADE BY R. Beerman, SECONDED BY J. Ripley AND CARRIED**, the agenda was approved as tabled.

#### 3. Conflict of Interest

No conflicts of interest were declared.

#### 4. Previous Minutes

**ON A MOTION DULY MADE BY J. Ripley, SECONDED BY A. Hamid, AND CARRIED**, the minutes of the March 1, 2016 meeting were approved.

#### 5. Trade Board Resolutions and Issues Update

**5.1 Dual Fuel Appliances:** The Trade Board is still waiting for clarification from the College's Policy department as to the capacity of Appliance Service Technicians to work on the electrical components of dual fuel appliances without a gasfitter license. The Trade Board is requesting clear

guidance from the College on this matter.

**5.2 Gas Appliances:** The Trade Board is still waiting for clarification from the Policy department as to the capacity of Appliance Service Technicians without the gas fitter designation to work on gas appliances in all capacities. The Trade Board is requesting clear guidance from the College and the Technical Standards and Safety Authority (TSSA) on this matter. The scope of practice under the *Ontario College of Trades and Apprenticeship Act, 2009* (OCTAA) directly references the capacity of a 445A (Appliance Service Technician) to be able to work on gas appliances.

**5.3 Program Evaluation – Pool and Hot Tub**

The Trade Board is requesting that it be kept informed of the evaluation process regarding the two pool and hot tub trades under OCTAA because of its interconnection with this sector. The Trade Board is suggesting that the Trade Board could be used as a mechanism to talk to the sector since there is no Trade Board for those two trades. The Trade Board had previously suggested an increase in the size of the Trade Board to represent those two trades.

**6. Chair and Vice-Chair Status**

The Trade Board agreed that F. Rizzuti will remain as Chair of the Trade Board and R. Beerman will continue as Vice-Chair.

**7. Trade Board Chair and Vice-Chair Training Session: September 22, 2016**

R. Beerman did not receive notice of the training session held at the College on September 22, 2016, however F. Rizzuti did receive notice. The Program Coordinator will notify the College's Governance staff to ensure that the Vice-Chair is on the list of invitees going forward. The Trade Board inquired as to whether other members could attend for training purposes as potential future Chairs or Vice-Chairs. The Program Coordinator will inquire with Governance staff as to whether there is sufficient space for this round. The Trade Board also provided some suggested training topics for the session. The Program Coordinator will forward to Governance staff organizing the session.

**8. TSSA Regulation Changes – ICE Certifications**

The Program Coordinator provided an update on the upcoming regulation changes under the TSSA Act. On January 1, 2017, the TSSA will begin to enforce the requirement outlined in its O. Reg. 215/01 section 13 for tradespersons renewing their ICE, ICE-NG and ICE-P Fuel Industry Certificates to be holders of an Ontario College of Trades-issued Certificate of Qualification. The College's Policy department is requesting feedback on how this will potentially affect certain trades and sectors. The Trade Board commented that most Appliance Service Technicians would hold their gasfitter license, but not the ICE certifications. However, there may be some Appliance Service Technicians servicing appliances on recreational vehicles that may hold some of the ICE certifications, especially if working on propane connections to stoves and fridges. As a result, the Trade Board agreed that the information should be forwarded to the Policy department for consideration of the matter.

**9. TSSA Related Matters – Domestic Appliance (DA) certification**

The Trade Board continues to be concerned that the training delivery bodies under the TSSA are not delivering the DA course. Though it was confirmed by the TSSA that the DA certification is still active, the sector is concerned that no one is actively delivering it and therefore it is unofficially not available. The TSSA website lists 24 providers for the DA certification alone. However, the Trade Board indicated that most of these institutions have not had the course on their calendar for a long time. For this sector, the DA certification is an important option as some Appliance Service

Technicians do not have the time to complete the full gasfitter designation. The Trade Board suggests trying to get additional information from the TSSA as to whether there is an active list of courses rather than just an approved provider list.

**10. Curriculum Standard Review**

The Trade Board continues to review the 1999 Curriculum Standard for the Appliance Service Technician trade as part of its ongoing agenda.

**11. Trade Equivalency Assessment(TEA)**

The Program Coordinator provided updates as to requests she is receiving for information on the TEA process specific to the Appliance Service Technician designation. The Trade Board asked her to redistribute the Competency Analysis Profile and TEA application so that the Trade Board can send it out to the sector to reinforce the importance of the designation.

**12. College of Trades Update**

The Program Coordinator provided some general updates from the College on multiple topics, including the transfer of regulatory and administrative oversight of the College to the Ministry of Labour and the Hire with Confidence website. Questions and discussion followed specifically on the following items:

**12.1 Statement on the transfer of oversight of the Ontario College of Trades to the Ministry of Labour:** The Trade Board inquired as to the letter that was referenced as having been sent from the Ministry of Labour to College stakeholders on this transfer. The Trade Board confirmed that it did not receive any letter from the Ministry of Labour. The Trade Board inquired as to whether the College of Trades Appointments Council would be transitioning to the Ministry of Labour and whether, with this transition, a new Appointments Council would be more proactive in outreach to sectors for the purpose of obtaining applications.

**12.2 Public Register:** The Trade Board requested an update as to the status of additional membership categories such as “retired”. They also inquired as to whether the reference to “cancelled” on the public register could be changed to “on hold” as the former has a very negative connotation.

**13. Program Update**

The Program Coordinator provided an update on trade statistics, including trade counts and exam attempts, as well as an update from the last draft Service Divisional Board minutes.

**14. Next Scheduled Meeting/Event**

It was confirmed that the next meeting of the Trade Board will take place October 25, 2016.

**15. Adjournment**

The meeting was adjourned.

“Frank Rizzuti”

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F. Rizzuti, Chair

October 25, 2016

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Date