



ONTARIO COLLEGE OF TRADES
ORDRE DES MÉTIERS DE L'ONTARIO

Apprenticeship
Curriculum Standard

310B Auto Body & Collision
Damage Repairer
Levels 1, 2 & 3

310Q Auto Body Repairer
Levels 1 & 2

AUTO BODY AND COLLISION DAMAGE REPAIRER

The Ontario College of Trades Auto Body & Collision Damage Repairer Curriculum Working Group would like to acknowledge the following trade representatives for their contributions to the development of this publication:

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Please Note:

Previously, Apprenticeship Training and Curriculum Standards were developed by the Ministry of Advanced Education and Skills Development (MAESD). As of April 8th, 2013, the Ontario College of Trades (College) has become responsible for the development and maintenance of these standards.

Please refer to the College's website (www.collegeoftrades.ca) for the most accurate and up-to-date information about the College. For information on the *Ontario College of Trades and Apprenticeship Act, 2009*, and its regulations, please visit: www.collegeoftrades.ca/about/legislation-and-regulations.

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LEVEL 1

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S3162 Body, Frame and Structure 30
S3163 Refinishing 40
S3164 Applied Mechanical 54

LEVEL 2

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S3166 Refinishing..... 72
S3167 Plastic Repair 80
S3168 Body and Structure..... 86
S3169 Non-Structural Repair..... 97
S3170 Applied Mechanical 101

LEVEL 3

| | | |
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| S3172 | Body, Frame and Structure | 119 |
| S3173 | Structural Panel Replacement | 126 |
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Introduction

The **Auto Body & Collision Damage Repairer** curriculum standard is organized into **three levels** of training, each level includes reportable subjects containing like or similar learning outcomes to reflect the units of the training standard. The hours chart indicates how the curriculum can be delivered in the current block release format and summarizes the hours of training for each reportable subject by level. Since the reportable subjects are all divisible by three, they can be adapted to accommodate a more flexible training delivery model other than block release.

The reportable subjects are cross-referenced to the training standard for ease of comparison. Each reportable subject and learning outcome identifies a recommended number of training hours. This hour allotment is broken into hours for instruction in theory and practical application. The division of the curriculum into reportable subjects that follow a natural progression of learning through the levels and branches of training will allow training centres and apprentices flexibility in program delivery while still observing the importance of sequencing learning in a logical progression.

The curriculum is framed by and includes specific references to performance objectives in the Apprenticeship Training Standard (ATS) for **Auto Body & Collision Damage Repairer**. However, it identifies only the learning that takes place off-the-job, in a training centre. The in-school program focuses primarily on the theoretical knowledge required to master the performance objectives of the ATS. Employers are expected to extend the apprentice's knowledge and skills through appropriate practical training on the work site. Regular evaluation of the apprentice's knowledge and skills is conducted throughout training to assure that all apprentices have achieved the learning outcomes identified in the curriculum standard. The balance between theoretical and practical evaluation is identified for each unit of learning outcomes.

Curriculum Breakdown

The curriculum is organized into three levels of training divided into 17 Reportable Subjects. The Reportable Subjects summary chart is on pages 8 and 9.

The curriculum focuses on the theoretical knowledge and its application required in order to support the performance objectives within the ATS. Apprentices, therefore, are expected to complete the learning associated with these objectives by applying the prescribed in-school knowledge to the required practical experiences in the work setting.

The curriculum identifies the learning that takes place off-the-job. The in-school program focuses primarily on the theoretical knowledge and the essential skills required to support the performance objectives contained in the Apprenticeship Training Standards for Auto Body & Collision Damage Repairers.

Employers/Sponsors are expected to extend their apprentice's knowledge and skills through practical training on the work site. Regular evaluation of the apprentice's knowledge and skills are conducted throughout training to ensure that all Apprentices have achieved the learning outcomes identified in the curriculum standard. It is not the intent of the in-school curriculum to perfect on-the-job skills. The practical portion of the in-school program is used to reinforce theoretical knowledge.

AUTO BODY AND COLLISION DAMAGE REPAIRER

To assure consistency in delivery, a time allocation has been included for each reportable subject, along with a theoretical and practical breakdown of the learning content. While setting out content requirements as prescribed in the Acts and Regulations for the trades, the curriculum standard has been designed to give the instructor every reasonable opportunity for flexibility and innovation in curriculum development, lesson planning and delivery.

In all practical learning activities, the Apprentices will abide by all applicable regulations and policies relating to practice and safety. Upon successful completion of all reportable subjects Apprentices will have achieved the elements of the Auto Body & Collision Damage Repairer Apprenticeship In-School Curriculum Standard.

