



ONTARIO COLLEGE OF TRADES

ORDRE DES MÉTIERS DE L'ONTARIO

Apprenticeship
Training Standard

Entertainment Industry
Power Technician

Trade Code: 269E

Development Date: December 2004

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APPRENTICESHIP PROGRAM SUMMARY/GUIDELINES

1. **Program Definition:** An **Entertainment Industry Power Technician** is defined as a person who:

- demonstrates competencies in temporary power distribution systems for the entertainment industry, including film, television, live performance, tradeshow, special events, and carnivals;
- plans proposed film, television, live performance, tradeshow, special event, and carnival layouts, installations, and rigs from technical drawings, sketches, and/or specifications;
- connects plug-in devices to mobile generator sets;
- works on circuits limited to 400 amps and less than 750 volts;
- lays out and connects single-pin-based portable power distribution systems;
- lays out/connects/installs single-pin distribution and power distribution taps, including tees, single-pin multiple-connection devices, and multi-pin (multi-conductor) sub-distribution boxes. In addition, those similar items described in the Electrical Safety Authority's Specification ESA SPEC 003 entitled, "Film, Television, Live Performance and Live Event Guidelines," including Tables 1 and 1A, multi-conductor dimmed cabling, set practicals, and other related equipment;
- works on temporary installations up to, but not including, hardwire connection to the power system of permanent buildings;
- rigs and/or hangs luminaires on fixed and/or movable rigs, and installs brackets, hangers, or equipment for supporting set practical electrical equipment;
- installs rigging;
- installs set practicals and special effects lighting;
- rigs luminaires, video screens, and speakers on motorized mobile work platforms and cranes;
- lays out power to dimming systems and lighting control systems;
- lays out load-side distribution from dimming systems;
- fits, repairs, and maintains luminaires and dimming systems;
- repairs and maintains portable power distribution equipment and cables;
- repairs and maintains mobile generator sets.

ENTERTAINMENT INDUSTRY POWER TECHNICIAN is an approved apprenticeship program for the purposes of the *Apprenticeship and Certification Act, 1998 (ACA)*.

2. **Program Guidelines**

- **On-the-Job Training Duration**

The Industry Committee has identified **4520** hours as the duration generally necessary for any apprentice to become competent in the skills required. There may be individual circumstances in which the duration varies from this guideline.

- **In-School Training Duration**

The Industry Committee has identified **480** hours of in-school training as the duration generally necessary for an apprentice to complete the in-school curriculum for this program, except where an apprentice has been exempted from any level of that curriculum.

- **Ratio**

- The Industry Committee has identified a journeyman-to-apprentice ratio of one journeyman or individuals who are deemed equivalent to a journeyman status to one apprentice as the ratio generally necessary for an apprentice to be properly trained on the job in this program. There may be individual circumstances in
- which the ratio varies from this guideline.

- **3. Program Requirements**

- **Restricted Skill Sets**

This program does not contain any restricted skill sets as per Ontario Regulation 565/99, Restricted Skill Sets. Therefore, an individual is not required to be a registered apprentice or possess certification in order to perform skills contained in the program.

- **Academic Standard**

The Industry Committee has identified the minimum academic standard for entry to this program as completion of Grade 12 or ministry-approved equivalent.

(See ACA Policy 102, Confirming Academic Requirements.)

- **Eligibility for Exam Challenge (*for Non-apprentice C of Q Applicants*)**

The challenger must:

- provide proof of competency in all mandatory (unshaded) skills as identified in the Training Standard or Schedule of Training;
- demonstrate that he or she has acquired **5000** hours of on-the-job training.

(See ACA Policy 150, Assessing Applicants for the Certificate of Qualification.)

- **Eligibility for Program Completion (*for Apprentices*)**

The apprentice must:

- achieve competency in all mandatory (unshaded) skills as identified in the
- Training Standard or Schedule of Training;
- complete the in-school training as outlined in the industry and ministry-
- approved Curriculum Standard.

(See ACA Policy 309, Completion of an Apprenticeship Program.)

Other Information

• **Resources**

Complete program requirements, policies, and standards can be obtained by referring to the following resources:

- *Apprenticeship and Certification Act, 1998 (ACA)*
- ACA General Regulation 573/99
- ACA Exemption Regulation 566/99
- Program-specific Apprenticeship Training Standard or Schedules of Training
- ACA Program and Policy Manual

• **Other Required Certification**

N/A

• **Academic Background**

Industry has identified relevant secondary-school course(s) likely to increase an individual's chances of success if completed before program entry. For details, see the document Apprenticeship Subject Pathways.

COMPETENCY ANALYSIS PROFILE
Entertainment Industry Power Technician – 269E

(All unshaded skill sets must be demonstrated/completed.)

SKILL SETS

SKILLS

PROTECT SELF AND OTHERS 5351.0	Comply with acts, regulations, codes, standards, and directives 5351.01	Control hazards and hazardous conditions, equipment, and materials 5351.02	Follow company or worksite fire procedures 5351.03	Perform housekeeping duties 5351.04	Manually move equipment, supplies, and components 5351.05
	Utilize personal protective equipment 5351.06	Maintain personal protective equipment 5351.07	Employ simple first aid relating to illness and occupational injury 5351.08	Report injuries to supervisor or first-aid personnel 5351.09	Perform lockout, tagging, and hold-off procedures 5351.10
COMMUNICATE IN THE WORKPLACE 5352.0	Communicate orally 5352.01	Communicate in writing 5352.02	Communicate by graphics 5352.03	Communicate by computer 5352.04	Communicate by mechanical and electronic devices 5352.05
	Communicate by hand signals 5352.06	Build and maintain interpersonal relationships 5352.07	Present a professional image 5352.08	Coach and mentor co-workers 5352.09	
UTILIZE TOOLS AND EQUIPMENT 5353.0	Utilize hand tools and accessories 5353.01	Utilize power tools and accessories 5353.02	Utilize testing devices 5353.03	Select scaffolds and accessories 5353.04	Assemble scaffolds 5353.05
	Maintain scaffolds 5353.06	Dismantle scaffolds 5353.07			

ENTERTAINMENT INDUSTRY POWER TECHNICIAN

SKILL SETS

SKILLS

RIG, HOIST, AND LIFT 5354.0	Plan rig layout 5354.01	Select rigging equipment and components 5354.02	Utilize rigging equipment and components 5354.03	Maintain rigging equipment and components 5354.04	Select hoisting and lifting equipment and components 5354.05
	Utilize hoisting and lifting equipment and components 5354.06	Maintain hoisting and lifting equipment and components 5354.07			

EVALUATE JOB REQUIREMENTS 5355.0	Read and interpret technical drawings and specifications 5355.01	Correlate information from technical drawings 5355.02	Assess job site conditions 5355.03	Calculate electrical load requirements 5355.04	Verify the scope of work and design parameters 5355.05
	Determine site- specific materials 5355.06	Determine electrical crew and support personnel requirements 5355.07	Schedule job site materials and equipment 5355.08	Establish work schedules 5355.09	

PLAN, BUILD, MAINTAIN, AND DISASSEMBLE SYSTEMS 5356.0	Perform visual inspection of system equipment 5356.01	Plan power distribution systems 5356.02	Assemble main and sub- distribution equipment 5356.03	Hang/mount system devices 5356.04	Connect/circuit system devices 5356.05
	Install practicals and set wiring 5356.06	Diagnose and troubleshoot practicals, luminaires, and distribution devices 5356.07	Maintain practicals, luminaires, and distribution devices 5356.08	Disassemble main and sub- distribution systems and components 5356.09	

ENTERTAINMENT INDUSTRY POWER TECHNICIAN

SKILL SETS

SKILLS

IMPLEMENT A TEMPORARY POWER SUPPLY 5357.0	Verify readiness of generator set for operation 5357.01	Establish a ground for a generator set or temporary power supply system 5357.02	Prove a ground for a generator set or temporary power supply system 5357.03	Adjust electrical output of generator sets 5357.04	Verify readiness of house power for operation 5357.05
	Establish power to main and sub-distribution systems 5357.06	Verify power to main and sub-distribution systems 5357.07	Balance electrical loads connected to house power 5357.08	Disconnect power to main and sub-distribution systems 5357.09	

