**DEVELOPMENTAL SERVICES WORKER**

**Phase #1: Registration**
- Submit Application for Apprenticeship Training to MAESD Apprenticeship Office

**Phase #2: Apprenticeship**
- Register a Training Agreement with MAESD (i.e. sign Registered Training Agreement (RTA))
- Submit OCOT (Apprentice Class) Membership Application (with $60 + HST annual membership fee within 90 days of RTA)
- Complete in-school training
  - Complete the 780 hours of in-class training as set out in the Curriculum Training Standard established by OCOT at an Ontario College of Arts and Technology approved by MAESD.
- Complete on-the-job training
  - Complete the competencies set out in the Apprenticeship Training Standard Log Book established by OCOT; benchmark to become competent is 3,720 hours

**Phase #3: OCOT/MAESD Certification**
- Submit completed Apprenticeship Training Standard to local MAESD Apprenticeship Office
- MAESD issues Certificate of Apprenticeship

**Option to apply for Certificate of Qualification and membership in OCOT’s Journeypersons Class**

**Phase #4: DSW Bridging**
- Complete additional course and practical requirements and obtain an Developmental Services Worker (DSW) Diploma

**Note:** Diploma requirements vary depending on the Ontario College of Applied Arts and Technology program; in general, bridging should be done at the same College where in-school apprenticeship training was completed.

**Legend**
- Ontario College of Trades (OCOT)
- Ministry of Advanced Education and Skills Development (MAESD)

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