Reporting of Hours Disclaimer

It is agreed that Training Delivery Agents (TDAs) may need to make slight adjustments (with cause) according to particular apprentice needs and may deviate from the unit sequencing and the prescribed practical and theoretical hours shown within the standard. However, all TDAs will comply with the hours at the reportable subject level.

Pre-requisites

To advance to Level 2 of the apprenticeship program, an individual must have completed all of the units outlined in Level 1. Similarly, in order to advance to Level 3 of the program, an individual must have completed all of the units outlined in Level 1 and 2.

Evaluation and Assessment

Within each level, percentages of the final grade for that particular subject have been assigned to theory testing and practical application exercises. These percentages have been based on the relative weighting of theoretical and practical learning that occurs within the reportable subject itself.

***Please Note:** references to [x/y] within each learning outcome outlines the recommended split between theoretical and practical hours of in-school training.
Eg. [0/2] represents 0 hours of theory and 2 hours of practical.

Reference Materials

A list of suggested reference materials is included for reference at the end of each of the levels (pages 78, 137 and 188).

Recommended Textbook

COLLISION REPAIR and REFINISHING: A Foundation Course for Technicians
Second Edition
Alfred M. Thomas and Michael Jund
Published by Delmar
ISBN-13:978-1-133-60187-6
ISBN-10:1-133-60187-1

Reportable Subjects Summary – Level 1

| Unit # | Reportable Subject / Unit Of Instruction | Hours Total | Hours Theory | Hours Practical |
|---------------|---|--------------------|---------------------|------------------------|
| 3160 | Applied Work Practices | 39 | 26 | 13 |
| 3161 | Welding | 36 | 17 | 19 |
| 3162 | Body, Frame and Structure | 90 | 40 | 50 |
| 3163 | Refinishing | 39 | 23 | 16 |
| 3164 | Applied Mechanical | 36 | 23 | 13 |
| | TOTAL | 240 | 129 | 111 |

Reportable Subjects Summary – Level 2

| Unit # | Reportable Subject / Unit Of Instruction | Hours Total | Hours Theory | Hours Practical |
|---------------|---|--------------------|---------------------|------------------------|
| 3165 | Welding | 27 | 9 | 18 |
| 3166 | Refinishing | 39 | 18 | 21 |
| 3167 | Plastic Repair | 30 | 18 | 12 |
| 3168 | Body and Structure | 51 | 35 | 16 |
| 3169 | Non-Structural Repair | 57 | 21 | 36 |
| 3170 | Applied Mechanical | 36 | 27 | 9 |
| | TOTAL | 240 | 128 | 112 |

Reportable Subjects Summary – Level 3

| Unit # | Reportable Subject / Unit Of Instruction | Hours Total | Hours Theory | Hours Practical |
|---------------|---|--------------------|---------------------|------------------------|
| 3171 | Damage Analysis and Estimating | 33 | 20 | 13 |
| 3172 | Body, Frame and Structure | 63 | 28 | 35 |
| 3173 | Structural Panel Replacement | 60 | 23 | 37 |
| 3174 | Steering, Suspension and Alignment | 21 | 14 | 7 |
| 3175 | Refinishing | 36 | 16 | 20 |
| 3176 | Applied Mechanical | 27 | 18 | 9 |
| | TOTAL | 240 | 119 | 121 |

LEVEL 1

LEVEL 1

| HOURS | | | | |
|--|---|---------------|------------------|--------------|
| # | UNIT | THEORY | PRACTICAL | TOTAL |
| 3160: APPLIED WORK PRACTICES | | | | |
| 3160.1 | Shop Safety | 10 | 2 | 12 |
| 3160.2 | Hand Tools | 5 | 1 | 6 |
| 3160.3 | Shop Equipment | 5 | 4 | 9 |
| 3160.4 | Trim/Hardware | 6 | 6 | 12 |
| SUB TOTALS | | 26 | 13 | 39 |
| 3161: WELDING | | | | |
| 3161.1 | Oxyacetylene Welding, Heating and Cutting | 4 | 2 | 6 |
| 3161.2 | Gas Metal Arc Welding (GMAW) Fundamentals | 9 | 15 | 24 |
| 3161.3 | Plasma Arc Cutting | 4 | 2 | 6 |
| SUB TOTALS | | 17 | 19 | 36 |
| 3162: BODY, FRAME AND STRUCTURE | | | | |
| 3162.1 | Vehicle Construction and Design | 11 | 4 | 15 |
| 3162.2 | Non-structural Panel Repair Fundamentals | 15 | 15 | 30 |
| 3162.3 | Metal Finishing | 7 | 14 | 21 |
| 3162.4 | Bumpers | 3 | 9 | 12 |
| 3162.5 | Abrasive and Fillers | 4 | 8 | 12 |
| SUB TOTALS | | 40 | 50 | 90 |
| 3163: REFINISHING | | | | |
| 3163.1 | Surface Preparation | 5 | 4 | 9 |
| 3163.2 | Undercoats Preparation | 3 | 3 | 6 |
| 3163.3 | Paint Identification and Application | 6 | 3 | 9 |
| 3163.4 | Spray Guns | 4 | 2 | 6 |
| 3163.5 | Spray Booths | 2 | 1 | 3 |
| 3163.6 | Compressed Air Delivery | 3 | 3 | 6 |
| SUB TOTALS | | 23 | 16 | 39 |
| 3164: APPLIED MECHANICAL | | | | |
| 3164.1 | Applied Computer Skills | 2 | 1 | 3 |
| 3164.2 | Electrical Fundamentals | 8 | 4 | 12 |
| 3164.3 | Battery Fundamentals | 4 | 2 | 6 |
| 3164.4 | Air Conditioning Awareness | 2 | 1 | 3 |
| 3164.5 | Tires and Rims | 3 | 3 | 6 |
| 3164.6 | Steering and Suspension Systems | 4 | 2 | 6 |
| SUB TOTALS | | 23 | 13 | 36 |
| LEVEL 1 TOTALS | | 129 | 111 | 240 |