INSTALL, CONTROL, AND DISASSEMBLE LIGHTING 5358.0	Perform visual inspection of lighting systems 5358.01	Install arc lighting sources 5358.02	Maintain arc lighting sources 5358.03	Install manually focused luminaires and other lighting devices 5358.04	Focus manually focused luminaires and other lighting devices 5358.05
	Install automated luminaires and other automated lighting devices 5358.06	Test control systems and data infrastructures 5358.07	Disassemble lighting and lighting devices 5358.08		

MANAGE PORTABLE POWER SUPPLIES AND MAINTAIN BATTERIES 5359.0	Perform visual inspection of extra-low-voltage AC, and extra-low- and low-voltage DC, equipment and components 5359.01	Install extra-low-voltage AC, and extra-low- and low-voltage DC, equipment and components 5359.02	Maintain extra-low-voltage AC, and extra-low- and low-voltage DC, equipment and components 5359.03	Install Class 1 and Class 2 wiring systems 5359.04	Maintain Class 1 and Class 2 wiring systems 5359.05
	Disassemble portable power supplies 5359.06	Maintain batteries 5359.07			

PREFACE

This Training Standard was developed by the Workplace Training Branch of the Ministry of Training, Colleges, and Universities (MTCU), in partnership with representatives from the industry. This document is intended to be used by the apprentice, supervisor/trainer, and sponsor/employer as a “blueprint” for training and as a prerequisite for completion and certification.

This training document becomes the apprentice’s only record of workplace training performance.

The supervisor/trainer and apprentice are required to sign off on and date the skills following each successful acquisition, unless a skill is marked shaded (optional).

The care and maintenance of this training document are the joint responsibility of the apprentice and the sponsor/employer. By signing off on the skill, the supervisor/trainer and the apprentice are indicating that the apprentice has demonstrated competence in the skill. This Training Standard has been developed specifically for documenting the apprentice’s acquisition of skills of the trade.

Please Note: Apprenticeship Training and Curriculum Standards were developed by the Ministry of Training, Colleges and Universities (MTCU). As of April 8th, 2013, the Ontario College of Trades (College) has become responsible for the development and maintenance of these standards. The College is carrying over existing standards without any changes.

However, because the Apprenticeship Training and Curriculum Standards documents were developed under either the Trades Qualification and Apprenticeship Act (TQAA) or the Apprenticeship and Certification Act, 1998 (ACA), the definitions contained in these documents may no longer be accurate and may not be reflective of the Ontario College of Trades and Apprenticeship Act, 2009 (OCTAA) as the new trades legislation in the province. The College will update these definitions in the future.

Meanwhile, please refer to the College’s website (<http://www.collegeoftrades.ca>) for the most accurate and up-to-date information about the College. For information on OCTAA and its regulations, please visit: <http://www.collegeoftrades.ca/about/legislation-and-regulations>

DEFINITIONS

ACA

Apprenticeship and Certification Act, 1998

Certificate of Apprenticeship (C of A)

Certification issued to individuals who have demonstrated that they have completed an apprenticeship in Ontario

Certificate of Qualification (C of Q)

Certification issued to C of Q applicants who have achieved a passing grade on the certification exam for their trade

Competency Analysis Profile

A document that identifies the training needs of an individual trade and details the skills/skill sets that must be demonstrated

Competence

The ability of an individual to perform a skill repeatedly and without assistance in the workplace to the standard set out in the Training Standard or Schedule of Training

General Performance Objective (On-the-Job Skill Set)

Describes a set of skills that includes all performance objectives under that skill set

Industry Committee (IC) – Under the ACA

Provincial Advisory Committee (PAC) – Under the TQAA

Under the ACA and TQAA, the Minister may appoint a provincial committee in any trade or group of trades to advise the Minister in matters relating to the establishment and operation of apprenticeship training programs and trades qualifications

Journeyman or Equivalent

A person who has acquired the knowledge and skills in a trade, occupation, or craft as attested to by a provincial or territorial authority

Mandatory

Status assigned to unshaded individual skills, skill sets, or general performance objectives that must be signed off on to demonstrate that the apprentice has completed the program

Optional

Status assigned to shaded individual skills, skills sets, or general performance objectives for which sign-off is not required for the apprentice to complete the program but that may be tested on an examination for certification

Sign-Off

Signature of the sponsor/employer of record or an individual to whom that sponsor or employer has delegated signing authority, indicating an apprentice's achievement of competence

Skill

Individual skill described in the Training Standard (note: does not mean the larger skill groups referred to in the Training Standard as Skill Sets, Training Units, or General Performance Objective, but the individual skills that make up those groups)

Skill Sets

Group of individual skills found in the Training Standard (may also be called Training Unit or General Performance Objective)

Skill Set Completion Form

Lists all skill sets and includes space for sign off by sponsor/employer of record

Sponsor/Employer

A person who has entered into a registered training agreement under which the person is required to ensure that an individual is provided with workplace-based training in a trade, other occupation, or skill set as part of an apprenticeship program approved by the Director

Sponsor/Employer of Record

Refers to the sponsor/employer documented as the signatory to the current training agreement or contract. For sponsors/employers to be considered for the training of apprentices, they must identify that the workplace has qualified journeypersons or equivalent on site and can identify that the workplace has the tools, equipment, materials, and processes that have been identified by Provincial Advisory Committees (PACs) or Industry Committees (ICs) as being required for the trade

Supervisor

An individual who oversees the execution of a task or the work of others

Trainer

A qualified trainer in a compulsory trade is a journeyperson with a Certificate of Qualification or in a voluntary trade is an individual who is considered equivalent to a journeyperson with a Certificate of Qualification

TQAA

Trades Qualification and Apprenticeship Act

Training Standard

A document that has been written in concise statements that describe how well an apprentice must perform each skill in order to become competent. By using the document, trainers will be able to ensure that the apprentice is developing skills detailed for the trade or occupation

IMPORTANT DIRECTIONS

Apprentice

1. All complete skills or skill sets must be signed and dated by both the apprentice and sponsor/employer when either all terms of the contract have been completed or the apprentice leaves the employ of the employer.
2. It is the responsibility of the apprentice to inform the apprenticeship staff at the local Ministry of Training, Colleges and Universities office regarding the following changes:
 - change of sponsor/employer address;
 - change of apprentice name or address;
 - transfer to a new sponsor/employer.
3. The Skill Set Completion Form and Learning Outcome Completion Form must be completed and signed by the current sponsor/employer and presented to the local Apprenticeship Client Services Office at the fulfillment of all terms of a Training Agreement.
4. The apprentice completion form with the Completed and Authorized Schedule of Training must be presented to the local Apprenticeship Client Services Unit.

Sponsors/Employers and Supervisors/Trainers

The Schedule of Training identifies skills and supporting learning outcomes required for this trade/occupation and its related training program.

This Schedule of Training has been written in concise statements which describe how an apprentice must perform each skill/outcome in order to become competent. Competence means being able to perform the task to the required standard.

In using this training standard, supervisors/trainers will be able to ensure that the apprentice is developing the skills detailed for the trade/occupation.

Supervisors/Trainers and apprentices are required to sign off and date the skills following each successful acquisition.

Sponsors/Employers participating in this training program will be designated as the Signing Authority and are required to attest to successful achievement by signing the appropriate box included at the end of each skill set.

NOTICE OF COLLECTION OF PERSONAL INFORMATION

1. At any time during your apprenticeship training, you may be required to show this training standard to the Ministry of Training, Colleges and Universities (the Ministry). You will be required to disclose the signed Apprenticeship Completion form to the Ministry in order to complete your program. The Ministry will use your personal information to administer and finance Ontario's apprenticeship training system, including confirming your completion and issuing your certificate of apprenticeship.
2. The Ministry will disclose information about your program completion and your certificate of apprenticeship to the Ontario College of Trades, as it is necessary for the College to carry out its responsibilities.
3. Your personal information is collected, used and disclosed by the Ministry under the authority of the Ontario College of Trades and Apprenticeship Act, 2009.
4. Questions about the collection, use and disclosure of your personal information by the Ministry may be addressed to the:

Manager, Employment Ontario Contact Centre
Ministry of Training, Colleges and Universities
33 Bloor St. E, 2nd floor, Toronto, Ontario M7A 2S3
Toll-free: 1-800-387-5656; Toronto: 416-326-5656
TTY: 1-866-533-6339 or 416-325-4084.