AUTO BODY AND COLLISION DAMAGE REPAIRER – LEVEL 1

| | | | |
|-------------------------------------|-------------------------------|-------------------|----------------------|
| Reportable Subject 3160: | Applied Work Practices | | |
| Hours: | Total: 39 Hours | Theory: 26 | Practical: 13 |
| S3160.1 | Shop Safety | | |
| Hours: | Total Hours: 12 | Theory: 10 | Practical: 2 |
| Training Standard Reference: | U9021 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to define the purpose and fundamentals of shop safety practices.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3160.1.1 Define the purpose and fundamentals of safe work practices.
- 3160.1.2 Describe *Workplace Hazardous Materials Information Systems (sy1ge zxsder45WHMIS)*.
- 3160.1.3 Describe *Occupational Health and Safety Act (OHSA)*.
- 3160.1.4 Describe the *Repair and Storage Liens Act (RSLA)*.
- 3160.1.5 Describe the *Workplace Safety Insurance Board (WSIB)*.

LEARNING CONTENT

- 3160.1.1 Define the purpose and fundamentals of safe work practices. [4/2]

Personal attire

Glasses

Shields

Guards

Breathing filters

Ventilation masks

Gloves

Clothing

Footwear

Rings and other jewelry

Fire safety

- fire extinguishers
- types of fires
- application of specific types of extinguishers
- cigarette lighters

Physical activities

- lifting techniques
- handling of tools and equipment
- working conditions and organization of work area
- application of force on wrenches and levers

First Aid procedures

Facilities

- housekeeping / cleanliness
- ventilation / exhausting
- shop layout
- test tanks
- lighting
- emergency responses
- loose clothing
- compressed air
- tools and equipment

3160.1.2 Describe *Workplace Hazardous Materials Information Systems (WHMIS)*. [3/0]

Right to know legislation

Safe handling of products

Hazardous materials

Material Safety Data Sheets (MSDS)

3160.1.3 Describe *Occupational Health and Safety Act (OHSA)*. [1/0]

Legislation

- obligation of employer and worker

3160.1.4 Describe the *Repair and Storage Liens Act (RSLA)*. [1/0]

Payment for repairs or storage lien

Search for

- Personal Property Security Registration (RPSR)
- Registration by vehicle identification number (VIN)
- Registration by individual's names
- Registration by business name dispute over lien

3160.1.5 Describe the *Workplace Safety Insurance Board (WSIB)*. [1/0]

Reporting accidents to company

Reporting accidents to WSIB

Required records

Training requirements

Accident prevention

Safety precautions
Personal Protective Equipment (PPE)
Housekeeping

| | | | |
|-------------------------------------|-------------------------------|------------------|---------------------|
| Reportable Subject 3160: | Applied Work Practices | | |
| S3160.2 | Hand Tools | | |
| Hours: | Total Hours: 6 | Theory: 5 | Practical: 1 |
| Training Standard Reference: | U9021 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the purpose, function, operating principles and maintenance for using hand tools.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3160.2.1 Define the purpose, fundamentals, types, styles and application of hand tools.
- 3160.2.2 Describe the functions, construction, features and types of basic hand tools.
- 3160.2.3 Explain the operating principles of hand tools.
- 3160.2.4 Perform the manufacturer's maintenance and recommended operating procedures for hand tools.