**ROLES & RESPONSIBILITIES OF APPRENTICE, SPONSOR/EMPLOYER
AND SUPERVISOR/TRAINER**

Apprentice “Apprenticeship is Learning On-the-job”

- Practice safe work habits.
- Use your apprenticeship training standard as a journal to keep track of which skills you have achieved.
- Talk over your training plan with your Training Consultant, Employer, Union, or Sponsor.
- Know what tools are required for your trade and how to use them.
- Ask questions and keep asking.
- Talk to your employer about your training needs.
- Demonstrate enthusiasm and good work habits.
- Ensure that you and your supervisor/trainer sign off skill/skill sets upon demonstration of competency.

Sponsor/Employer “Training is an Investment”

- Demonstrate safe work habits.
- Attest to successful achievement by signing the skill/skills sets.
- Provide opportunities and time for the apprentice to learn the trade.
- Offer practical trade training experiences that cover all of the skill sets.
- Foster work ethics that support training while minimizing productivity losses.
- Set out clear expectations, then recognize or reward performance excellence.
- Involve both the apprentice and supervisor/trainer in developing the training plan.
- Use the Training Standard as a monitoring tool and part of regular performance evaluations.
- Select supervisors/trainers with good communication skills and who work well with others.
- Encourage supervisors/trainers to take upgrading courses - (e.g. Train the Trainer, Mentor Coach, etc).
- Complete the Skill Set Completion Form once the apprentice has demonstrated competency in the training.
- Ensure that the apprentice always works under the direction of or has access to a qualified supervisor/trainer.
- Vary the apprentice’s exposure to all the skills set out in the training standard.

Supervisor/Trainer

- Demonstrate safe work habits.
- Treat apprentices fairly and with respect.
- Use the Training Standard as a guide to evaluating competence in each skill area. In using the Training Standard, supervisors/trainers will be able to ensure that the apprentice is developing skills detailed for the trade/occupation.
- Review the Training Standard with the apprentice and develop a training plan.
- Respond fully to all questions.
- Be patient. Explain what is to be done then, show how it is done, and then let the apprentice demonstrate the task.
- Provide continuous feedback.
- Sign off individual skills/skill sets once the apprentice demonstrates competence in the skill.

Suggestions for Assessing the Progress of the Apprentice in the Workplace

- Use informal daily observation.
- Provide constructive feedback to build confidence.
- Allow the supervisor/trainer time to teach and demonstrate the skills.
- Take prompt action wherever problems occur.
- Conduct regular performance reviews involving the apprentice, supervisor/trainer and sponsor/employer.
- Use the Training Standard as the reference for establishing the competency of the apprentice.

SKILL SET COMPLETION FORM

SKILLS SETS	TITLE	SIGNING AUTHORITY
5351.0	PROTECT SELF AND OTHERS	
5352.0	COMMUNICATE IN THE WORKPLACE	
5353.0	UTILIZE TOOLS AND EQUIPMENT	
5354.0	RIG, HOIST, AND LIFT	
5355.0	EVALUATE JOB REQUIREMENTS	
5356.0	PLAN, BUILD, MAINTAIN, AND DISASSEMBLE SYSTEMS	
5357.0	IMPLEMENT A TEMPORARY POWER SUPPLY	
5358.0	INSTALL, CONTROL, AND DISASSEMBLE LIGHTING	
5359.0	MANAGE PORTABLE POWER SUPPLIES AND MAINTAIN BATTERIES	

NOTE ON SHADED PERFORMANCE OBJECTIVES AND SKILLS:

- Shaded performance objectives and skill sets are optional. The shaded skills do not have to be demonstrated or signed-off for completion of the on-the-job component of the apprenticeship
- The learning outcomes will cover all of the skill sets, both shaded and unshaded.

5351.0 PROTECT SELF AND OTHERS

GENERAL PERFORMANCE OBJECTIVE

Protect self and others by complying with acts, regulations, codes, standards, and directives; controlling hazards and hazardous conditions, equipment, and materials; following company or worksite fire procedures; performing housekeeping duties; manually moving equipment, supplies and components; utilizing personal protective equipment; maintaining personal protective equipment; employing simple first aid relating to illness and occupational injury; reporting injuries to supervisor or first-aid personnel; and performing lockout, tagging, and hold-off procedures, according to regulatory requirements, codes, job requirements, site procedures, manufacturers' recommendations and specifications, company policies and procedures, and safety requirements.

PERFORMANCE OBJECTIVES

SKILLS

5351.01 **Comply with acts, regulations, codes, standards, and directives**, including *Occupational Health and Safety Act (OHSA)*, *Environmental Protection Act (EPA)*, *Dangerous Goods Transportation Act (DGTA)*, *Workplace Safety Insurance Act (WSIA)*, *Trades Qualification and Apprenticeship Act (TQAA)*, *Apprenticeship and Certification Act (ACA)*, Ontario Building Code (OBC), Canadian Electrical Code, Ontario Electrical Safety Code (OESC), Ontario Fire Code (OFC), and Workplace Hazardous Materials Information System (WHMIS); the Construction Safety Association of Ontario (CSAO), American Society of Mechanical Engineers (ASME), Institute of Electrical and Electronic Engineers (IEEE), Illumination Engineering Society Standards (IESS), Canadian Radio-television and Telecommunications Commission (CRTC), Technical Standards and Safety Authority (TSSA), Electrical Safety Authority (ESA), municipal requirements, and company policies, by reading, interpreting, and following direction, according to the written content of documents and verbal direction of regulatory authorities.

Date Completed

Apprentice

Supervisor/Trainer

5351.0 PROTECT SELF AND OTHERS (cont.)

5351.02 Control hazards and hazardous conditions, equipment, and materials, including worksite conditions, heavy equipment operations, hoisting and lifting operations, overhead operations, material handling, and storage, by visually inspecting and analysing performance and function, checking for obstructions, and taking remedial action, according to regulatory requirements, codes, site conditions, manufacturers’ recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed	Apprentice	Supervisor/Trainer
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5351.03 Follow company or worksite fire procedures, including assessing the type and severity of the fire, taking action to suppress a minor fire, activating the alarm system, reporting the fire, and following evacuation procedures, according to regulatory requirements, codes, site procedures, manufacturers’ recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed	Apprentice	Supervisor/Trainer
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5351.04 Perform housekeeping duties by removing and disposing of excess or unwanted materials, positioning equipment, identifying the location of first-aid supplies and equipment, erecting protective barriers and signs, and ensuring work area is free of obstructions, according to regulatory requirements, codes, job requirements, site procedures, company policies and procedures, and safety requirements.

Date Completed	Apprentice	Supervisor/Trainer
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5351.05 Manually move equipment, supplies, and components by utilizing safe lifting, lowering, carrying, pushing, and pulling techniques to protect self and others against injury, according to regulatory requirements, codes, job requirements, site procedures, company policies and procedures, and safety requirements.

Date Completed	Apprentice	Supervisor/Trainer
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5351.0 PROTECT SELF AND OTHERS (cont.)

5351.06 Utilize personal protective equipment, including hard hats, gloves, glasses, goggles, masks, face shields, ear protectors/plugs, coveralls, reflector vests, safety footwear, fall-protection equipment, respirators, harnesses, breathing apparatus, air samplers, gas detectors, and radiation badges, by inspecting, selecting, wearing, and adjusting to ensure the safety of self and others, according to regulatory requirements, site conditions, manufacturers' recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5351.07 Maintain personal protective equipment, including hard hats, gloves, glasses, goggles, masks, face shields, ear protectors/plugs, coveralls, reflector vests, safety footwear, fall-protection equipment, respirators, harnesses, breathing apparatus, air samplers, gas detectors, and radiation badges, by checking for wear, breaks, tears, cracks, leakage, and loose and defective components; by inspecting and analysing performance and function; and by storing or noting/tagging deficiencies and removing devices and components from service to ensure the safety of self and others, according to regulatory requirements, manufacturers' recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5351.08 Employ simple first aid relating to illness and occupational injury, including sudden illness, burns, cuts, sprains, chemical and smoke inhalations, and contaminants in eyes, so that the condition of the victim is stabilized and prepared for further first-aid treatment, and obtaining emergency medical assistance as required, according to the victim's condition, regulatory requirements, manufacturers' recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5351.0 PROTECT SELF AND OTHERS (cont.)