LEARNING CONTENT

- 3160.2.1 Define the purpose, fundamentals, types, styles and application of hand tools. [1/0]

Features that determine quality:

- durability
- metal alloys
- coatings

Factors that determine application:

- weight
- metal thickness
- angles
- gripping features
- imperial and metric

3160.2.2 Describe the functions, construction, features and types of basic hand tools. [3/0]

Wrenches

- torque wrenches
- open end, box end, combination and ratcheting
- flare nut (line)
- adjustable

Socket sets

- drives - ¼", 3/8", ½", ¾", 1"
- ratchets
- flex handles

Pliers

- diagonal cutters
- slip joint
- needle nose
- adjustable locking

Screwdrivers

- Flat
- Phillips
- Torx and tamper proof
- Robertson

Cutting tools

- hacksaw
- chisel
- files
- drills bits
- reamers
- taps and dies

Body Tools

- dollies
- spoons
- picks (pry bars)

Driving tools

- hammers
- punches

Cleaning tools

- scrapers
- wire brushes
- solvent brushes

3160.2.3 Explain the operating principles of hand tools. [1/0]

Wrenches

Sockets

Pliers

Screwdrivers

Cutting tools

Measuring tools

Driving tools

Cleaning tools

3160.2.4 Perform the manufacturer's maintenance and recommended operating procedures for hand tools. [0/1]

Maintenance and Operating Procedures

- lubrication
- cleaning
- storage
- dressing
- handling techniques

| | | | |
|-------------------------------------|-------------------------------|------------------|---------------------|
| Reportable Subject 3160: | Applied Work Practices | | |
| S3160.3 | Shop Equipment | | |
| Hours: | Total Hours: 9 | Theory: 5 | Practical: 4 |
| Training Standard Reference: | U9021 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the purpose, function, operating principles and maintenance for using shop equipment.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3160.3.1 Define the purpose and fundamentals of shop equipment.
- 3160.3.2 Identify the types and features of shop equipment.
- 3160.3.3 Explain the principles of operation of power tools and equipment.
- 3160.3.4 Demonstrate the ability to operate shop equipment and power tools according to the manufacturers' recommended operating procedures.
- 3160.3.5 Perform the manufacturers' recommended inspection and maintenance procedures for shop equipment.

LEARNING CONTENT

- 3160.3.1 Define the purpose and fundamentals of shop equipment. [1/0]

Identify:

- equipment
- shop layout
- installation

- 3160.3.2 Identify the types and features of shop equipment. [2/0]

Grinders

- bench grinders
- portable grinder

Drills

Vise

- solid
- swivel

Lift equipment

- hoists
- hydraulic jacks
- pneumatic jacks
- safety stands

Cleaning equipment

- pressure washer
- gun cleaner

3160.3.3 Explain the principles of operation of power tools and equipment. [2/0]

Power tools

- pneumatic wrenches
- portable drills
- sanders
- air hammer
- polishers
- grinders
- cutting tools

Equipment

- hydraulic, pneumatic and electric

3160.3.4 Demonstrate the ability to operate shop equipment and power tools according to the manufacturers' recommended operating procedures. [0/3]

Grinders

- bench grinders
- portable grinder

Drills

Vise

- solid
- swivel

Lift equipment

- hoists
- hydraulic jacks
- pneumatic jacks
- safety stands

Cleaning equipment

- pressure washer
- gun cleaner

3160.3.5 Perform the manufacturers' recommended inspection and maintenance procedures for shop equipment. [0/1]

Electrical cords and connections

Air lines and connections

Hydraulic lines and connections

| | | | |
|-------------------------------------|-------------------------------|------------------|---------------------|
| Reportable Subject 3160: | Applied Work Practices | | |
| S3160.4 | Trim/Hardware | | |
| Hours: | Total Hours: 12 | Theory: 6 | Practical: 6 |
| Training Standard Reference: | U9024 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the purpose, removal, replacement and repair procedures for trim/hardware.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3160.4.1 Define the purpose and fundamentals of trim/hardware.
- 3160.4.2 Explain the removal, replacement and repair procedures for automotive trim hardware.
- 3160.4.3 Perform manufacturers' recommended removal, replacement and repair procedures for trim/hardware and materials.
- 3160.4.4 Describe the fundamentals of adhesives, fasteners and retainers used for mouldings, emblems, exterior trim, decals, and stripes.
- 3160.4.5 Describe the removal, replacement and repair procedures for mouldings, emblems and exterior trim decals, graphics and stripes.
- 3160.4.6 Perform manufacturers' removal and installation procedures for mouldings, emblems, exterior trim, decals, graphics and stripes.

LEARNING CONTENT

3160.4.1 Define the purpose and fundamentals of trim/hardware. [2/0]

Trim adhesives

- spray
- tube
- anaerobic
- activated

Fasteners and retainers

- classification of bolts and nuts (standard and metric)
- grade of material
- tensile strength
- sizes and thread pitch
- locking devices

- torque specifications
- one-time use

Clips and fastening methods

Interior and exterior body and trim components

3160.4.2 Explain the removal, replacement and repair procedures for trim/hardware. [2/0]

Latches

Lock cylinders

Handles

Roof racks

Hinges

Antennas

Grills

Seats

Headliners

Trim panels

Cladding

Weather stripping

3160.4.3 Perform manufacturers' recommended removal, replacement and repair procedures for trim/hardware and materials. [0/3]

Door, trunk, hood locks and latches

Lock cylinders

Latches

Door handles

Hinges

Roof racks

Grills

Seats

Tracks

Trim panels

Cladding

Headliners

Weather stripping

Floor coverings

Vapour barrier

3160.4.4 Describe the fundamentals of adhesives, fasteners and retainers used for mouldings, emblems, exterior trim, decals and stripes. [1/0]

Purpose, types, styles, applications:

- trim adhesives (spray-tube type)
- clips, retainers, fasteners
- decals, graphics, pinstripes

3160.4.5 Describe the removal, replacement and repair procedures for mouldings, emblems and exterior trim decals, graphics and stripes. [1/0]

Identify tools for removal of mouldings

Replacement of damaged and one-time use clips

Decal stripe removal using heat, scraper, chemical and eraser wheel

Replacement procedures for body side, windshield, wheel opening, mouldings

Graphic and decal replacement

- dry method
- water method
- hot water with wax-free soap

3160.4.6 Perform manufacturers' removal and installation procedures for mouldings, emblems, exterior trim, decals, graphics and stripes. [0/3]

Using test unit

- remove mouldings
- replace clips as necessary
- remove emblems
- replace adhesive as needed for reinstallation
- remove decals, graphics

Removing with the use of:

- solvents
- heat and scraper
- chemical spray
- eraser wheel

Installing with:

- water
- hot water with wax-free soap
- dry

AUTO BODY AND COLLISION DAMAGE REPAIRER – LEVEL 1

| | | | |
|---------------------------------|------------------------|-------------------|----------------------|
| Reportable Subject 3161: | Welding | | |
| Hours: | Total: 36 Hours | Theory: 17 | Practical: 19 |

| | | | |
|-------------------------------------|--|------------------|---------------------|
| S3161.1 | Oxyacetylene Welding, Heating and Cutting | | |
| Hours: | Total Hours: 6 | Theory: 4 | Practical: 2 |
| Training Standard Reference: | U9029 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the purpose, function, safe operating principles and maintenance procedures for oxyacetylene welding, heating and cutting equipment.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3161.1.1 Identify the purpose and fundamentals of safe oxy-acetylene welding, heating and cutting practices.
- 3161.1.2 Describe the functions, construction, types and application of oxyacetylene welding equipment.
- 3161.1.3 Explain the safe principles of operation of oxyacetylene welding equipment.
- 3161.1.4 Describe the manufacturers' system maintenance procedure of oxyacetylene welding equipment.
- 3161.1.5 Perform basic welding, heating, and cutting procedures.

LEARNING CONTENT

- 3161.1.1 Identify the purpose and fundamentals of safe oxyacetylene welding, heating and cutting practices. [1/0]

Purpose:

- fusion and braze welding
- heating
- cutting metal

Fundamentals:

- oxy-fuel gases
- eye, hand, face, clothing protection
- set up, ignition and shutdown sequence
- cylinder handling

- fire prevention
- hazards of butane lighters
- flammable container precautions

3161.1.2 Describe the functions, construction, types and application of oxyacetylene welding equipment. [1/0]

Equipment:

- tanks
- identification features
- pressure regulators
- manual valves
- manifold systems
- gauges and hoses
- welding and cutting tips

3161.1.3 Explain the safe principles of operation of oxyacetylene welding equipment. [1/0]

Equipment:

- tanks
- identification features
- pressure regulators
- manual valves
- manifold systems
- gauges and hoses
- welding and cutting tips

3161.1.4 Describe the manufacturers' system maintenance procedure of oxyacetylene welding equipment. [1/0]

Equipment:

- tanks
- identification features
- pressure regulators
- manual valves
- manifold systems
- gauges and hoses
- welding and cutting tips

3161.1.5 Perform basic welding, heating, and cutting procedures. [0/2]

Awareness of potential heat or cutting damage to surrounding materials:

- set up and shutdown sequence
- select heating and cutting tips
- adjust oxygen and acetylene pressures

- perform ignition procedures
- adjust flames types (carbonizing, neutral or oxidizing)
- observe tip angle and temperature of metals
- select filler rod