5351.09 Report injuries to supervisor or first-aid personnel promptly and clearly, ensuring that the injured person is attended to and describing precisely how the incident occurred, according to regulatory requirements, company policies and procedures, site procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5351.10 Perform lockout, tagging, and hold-off procedures to isolate hazardous or defective equipment by advising the appropriate authorities holding jurisdiction (AHJ), installing a lockout device and retaining the key, attaching tags, performing the repairs, and removing the lockout device on completion of work, and using hand tools and personal protection equipment, according to regulatory requirements, codes, manufacturers' recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

Sponsor/Employer Name

Sponsor/Employer Signature

5352.0 COMMUNICATE IN THE WORKPLACE

GENERAL PERFORMANCE OBJECTIVE

Communicate in the workplace by communicating orally, communicating in writing, communicating by graphics, communicating by computer, communicating by mechanical and electronic devices, communicating by hand signals, building and maintaining interpersonal relationships, presenting a professional image, and coaching and mentoring co-workers, according to regulatory requirements, codes, job requirements, site conditions, international hand signal standards, manufacturers’ recommendations and specifications, business etiquette, netiquette, workplace standards, company policies and procedures, and safety requirements.

PERFORMANCE OBJECTIVES

SKILLS

5352.01 **Communicate orally** by speaking clearly and concisely, listening attentively, seeking validation of the conversation to ensure understanding, conveying and summarizing information accurately, and engaging in constructive feedback, according to business etiquette, workplace standards, and company policies.

Date Completed

Apprentice

Supervisor/Trainer

5352.02 **Communicate in writing**, including correspondence, memoranda, work and change orders, project reports, check-off forms/sheets, proposals, estimates, and accident forms, by writing clearly and concisely; interpreting and verifying details; editing correspondence/documentation; checking for appropriate language usage, completeness, and accuracy; and checking that all documentation requiring signature has been completed, according to job requirements, business etiquette, and company policies and procedures.

Date Completed

Apprentice

Supervisor/Trainer

5352.0 COMMUNICATE IN THE WORKPLACE (cont.)

5352.03 Communicate by graphics, including sketches, construction drawings, three-dimensional models, and presentation media, by checking for thoroughness and understanding, according to job requirements, and company policies and procedures.

Date Completed	Apprentice	Supervisor/Trainer
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5352.04 Communicate by computer, including software and peripheral equipment, by using keyboards, touch screens, Internet, e-mail, scanners, and printers, and by verifying that instructions and procedures are conveyed accurately and efficiently, according to job requirements, manufacturers’ recommendations and specifications, netiquette, and company policies and procedures.

Date Completed	Apprentice	Supervisor/Trainer
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5352.05 Communicate by mechanical and electronic devices, including public address systems, telephones, pagers, radios, and wireless devices, ensuring that clear, concise, and accurate instructions and procedures are conveyed safely and efficiently, according to regulatory requirements, codes, job requirements, site conditions, manufacturers’ recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed	Apprentice	Supervisor/Trainer
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5352.06 Communicate by hand signals, so that information is given and received in full view and on a timely basis, according to regulatory requirements, codes, job requirements, international hand signal standards, site conditions, company policies and procedures, and safety requirements.

Date Completed	Apprentice	Supervisor/Trainer
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5352.0 COMMUNICATE IN THE WORKPLACE (cont.)

5352.07 Build and maintain interpersonal relationships by networking, maintaining confidentiality, respecting others, collaborating, consulting, participating at meetings, demonstrating availability, utilizing conflict resolution and problem-solving methodologies, identifying and recommending alternative solutions, listening effectively, using verbal and non-verbal methods to convey messages/meaning, using acceptable language in the workplace, recognizing and respecting the chain of authority on the job site, explaining problems and procedures, and obtaining approvals from clients, according to business etiquette, workplace standards, and company policies.

Date Completed

Apprentice

Supervisor/Trainer

5352.08 Present a professional image by wearing apparel according to location/event, maintaining clean clothing, and following a hygiene regimen so that personal appearance and hygiene are not offensive to clients or co-workers, according to business etiquette, workplace standards, and company policies.

Date Completed

Apprentice

Supervisor/Trainer

5352.09 Coach and mentor co-workers by demonstrating and/or explaining workplace practices, procedures, and requirements; promoting company policies and procedures, assessing workplace performance and progress; and ensuring timely feedback is provided, using communication skills and physical demonstration, according to business etiquette, workplace standards, and company policies and procedures.

Date Completed

Apprentice

Supervisor/Trainer

Sponsor/Employer Name

Sponsor/Employer Signature

5353.0 UTILIZE TOOLS AND EQUIPMENT

GENERAL PERFORMANCE OBJECTIVE

Utilize tools and equipment by: utilizing hand tools and accessories; utilizing power tools and accessories; utilizing testing devices, selecting scaffolds and accessories; assembling scaffolds; maintaining scaffolds; and dismantling scaffolds; according to regulatory requirements, Safe Working Load (SWL) charts, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

PERFORMANCE OBJECTIVES

SKILLS

5353.01 Utilize hand tools and accessories, including wrenches, fastening devices, cutting tools, joining tools, grinding tools, levelling tools, and measuring devices, by checking for wear, fit, alignment, and broken tools and accessories; by selecting, inspecting, testing, and analysing performance and function; and by using, exchanging, aligning, cleaning, lubricating, reconditioning, and storing or removing tools and accessories from service, according to job requirements, manufacturers' recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5353.02 Utilize power tools and accessories, including drills, grinders, saws, pedestal grinder, soldering equipment, and tool accessories (bits, blades, etc.), by checking for wear, fit, alignment, lubrication, and damaged components or parts, including cords and plugs, housings, and control devices; by selecting, inspecting, testing, and analysing performance and function; and by using, exchanging, aligning, cleaning, lubricating, reconditioning, storing or removing tools and accessories from service, according to job requirements, manufacturers' recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5353.0 UTILIZE TOOLS AND EQUIPMENT (cont.)

5353.03 Utilize testing devices, including multimeters, ammeters, polarity checkers, DMX checkers, GFCI checkers, oscilloscopes, frequency meters, light meters, colour temperature meters, distance measuring devices, ground proving devices, voltage testers, insulation testers, and phase sequence testers, checking for voltage, frequency, polarity, current flow, wave form, ground fault current interrupter performance, light levels, colour temperature, ground conductivity to earth, and insulation quality; by inspecting, testing, analysing performance and function, making adjustments, and storing or identifying devices for repair, according to regulatory requirements, job requirements, manufacturers' recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5353.04 Select scaffolds and accessories, including frames, pipes, braces, platform materials, and fastening devices, by checking for wear, fit, cracks, alignment, stability, and missing or damaged components and parts; and by inspecting, testing, and analysing performance and function; and by exchanging, reconditioning, aligning, or removing equipment and components from service, using personal protection equipment, according to regulatory requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5353.05 Assemble scaffolds, including frames, pipes, braces, and platform materials, by checking for wear, fit, vibration, cracks, alignment, stability, lubrication, and missing or damaged components and parts; by inspecting and analysing performance and function; and by using hand, power, and/or specialized tools; levelling and fastening devices; personal protection equipment; rigging and hoisting devices; and manual and powered personnel and equipment lifts, according to regulatory requirements, Safe Working Load (SWL) charts, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5353.0 UTILIZE TOOLS AND EQUIPMENT (cont.)

5353.06 Maintain scaffolds, including frames, pipes, braces, platform materials, and fastening devices, by checking for wear, fit, vibration, cracks, alignment, stability, lubrication, and missing or damaged components and parts; by inspecting and testing and analysing performance and function; and by exchanging, adjusting, tightening, reconditioning, aligning, or removing equipment and components from service, using hand, power, and/or specialized tools; levelling and fastening devices; personal protection equipment; rigging and hoisting devices; and manual and powered personnel and equipment lifts, according to regulatory requirements, Safe Working Load (SWL) charts, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5353.07 Dismantle scaffolds, including frames, pipes, braces, platform materials, and fastening devices, by checking for wear, cracks, alignment, lubrication, and missing or damaged components and parts; and by storing or identifying defective equipment and components and removing equipment and components from future service, using hand, power, and/or specialized tools, personal protection equipment, rigging and hoisting devices, and manual and powered personnel and equipment lifts, according to regulatory requirements, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

Sponsor/Employer Name

Sponsor/Employer Signature

5354.0 RIG, HOIST, AND LIFT

GENERAL PERFORMANCE OBJECTIVE

Rig, hoist, and lift by planning rig layout, selecting rigging equipment and components, utilizing rigging equipment and components, maintaining rigging equipment and components, selecting hoisting and lifting equipment and components, utilizing hoisting and lifting equipment and components, and maintaining hoisting and lifting equipment and components, according to regulatory requirements, job requirements, Safe Working Load (SWL) charts, manufacturer’s recommendations and specifications, company policies and procedures, and safety requirements.

PERFORMANCE OBJECTIVES

SKILLS

5354.01 Plan rig layout, including trusses, truss connectors, pipes, ladders, pantographs, condor mounts, crane mounts, cables, ropes, slings, span sets, pads, shackles, clamps, block and tackle, motorized chain hoists, suspension equipment, and fasteners, by visually inspecting site and/or referring to written documentation, sketches, and working drawings; assessing the type of equipment, load characteristics, and load distribution of equipment to be flown; performing calculations; and documenting and/or sketching rig layout, according to regulatory requirements, job requirements, site conditions, Safe Working Load (SWL) charts, manufacturers’ recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5354.0 RIG, HOIST, AND LIFT (cont.)

5354.02 **Select rigging equipment and components**, including trusses, truss connectors, pipes, ladders, pantographs, condor mounts, crane mounts, cables, ropes, slings, span sets, pads, shackles, clamps, block and tackle, motorized chain hoists, suspension equipment, and fasteners, by checking for wear, crimps and/or fraying, fit, fractures, cracks, corrosion, alignment, lubrication, and loose and defective components; inspecting and assessing performance and function; exchanging and/or identifying equipment and components for repair; and using measuring and testing devices and personal protection equipment, according to regulatory requirements, job requirements, site conditions, Safe Working Load (SWL) charts, manufacturers’ recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5354.03 **Utilize rigging equipment and components**, including trusses, truss connectors, pipes, ladders, pantographs, condor mounts, crane mounts, cables, ropes, slings, span sets, pads, shackles, clamps, block and tackle, motorized chain hoists, suspension equipment, and fasteners, by positioning, moving, and adjusting the equipment, and placing or attaching the rigging to the load according to the weight, balance, and size of the equipment to be moved or lifted; checking for capacity, stability, and alignment; inspecting and testing and analysing performance and function; and using hand and power tools; personal protection equipment; measuring, levelling, and fastening devices; and voice, electronic, and hand communication, according to regulatory requirements, job requirements, site conditions, Safe Working Load (SWL) charts, manufacturers’ recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5354.0 RIG, HOIST, AND LIFT (cont.)

5354.04 Maintain rigging equipment and components, including trusses, truss connectors, pipes, ladders, pantographs, condor mounts, crane mounts, cables, ropes, slings, span sets, pads, shackles, clamps, block and tackle, motorized chain hoists, suspension equipment, and fasteners, by checking for wear, crimps and/or fraying, fit, fractures, cracks, corrosion, alignment, lubrication, and loose and defective components; inspecting, testing, and assessing performance and function; exchanging, aligning, lubricating, storing, or removing equipment and components from service; using hand and power tools, fastening devices, personal protection equipment, cleaners, abrasives, and lubricants, according to regulatory requirements, job requirements, Safe Working Load (SWL) charts, manufacturers' recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5354.05 Select hoisting and lifting equipment and components, including cranes, gin poles, manual and powered personnel and equipment lifts, motorized chain hoists, cables, ropes, and block and tackle, by checking for wear, crimps and/or fraying, fractures, cracks, corrosion, alignment, lubrication, stability, noise, and loose and defective components; inspecting and assessing performance and function; exchanging and/or identifying equipment and components for repair; and using personal protection equipment and measuring devices, according to regulatory requirements, job requirements, site conditions, Safe Working Load (SWL) charts, manufacturers' recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5354.0 RIG, HOIST, AND LIFT (cont.)

5354.06 Utilize hoisting and lifting equipment and components, including cranes, gin poles, manual and powered personnel and equipment lifts, motorized chain hoists, cables, ropes, and block and tackle, by positioning, moving and adjusting the equipment, and placing or attaching the material to the equipment, according to the weight, balance, and size of the equipment to be moved or lifted; checking for capacity, wear, crimps and/or fraying, fractures, cracks, corrosion, alignment, lubrication, stability, noise, and loose and defective components; inspecting and assessing performance and function; exchanging or identifying equipment and components for repair; and using hand and power tools; personal protection equipment; measuring, levelling, and fastening devices; and voice, electronic, and hand communication, according to regulatory requirements, job requirements, site conditions, Safe Working Load (SWL) charts, manufacturers' recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5354.07 Maintain hoisting and lifting equipment and components, including cranes, gin poles, manual and powered personnel and equipment lifts, motorized chain hoists, cables, ropes, and block and tackle, by checking for wear, crimps and/or fraying, fractures, cracks, corrosion, alignment, lubrication, stability, noise, and loose and defective components; inspecting and assessing performance and function; aligning, lubricating, exchanging, storing, or removing equipment and components from service; and using hand and power tools, personal protection equipment, cleaners, abrasives, and lubricants, according to regulatory requirements, job requirements, Safe Working Load (SWL) charts, manufacturers' recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

Sponsor/Employer Name

Sponsor/Employer Signature

5355.0 EVALUATE JOB REQUIREMENTS

GENERAL PERFORMANCE OBJECTIVE

Evaluate job requirements by reading and interpreting technical drawings and specifications, correlating information from technical drawings, assessing job site conditions, calculating electrical load requirements, verifying the scope of work and design parameters, determining site-specific materials, determining electrical crew and support personnel requirements, scheduling job site materials and equipment, and establishing work schedules, according to regulatory requirements, codes, manufacturer’s recommendations and specifications, job requirements, site conditions, industry standards, company policies and procedures, and safety requirements.

PERFORMANCE OBJECTIVES

SKILLS

5355.01 Read and interpret technical drawings and specifications, including lighting plots; set plots; and architectural, electrical, and schematic drawings and site plans, by reading the title block, identifying and interpreting symbols and scale, and using measuring devices, according to industry standards.

Date Completed

Apprentice

Supervisor/Trainer

5355.02 Correlate information from technical drawings, including lighting plots; set plots; and architectural, electrical, and schematic drawings and site plans, by cross-checking for compatibility between drawings and relevance to the job specifications, and developing a checklist of questions and a preliminary list of equipment and material requirements, according to regulatory requirements, codes, job requirements, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5355.0 EVALUATE JOB REQUIREMENTS (cont.)

5355.03 Assess job site conditions, by checking for conformance to technical drawings and other information received; referring to checklists of questions; measuring equipment parameters; checking for obstructions; checking that power and utilities are available; visually inspecting site and verifying accessibility for people and equipment using observation, communication skills, and measuring devices, according to regulatory requirements, codes, job requirements, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5355.04 Calculate electrical load requirements, by determining total power requirements for all departments and connected systems; checking for available capacity, power quality, phasing, and voltage; identifying deficiencies and supplemental power requirements; visually inspecting and testing and analysing performance and function; and using sketches, plans, drawings, calculation equipment, and testing devices, according to job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5355.05 Verify the scope of work and design parameters, including time constraints, configuration/positioning of equipment, and visual effects, by discussing with the clients the scope of the installation so that the installation plan meets client requirements, and by using communication skills and communication devices, according to regulatory requirements, codes, job requirements, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5355.0 EVALUATE JOB REQUIREMENTS (cont.)