Perform the following welds:

- weld bead (with and without filler rod)
- butt
- lap
- corner
- edge
- tee

| | | | |
|-------------------------------------|--|------------------|----------------------|
| Reportable Subject 3161: | Welding | | |
| S3161.2 | Gas Metal Arc Welding (GMAW) Fundamentals | | |
| Hours: | Total Hours: 24 | Theory: 9 | Practical: 15 |
| Training Standard Reference: | U9026 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the purpose, construction, safe operating principles, and maintenance procedures for Gas Metal Arc Welding (GMAW) including perform welding procedures and diagnose defects in weld.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3161.2.1 Identify the purpose and fundamentals of the Gas Metal Arc Welding (GMAW) process.
- 3161.2.2 Describe the construction, types and application of Gas Metal Arc Welding (GMAW) equipment and consumables.
- 3161.2.3 Explain the principles of operation of Gas Metal Arc Welding (GMAW) equipment and procedures.
- 3161.2.4 Perform Gas Metal Arc Welding (GMAW) set up procedures for welding on thin gauge mild steel.
- 3161.2.5 Diagnose defects for Gas Metal Arc Welding (GMAW).
- 3161.2.6 Describe manufacturers' maintenance procedures for Gas Metal Arc Welding (GMAW) equipment.

LEARNING CONTENT

- 3161.2.1 Identify the purpose and fundamentals of the Gas Metal Arc Welding (GMAW) process. [2/0]

Purpose:

- speed
- efficiency
- simplicity

Fundamentals:

- polarity
- power sources
- wire feeders
- gas shielding

3161.2.2 Describe the construction, types and application of Gas Metal Arc Welding (GMAW) equipment and consumables. [2/0]

Power sources:

- rectifier
- generator
- inverter

Consumables:

- wire types
- wire specifications
- wire sizes
- shielding gases
- contact tips

3161.2.3 Explain the principles of operation of Gas Metal Arc Welding (GMAW) equipment and procedures. [3/0]

Procedures:

- work set up
- equipment settings
- polarity
- trial beads
- arc initiation
- transfer methods
- travel speeds
- travel and work angle
- push or pull technique
- wire drive speeds
- gas flow rate
- electrode stick-out
- continuity/work clamp placement
- power source characteristics

3161.2.4 Perform Gas Metal Arc Welding (GMAW) set up procedures for welding on thin gauge mild steel. [0/12]

Inspect welder

Set up welder

Identify safety precautions:

- set up safety equipment
- make welder adjustments
- gas flow
- wire feed/amperage
- voltage
- perform test weld

Weld joints:

- butt (open or with backing plate)
- lap
- corner
- edge
- tee

Weld joints in the flat position using:

- mild steel
- 20/22 gauge

Weld joints using various techniques:

- Continuous/plug/stitch/tack

3161.2.5 Diagnose defects for Gas Metal Arc Welding (GMAW). [0/3]

Visually inspect weld for:

- porosity
- cracks
- excessive spatter
- undercut
- overlap
- penetration
- gaps
- excessive heat-affected zone
- burn-through
- excessive weld height

Destructively test weld by:

- shear testing
- peel testing
- twist testing

3161.2.6 Describe manufacturers' maintenance procedures for Gas Metal Arc Welding (GMAW) equipment. [2/0]

Procedures:

- drive roll pressure
- cable conduit cleanliness
- contact tip condition
- gas nozzle condition
- constant voltage power source
- wire drive systems
- gas shielding systems
- gun and cable assemblies
- special safety equipment
- designated welding areas
- ventilating
- duty cycle

| | | | |
|-------------------------------------|---------------------------|------------------|---------------------|
| Reportable Subject 3161: | Welding | | |
| S3161.3 | Plasma Arc Cutting | | |
| Hours: | Total Hours: 6 | Theory: 4 | Practical: 2 |
| Training Standard Reference: | U9030 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the purpose, function, safe operating principles and maintenance procedures for Plasma Arc Cutting (PAC) equipment including perform Plasma Arc Cutting (PAC).

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3161.3.1 Define the purpose and fundamentals of Plasma Arc Cutting.
- 3161.3.2 Describe the function, construction, types and application of Plasma Arc Cutting equipment, components and consumables.
- 3161.3.3 Explain the principles of operation of Plasma Arc Cutting.
- 3161.3.4 Perform Plasma Arc Cutting operations.