5355.06 Determine site-specific materials, including rigging, lifting, and hoisting devices and components; manual and powered personnel and equipment lifts; scaffolds; ladders; ropes; cables and pulleys; generator sets; transformers; overcurrent protection devices; construction materials; weather-protection materials; audio, video, and lighting equipment; and transportation and communication equipment, by visually inspecting, analysing performance and function, and documenting using lists and other recording equipment/methods, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5355.07 Determine electrical crew and support personnel requirements, including number of personnel required and duration, by analysing location and job requirements, determining skill levels of electrical crew and support personnel, and reporting requirements, using lists and other calculation methods, according to regulatory requirements, job requirements, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5355.08 Schedule job site materials and equipment, including rigging and hoisting equipment, manual and powered personnel and equipment lifts, ladders, scaffolds, connectors and mounting equipment, construction supplies, wire, electrical cables, and lighting/audio/video and effects equipment, by locating and sequencing the material requirements, reviewing delivery schedules, ensuring storage space is available, keeping a complete record of inventory of on-site materials, maintaining an adequate supply on hand of basic items, and using oral and written communication skills and electric and electronic devices, according to regulatory requirements, job requirements, Safe Working Load (SWL) charts, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5355.0 EVALUATE JOB REQUIREMENTS (cont.)

5355.09 Establish work schedules, including preparation of equipment, load-ins and load-outs, set-up, focus, cueing and programming, and coordinating schedules with other departments, by using oral and written communication skills, and electric and electronic devices, according to regulatory requirements, job requirements, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

Sponsor/Employer Name

Sponsor/Employer Signature

5356.0 PLAN, BUILD, MAINTAIN, AND DISASSEMBLE SYSTEMS

GENERAL PERFORMANCE OBJECTIVE

Plan, build, maintain, and disassemble systems by performing visual inspection of system equipment; planning power distribution systems; assembling main and sub-distribution equipment; hanging/mounting system devices; connecting/circuiting system devices; installing practicals and set wiring; diagnosing and troubleshooting practicals, luminaires, and distribution devices; maintaining practicals, luminaires, and distribution devices; and disassembling main and sub-distribution systems and components, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

PERFORMANCE OBJECTIVES

SKILLS

5356.01 Perform visual inspection of system equipment, including generator sets, transformers, cables, connectors, luminaires and other lighting devices, mounting and hanging equipment, overcurrent protection devices, lenses, screens, safety cables, strain reliefs, and grounding and bonding equipment, by checking for approval markings; capacity; and worn, damaged, missing, corroded, loose, and defective components; using personal protection equipment, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5356.0 PLAN, BUILD, MAINTAIN, AND DISASSEMBLE SYSTEMS (cont.)

5356.02 Plan power distribution systems, including physical layout, ventilation, equipment required, capacity of the distribution system, distribution points, physical cable size, panels, boxes, generator sets with frequency control, transformers, dimmers, surge protection, uninterruptible power supplies, optical isolation, grounding and bonding equipment, and isolated power, by checking available capacity, power quality, phasing, and voltage; and by using sketches, plans, drawings, and testing devices, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5356.03 Assemble main and sub-distribution equipment, including cables, cable mats, generator sets, transformers, overcurrent protection devices, panels, boxes, grounding and bonding equipment, and physical support systems, by checking connections and routing of cables; visually inspecting, testing and analysing performance and function; and using hand and power tools, personal protection equipment, testing devices, ladders, scaffolds, hoisting and rigging equipment, and manual and powered personnel and equipment lifts, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5356.0 PLAN, BUILD, MAINTAIN, AND DISASSEMBLE SYSTEMS (cont.)

5356.04 Hang/mount system devices, including luminaires and other lighting devices and effects equipment, by checking for approval markings, capacity, clearances, stability, orientation of equipment, securement and secondary safety attachments, and routing and supporting of cables; visually inspecting, moving, and adjusting the placement of devices according to their weight, balance, and size; and using hand and power tools, personal protection equipment, booms, trapezes, floor stands, float bases, pigeons, set wall brackets, ladders, scaffolds, hoisting and rigging devices, manual and powered personnel and equipment lifts, testing devices, strain reliefs, and fasteners and mounting devices, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5356.05 Connect/circuit system devices, including luminaires and other lighting devices and effects equipment, by checking for approval markings, capacity, clearances, stability, orientation of equipment, securement and secondary safety attachments, and routing and supporting of cables; visually inspecting, connecting to selected circuits, and testing performance and function; and using hand tools, personal protection equipment, ladders, scaffolds, hoisting and rigging devices, manual and powered personnel and equipment lifts, testing devices, strain reliefs, and fasteners and mounting devices, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5356.0 PLAN, BUILD, MAINTAIN, AND DISASSEMBLE SYSTEMS (cont.)

5356.06 Install practicals and set wiring, including standard or custom luminaires, cue-light systems and work lights, set practicals, chasers, fixed and dynamic signs, rope lights, light panels and boxes, LEDs, neons, device and equipment boxes, ballasts, relays, control equipment and enclosures, receptacles, and wall switches, by checking for approval markings, capacity, clearances, stability, orientation of equipment, and security of mountings and connections; inspecting; analysing performance and function; situating, cutting, drilling, and mounting wiring; connecting wiring to selected circuits; and using hand and power tools, personal protection equipment, strain reliefs, fasteners and mounting devices, testing devices, ladders, scaffolds, hoisting and rigging devices, and manual and powered personnel and equipment lifts, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5356.07 Diagnose and troubleshoot practicals, luminaires, and distribution devices, including standard or custom luminaires and other lighting devices, cue-light systems and work lights, set practicals, chasers, fixed and dynamic signs, rope lights, light panels and boxes, LEDs, neons, ballasts, relays, control equipment and enclosures, receptacles, and wall switches, by checking for approval markings, capacity, clearances, stability, colour temperature, light levels, orientation of equipment, and mountings and connections; inspecting, testing and analysing performance and function; and using hand and power tools, personal protection equipment, testing devices, strain reliefs, fasteners and mounting devices, ladders, scaffolds, hoisting and rigging devices, and manual and powered personnel and equipment lifts, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5356.0 PLAN, BUILD, MAINTAIN, AND DISASSEMBLE SYSTEMS (cont.)

5356.08 Maintain practicals, luminaires, and distribution devices, including standard or custom luminaires and other lighting devices, cue-light systems and work lights, set practicals, chasers, fixed and dynamic signs, rope lights, light panels and boxes, LEDs, neons, ballasts, relays, control equipment and enclosures, receptacles, and wall switches, by checking clearances, stability, colour temperature, light levels, orientation of equipment, and mountings and connections; inspecting, testing and analysing performance and function; exchanging, reconditioning, aligning, storing, or removing devices and components from service; and using hand and power tools, personal protection equipment, testing devices, ladders, scaffolds, manual and powered personnel and equipment lifts, strain reliefs, and fasteners and mounting devices, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5356.0 PLAN, BUILD, MAINTAIN, AND DISASSEMBLE SYSTEMS (cont.)

5356.09 Disassemble main and sub-distribution systems and components, including lighting, video, audio, and effects equipment; wiring; cables; cable mats; generator sets; transformers; splitters; overcurrent protection devices; isolation devices; distribution boxes and panels; dimmers; and physical support systems, by ensuring all power is disconnected to systems and equipment; checking for approval markings, wear, obstructions, capacity, cracks, odour, and damage; inspecting, disconnecting, and separating equipment/devices/components; tagging defective equipment/devices/components; ensuring all equipment/devices/components are in a condition ready for storage/shipment/travel; and using hand and power tools, testing devices, personal protection equipment, ladders, scaffolds, manual and powered personnel and equipment lifts, and road cases or shipping materials, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

Sponsor/Employer Name

Sponsor/Employer Signature

5357.0 IMPLEMENT A TEMPORARY POWER SUPPLY

GENERAL PERFORMANCE OBJECTIVE

Implement a temporary power supply by verifying readiness of generator set for operation, establishing a ground for a generator set or temporary power supply system, proving a ground for a generator set or temporary power supply system, adjusting electrical output of generator sets, verifying readiness of house power for operation, establishing power to main and sub-distribution systems, verifying power to main and sub-distribution systems, balancing electrical loads connected to house power, and disconnecting power to main and sub-distribution systems, according to regulatory requirements, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

PERFORMANCE OBJECTIVES

SKILLS

5357.01 **Verify readiness of generator set for operation**, by performing an assessment of the condition of generator sets, including alternators, generators, transformers, isolating switches, overcurrent protection devices, cables, connectors, strain reliefs, vibration mounts, belts, mechanical connections, batteries, lines, hoses, air intake and exhaust systems, acoustic materials, lubricants, fuel, and fluids, by checking for approval markings, capacity, wear, noise, leaks, connections, cracks, fractures, lubrication, odour, routing of cables, and damaged, missing, corroded, loose, and defective components, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5357.0 IMPLEMENT A TEMPORARY POWER SUPPLY (cont.)