LEARNING CONTENT

- 3161.3.1 Identify the purpose and fundamentals of Plasma Arc Cutting. [1/0]

Purpose:

- cutting metals
- safety
- smaller heat-affected zone
- speed

Fundamentals:

- polarity
- structural integrity issues
- distortion

- 3161.3.2 Describe the function, construction, types and application of Plasma Arc Cutting equipment, components and consumables. [1/0]

Power sources:

- work/continuity clamp
- electrical connectors
- hoses

- air supply
- regulators
- lines and fittings
- tips and nozzles

3161.3.3 Explain the principles of operation of Plasma Arc Cutting. [2/0]

Equipment settings

Cutting variables:

- speed
- distance
- thickness
- air supply
- type of metal

Personal safety precautions

Route planning for cutting path

Vehicle cutting considerations:

- glass
- upholstery
- sound deadening
- wiring
- air bags
- battery
- fuel lines

3161.3.4 Perform Plasma Arc Cutting operations. [0/2]

Operations:

- PPE
- work area set up
- protect vehicle
- clean and prepare cutting route
- connect air supply and attach clamps
- adjust plasma arc machine
- test plasma arc cut
- plasma arc cut vehicle sections

| | | | |
|---------------------------------|----------------------------------|-------------------|----------------------|
| Reportable Subject 3162: | Body, Frame and Structure | | |
| Hours: | Total: 90 Hours | Theory: 40 | Practical: 50 |

| | | | |
|-------------------------------------|--|-------------------|---------------------|
| S3162.1 | Vehicle Construction and Design | | |
| Hours: | Total Hours: 15 | Theory: 11 | Practical: 4 |
| Training Standard Reference: | U9031 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the purpose, construction and design of body panels and assemblies.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3162.1.1 Define the purpose and variations of body and panel designs.
- 3162.1.2 Perform an inspection to determine vehicle construction and design.
- 3162.1.3 Demonstrate knowledge of vehicle construction and design.

LEARNING CONTENT

3162.1.1 Define the purpose and variations of body and panel designs. [6/0]

Vehicle design:

- sub compact
- compact
- intermediate
- full size
- sedan
- hardtop
- convertible (soft and hard top)
- station wagon
- van
- pickup
- SUV/CUV
- hatchback

Drive types:

- FWD
- RWD
- AWD/4 wheel
- engine placement
- hybrids/electric

Body over frame:

- features
- body construction
- frame types:
 - perimeter frame
 - ladder frame
 - stub frame
 - X type

Unibody construction:

- features
- sections:
 - front
 - centre
 - rear

Space frame

- features

3162.1.2 Explain the steps of an inspection to determine vehicle construction and design. [5/0]

Panels and components:

- exterior panels
- interior panels
- structural panels and components

Substrates:

- aluminum
- steels
- composites

Shapes and design:

- forming and stamping
- crowns (high and low)
- combination crown
- double crown
- work hardening
- ridges and flanges

Manufacturer's Joining Methods:

- STRSW
- weld bond
- GMAW
- laser welding
- mechanical fasteners
 - bolts/screws
 - rivets
- adhesives
- silicone bronze/brazing

3162.1.3 Demonstrate knowledge of vehicle construction and design. [0/4]

Locate vehicle parts and components

Identify substrates

Identify vehicle and drive types

Identify vehicle design and construction

Identify crush zones

Identify manufactures' labels

| | | | |
|-------------------------------------|---|-------------------|----------------------|
| Reportable Subject 3162: | Body, Frame and Structure | | |
| S3162.2 | Non-Structural Panel Repair Fundamentals | | |
| Hours: | Total Hours: 30 | Theory: 15 | Practical: 15 |
| Training Standard Reference: | U9031 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the fundamentals of non-structural panel damage patterns and repair procedures.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3162.2.1 Define the purpose and fundamentals of body panel repairs.
- 3162.2.2 Explain the principles of damage patterns for collision repairs.
- 3162.2.3 Perform recommended repair techniques and procedures on panel with minor damage.

LEARNING CONTENT

31.62.2.1 Define the purpose and fundamentals of body panel repairs. [9/0]

Characteristics of sheet metal:

- cold rolled
- hot rolled
- low carbon (mild steel)
- high strength steel
- tensile strength
- yield strength
- ultimate strength
- compressive strength
- shear strength
- torsional strength
- yield point
- spring back
- deformation
- elastic deformation
- plastic deformation
- plasticity
- elasticity

Characteristics of aluminum:

- melting temperature
- heating
- work hardening
- ductile characteristics
- oxide film
- annealing
- hammering
- filing
- grinding
- shrinking
- dedicated tooling
- galvanic corrosion

3162.2.2 Explain the principles of damage patterns for collision repairs. [6/0]

Identification of damage patterns:

- direct or primary
- indirect or secondary
- related or unrelated
- direction of damage force

Types of damages:

- dents
- folds
- stretching
- work hardening
- corrosion
- buckles:
 - single hinge
 - double hinge
 - collapsed hinge
 - rolled back