5357.02 Establish a ground for a generator set or temporary power supply system by connecting the generator set or temporary power supply system bonded neutral to a ground electrode; providing a low-impedance path to the earth; and using personal protection equipment, cables, rods, clamps, and plates or suitable ground points, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5357.03 Prove a ground for a generator set or temporary power supply system by checking for conductivity to the earth and low impedance between the main ground electrode and a separate non-wired reference ground point; ensuring a ground continuity path through the earth and back to the generator set or temporary power supply system; testing, and analysing performance; and using ground proving devices and personal protection equipment; according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5357.04 Adjust electrical output of generator sets, including alternators, generators, transformers, isolating switches, overcurrent protection devices, cables, connectors, strain reliefs, vibration mounts, belts, mechanical connections, batteries, lines, hoses, air intake and exhaust systems, acoustic materials, lubricants, fuel, and fluids, by checking for approval markings, wear, frequency, pressure, flow, noise, smoke, vibration, fluids, and lubrication to ensure correct equipment operation; inspecting, monitoring, testing, analysing performance and function, and adjusting/regulating voltage, amperage, phasing, and grounding; and using gauges, testing devices, and personal protection equipment, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5357.0 IMPLEMENT A TEMPORARY POWER SUPPLY (cont.)

5357.05 Verify readiness of house power for operation, by performing an assessment of the condition of source including transformers, isolating switches, overcurrent protection devices, cables, connectors, and strain reliefs, by checking for routing of cables, approval markings, wear, noise, leaks, connections, cracks, fractures, lubrication, odour, and damaged, missing, corroded, loose, and defective components, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5357.06 Establish power to main and sub-distribution systems, including lighting; video, audio, and effects equipment; and other on-site facilities, by laying out and connecting mains and sub-mains feeders and sub-distribution systems, splitters, isolation devices, overcurrent protection devices, dimmers, and distribution and load connection panels; visually inspecting and energizing the system from supply to load; and using hand and power tools, personal protection equipment, ladders, scaffolds, and manual and powered personnel and equipment lifts, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5357.07 Verify power to main and sub-distribution systems, including lighting; video, audio, and effects equipment; and other on-site facilities, by checking connections, cable sizes, bundling, spacing, routing of cables, supports, strain reliefs, system integrity and continuity, phasing, voltage, and voltage drop; inspecting and testing and analysing performance and function; and using testing devices, personal protection equipment, ladders, scaffolds, and manual and powered personnel and equipment lifts, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5357.0 IMPLEMENT A TEMPORARY POWER SUPPLY (cont.)

5357.08 **Balance electrical loads connected to house power**, including mains, switches, connection panels, splitters and transformers, by checking for noise, voltage, grounding, phasing, colour temperature, smoke, odour, and vibration; inspecting and analysing performance and function; adjusting voltage, and balancing loads; and using hand and power tools, personal protection equipment, testing devices, and levelling devices, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5357.09 **Disconnect power to main and sub-distribution systems**, including lighting; video, audio, and effects equipment; and other on-site facilities, by opening circuit breakers or switches to de-energize the power to the system; locking and tagging the source panels; disconnecting cables; and using hand tools, testing devices, personal protection equipment, ladders, scaffolds, and manual and powered personnel and equipment lifts, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

Sponsor/Employer Name

Sponsor/Employer Signature

5358.0 INSTALL, CONTROL, AND DISASSEMBLE LIGHTING

GENERAL PERFORMANCE OBJECTIVE

Install, control, and disassemble lighting by performing inspections of lighting systems, installing arc lighting sources, maintaining arc lighting sources, installing manually focused luminaires and other lighting devices, focusing manually focused luminaires and other lighting devices, installing automated luminaires and other automated lighting devices, testing control systems and data infrastructures, and disassembling lighting and lighting devices, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

PERFORMANCE OBJECTIVES

SKILLS

5358.01 Perform inspection of lighting systems, including luminaires and other lighting devices, support systems, dimmers, panels, boxes, overcurrent protection devices, cables, connectors, strain reliefs, mechanical connections, and batteries, by checking for approval markings, wear, obstructions, cracks, light levels, odour, routing of cables, and missing, corroded, loose, and defective components; and using personal protection equipment, ladders, scaffolds, and manual and powered personnel and equipment lifts, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5358.0 INSTALL, CONTROL, AND DISASSEMBLE LIGHTING (cont.)

5358.02 Install arc lighting sources, including disconnects, overcurrent protection devices, cables, connectors, strain reliefs, mechanical connections, ballasts/power supplies, rectifiers, and batteries, by checking for approval markings, wear, obstructions, cracks, odour, routing of cables, damage, smoke, and missing, corroded, loose, and defective components; inspecting and analysing performance and function; mounting, connecting, and adjusting; and using hand and power tools, personal protection equipment, testing devices, ladders, scaffolds, and manual and powered personnel and equipment lifts, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5358.03 Maintain arc lighting sources, including disconnects, overcurrent protection devices, cables, connectors, strain reliefs, mechanical connections, ballasts/power supplies, rectifiers, and batteries, by checking for approval markings, wear, light levels, obstructions, cracks, odour, routing of cables, damage, smoke, and missing, corroded, loose, and defective components; inspecting and analysing performance and function; exchanging, reconditioning, aligning, or removing devices and components from service; and using hand tools, personal protection equipment, testing devices, ladders, scaffolds, and manual and powered personnel and equipment lifts, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5358.0 INSTALL, CONTROL, AND DISASSEMBLE LIGHTING (cont.)

5358.04 Install manually focused luminaires and other lighting devices, including barn doors, snoots, irises, shutters, colour media, scrollers, light diffusers, patterns, scrims, support systems, and dimmers, by checking for approval markings, wear, obstructions, capacity, cracks, odour, damage, and missing, corroded, loose, and defective components; inspecting and analysing performance and function; manually adjusting; and using hand and power tools, ladders, scaffolds, manual and powered personnel and equipment lifts, hand signals, radios and other communication devices, and personal protection equipment, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5358.05 Focus manually focused luminaires and other lighting devices, including barn doors, snoots, irises, shutters, colour media, scrollers, light diffusers, patterns, and scrims, by checking for wear, light levels, obstructions, cracks, odour, damage, and missing, corroded, loose, and defective components; inspecting and analysing performance and function; manually adjusting the mounting, tilt, pan, focus, and internal and external accessories and components; and using hand tools, ladders, scaffolds, manual and powered personnel and equipment lifts, hand signals, radios and other communication devices, testing devices, and personal protection equipment, according to regulatory requirements, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5358.0 INSTALL, CONTROL, AND DISASSEMBLE LIGHTING (cont.)

5358.06 Install automated luminaires and other automated lighting devices, including dowers, shutters, scrollers, yokes, lighting effects units, colour changers, pattern rotators, light diffusers, support systems, and dimmers, by checking for approval markings, wear, obstructions, capacity, cap cracks, odour, and missing, damaged, corroded, loose, and defective components; inspecting, analysing performance and function, and adjusting; and using hand tools, hand signals, radios and other communication devices, ladders, scaffolds, manual and powered personnel and equipment lifts, testing devices, and personal protection equipment, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5358.07 Test control systems and data infrastructures, including lighting control console, remote input devices, cables, and data splitters/repeaters, by checking for line power to units, signal, and addressable units; inspecting, testing and analysing performance and function; and using data analysers, consoles, ladders, scaffolds, manual and powered personnel and equipment lifts, hand signals, radio and other communication devices, testing devices, and personal protection equipment, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5358.0 INSTALL, CONTROL, AND DISASSEMBLE LIGHTING (cont.)

5358.08 **Disassemble lighting and lighting devices**, including barn doors, snoots, irises, shutters, colour media, scrollers, light diffusers, patterns, scrims, support systems, disconnects, overcurrent protection devices, cables, connectors, strain reliefs, mechanical connections, ballasts/power supplies, rectifiers, batteries, and dimmers, by ensuring all power is disconnected to systems and equipment; checking for approval markings, wear, obstructions, capacity, cracks, odour, and damage; inspecting, disconnecting, and separating equipment/devices/components; tagging defective equipment/devices/components; ensuring all equipment/devices/components are in a condition ready for storage/shipment/travel; and using hand and power tools, ladders, scaffolds, manual and powered personnel and equipment lifts, hand signals, radios and other communication devices, and personal protection equipment, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

Sponsor/Employer Name

Sponsor/Employer Signature

5359.0 MANAGE PORTABLE POWER SUPPLIES AND MAINTAIN BATTERIES

GENERAL PERFORMANCE OBJECTIVE

Manage portable power supplies and maintain batteries by performing inspections of extra-low-voltage AC, and extra-low- and low-voltage DC, equipment and components; installing extra-low-voltage AC, and extra-low- and low-voltage DC, equipment and components; maintaining extra-low-voltage AC, and extra-low- and low-voltage DC, equipment and components; installing Class 1 and Class 2 wiring systems; maintaining Class 1 and Class 2 wiring systems; disassembling portable power supplies; and maintaining batteries, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

PERFORMANCE OBJECTIVES

SKILLS

5359.01 Perform inspection of extra-low-voltage AC, and extra-low- and low-voltage DC, equipment and components, including transformers, ballasts, inverters, chargers, rectifiers, batteries, cells, cables, switches, overcurrent protection devices, cables, connectors, strain reliefs, enclosures, fastening and mounting devices, approval markings, and mechanical connections, by checking for approval markings, wear, leaks, fluid levels, obstructions, ventilation, distortion, contamination, cracks, odour, routing of cables, and missing, damaged, corroded, loose, and defective components; and using personal protection equipment, ladders, scaffolds, and manual and powered personnel and equipment lifts, according to regulatory requirements, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5359.0 MANAGE PORTABLE POWER SUPPLIES AND MAINTAIN BATTERIES (cont.)

5359.02 Install extra-low-voltage AC, and extra-low- and low-voltage DC, equipment and components, including transformers, ballasts, inverters, rectifiers, batteries, luminaires, motors, cables, switches, overcurrent protection devices, wires, connectors, strain reliefs, enclosures, mechanical connections, and fastening and mounting devices, by checking for approval markings, wear, leaks, fluid levels, obstructions, ventilation, distortion, contamination, cracks, odour, routing of cables, and missing, damaged, corroded, and loose components; inspecting testing performance and function; and using hand and power tools, personal protection equipment, soldering equipment, cleaning apparatus, liquids, testing devices, rigging devices, ladders, scaffolds, and manual and powered personnel and equipment lifts, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5359.03 Maintain extra-low-voltage AC, and extra-low- and low-voltage DC, equipment and components, including: transformers, ballasts, inverters, rectifiers, batteries, luminaires, motors, cables, switches, overcurrent protection devices, wires, connectors, strain reliefs, enclosures, mechanical connections, and fastening and mounting devices, by checking for approval markings, wear, routing of cables, leaks, fluid levels, obstructions, ventilation, distortion, contamination, cracks, odour, and missing, damaged, corroded, loose, and defective components; inspecting and testing and analysing performance and function; exchanging, reconditioning, aligning, and/or removing devices and components from service; and using hand, power, and electronic service tools; personal protection equipment; soldering equipment; cleaning apparatus; liquids; testing devices; rigging devices; ladders; scaffolds; and manual and powered personnel and equipment lifts, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5359.0 MANAGE PORTABLE POWER SUPPLIES AND MAINTAIN BATTERIES (cont.)

5359.04 Install Class 1 and Class 2 wiring systems, including transformers, ballasts, inverters, chargers, rectifiers, luminaires, motors, cables, switches, overcurrent protection devices, wires, connectors, strain reliefs, enclosures, mechanical connections, and fastening and mounting devices, by checking for approval markings, wear, routing of wires and cables, leaks, fluid levels, obstructions, distortion, contamination, cracks, odour, smoke, and missing, damaged, corroded, loose, and defective components; inspecting and testing and analysing performance and function; and using hand and power tools, personal protection equipment, chargers, soldering equipment, cleaning apparatus, liquids, testing devices, ladders, scaffolds, and manual and powered personnel and equipment lifts, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5359.05 Maintain Class 1 and Class 2 wiring systems, including transformers, ballasts, inverters, rectifiers, luminaires, motors, cables, switches, current limiting devices, wires, connectors, strain reliefs, enclosures, mechanical connections, and fastening and mounting devices, by checking for approval markings, wear, routing of wires, leaks, fluid levels, obstructions, distortion, contamination, cracks, odour, smoke, and missing, damaged, corroded, loose and defective components; inspecting and testing and analysing performance and function; exchanging, reconditioning, aligning, and/or removing devices and components from service; and using hand and power tools, personal protection equipment, soldering equipment, cleaning apparatus, liquids, testing devices, ladders, scaffolds, and manual and powered personnel and equipment lifts, according to regulatory requirements, codes, job requirements, manufacturers’ recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5359.0 MANAGE PORTABLE POWER SUPPLIES AND MAINTAIN BATTERIES (cont.)

5359.06 **Disassemble portable power supplies**, including extra-low-voltage AC, and extra-low- and low-voltage DC, equipment, and Class 1 and Class 2 wiring systems, by ensuring all power is disconnected to systems and equipment; checking for approval markings, wear, obstructions, capacity, cracks, odour, and damage; visually inspecting, disconnecting, and separating equipment/devices/components; tagging defective equipment/devices/components; ensuring all equipment/devices/components are in a condition ready for storage/shipment/travel; and using hand and power tools, testing devices, personal protection equipment, ladders, scaffolds, manual and powered personnel and equipment lifts, and road cases or shipping materials, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

5359.07 **Maintain batteries**, including wet and dry cells, by checking for approval markings, wear, charge and capacity, leaks, fluid levels, obstructions, ventilation, distortion, contamination, cracks, odour, smoke, and missing, damaged, corroded, loose, and defective components; inspecting testing and analysing performance and function; exchanging, reconditioning, charging, replacing, and disposing of components and liquids; and using hand and power tools, personal protection equipment, chargers, soldering equipment, cleaning apparatus, liquids, containers, and testing devices, according to regulatory requirements, codes, job requirements, manufacturers' recommendations and specifications, site conditions, company policies and procedures, and safety requirements.

Date Completed

Apprentice

Supervisor/Trainer

Sponsor/Employer Name

Sponsor/Employer Signature

APPRENTICE RECORD

APPRENTICE NAME (Print):

SPONSOR/EMPLOYER INFORMATION

Training Agreement #	
Name	
Address	
Telephone	
E-mail Address	

SUMMARY OF TRAINING

Employment Start Date	
Employment End Date	
Total hours of training and instruction between dates of employment	

Date Completed

Apprentice

Supervisor/Trainer

APPRENTICE RECORD

APPRENTICE NAME (Print):

SPONSOR/EMPLOYER INFORMATION

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Telephone	
E-mail Address	

SUMMARY OF TRAINING

Employment Start Date	
Employment End Date	
Total hours of training and instruction between dates of employment	

Date Completed

Apprentice

Supervisor/Trainer

APPRENTICE COMPLETION FORM

APPRENTICE NAME	
Print	
Signature	
Social Insurance Number	

Skill Sets, when completed, should be signed by the supervisor/trainer and presented with this completion form to your local Apprenticeship Client Services Office. Any supporting documentation should also be attached.

In-School Completed (Proof to Be Provided) Yes () No () Not applicable ()

Hours Completed as per Contract: Yes () No () Not applicable ()

SPONSOR/EMPLOYER INFORMATION	
Name	
Address	
Telephone	
E-mail Address	
Signature of Signing Authority	

You will be required to disclose this signed form to the Ministry of Training, Colleges and Universities in order to complete your program. The Ministry will use your personal information to administer and finance Ontario's apprenticeship training system. For further information please see the notice/declaration for collection of personal information that is referenced in the table of contents of this training standard.