3162.2.3 Perform recommended repair techniques and procedures on panel with minor damage. [0/15]

Proper surface preparation (inside and out)

- hot water with wax-free soap
- de-greaser

Rough out and align using:

- hammer on dolly
- hammer off dolly
- spring hammering
- bumping
- kinking
- prying
- welding
- patching
- stretching
- pulling
- shrinking:
 - oxyacetylene torch
 - electric shrinking (GMAW)
 - induction heating
 - stud gun heat shrinking tip (unispotter)
 - cold with shrinking hammer

| | | | |
|-------------------------------------|----------------------------------|------------------|----------------------|
| Reportable Subject 3162: | Body, Frame and Structure | | |
| S3162.3 | Metal Finishing | | |
| Hours: | Total Hours: 21 | Theory: 7 | Practical: 14 |
| Training Standard Reference: | U9031 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the fundamentals and repair procedures of metal finishing.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3162.3.1 Define the purpose and fundamentals of metal finishing.
- 3162.3.2 Explain the repair procedures for metal finishing.
- 3162.3.3 Perform metal finishing repairs using tools and equipment.

LEARNING CONTENT

- 3162.3.1 Define the purpose and fundamentals of metal finishing. [3/0]
 - Identify purpose
 - repair damaged sheet metal without the use of fillers
 - Explain fundamentals
- 3162.3.2 Explain the repair procedures for metal finishing. [4/0]
 - Assess damage for reparability
 - by visually inspecting
 - by touch
 - Determine repair techniques and sequence
 - hammer and dolly
 - filing
 - grinding
 - buffing
 - sanding
 - Select tools

3162.3.3 Perform metal finishing repairs using tools and equipment. [0/14]

Assess damage for reparability

- by visually inspecting
- by touch

Determine repair techniques and sequence

- hammer and dolly
- filing
- grinding
- buffing
- sanding

Select tools

Perform metal finish repairs by:

- Hammering off/on dolly
- Picking
- Prying
- Filing:
 - locating high and low spots (scratch patterns)
 - controlling pressure
 - cross filing
 - X filing
- grinding
- buffing
- sanding

| | | | |
|-------------------------------------|----------------------------------|------------------|---------------------|
| Reportable Subject 3162: | Body, Frame and Structure | | |
| S3162.4 | Bumpers | | |
| Hours: | Total Hours: 12 | Theory: 3 | Practical: 9 |
| Training Standard Reference: | U9031 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the fundamentals, removal and replacement procedures for bumper assemblies.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3162.4.1 Define the purpose and fundamentals of bumper assemblies and components.
- 3162.4.2 Perform removal and replacement procedures for bumper assemblies with the service tools and equipment.

LEARNING CONTENT

- 3162.4.1 Define the purpose and fundamentals of bumper assemblies and components. [3/0]

Purpose:

- to meet government safety regulations in reference to collision impact forces

Components:

- cover/fascia
- impact bars
- impact absorbers
- impact strips
- face bar
- rebar
- crush boxes
- mounting brackets
- mechanical absorbers
- collision avoidance and convenience components
- steel to aluminum insulators

Materials:

- steel
- aluminum
- composites

3162.4.2 Perform removal and replacement procedures for bumper assemblies with the service tools and equipment. [0/9]

Dismantling and cleaning of components

Inspecting for damage

Testing of impact absorber/systems

Reassembling components

Alignment of bumper assembly

| | | | |
|-------------------------------------|----------------------------------|------------------|---------------------|
| Reportable Subject 3162: | Body, Frame and Structure | | |
| S3162.5 | Abrasives and Fillers | | |
| Hours: | Total Hours: 12 | Theory: 4 | Practical: 8 |
| Training Standard Reference: | 9023, 9031, 9033 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the fundamentals of abrasives and fillers, applications and surface preparation.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3162.5.1 Define the purpose and fundamentals of abrasives and fillers.
- 3162.5.2 Explain the techniques and procedures for the use of abrasives and fillers.
- 3162.5.3 Demonstrate the application of fillers and finish surfaces by sanding.

LEARNING CONTENT

3162.5.1 Define the purpose and fundamentals of abrasives and fillers. [2/0]

Purpose of abrasives:

- leveling
- stripping paint
- refining/smoothing
- creating mechanical adhesion

Types and characteristics of abrasives:

- sandpaper:
 - grading and grit
 - open coat
 - closed coat
 - types
 - applications
- grinding discs
- abrasive pads
- polishing compounds/scuff paste
- abrasive wheel
- blasting media

Purpose of fillers:

- fill minor imperfections
- restore contour

Types and characteristics of fillers:

- body filler:
 - heavy weight
 - light weight
 - premium
- fiber-glass reinforce filler:
 - chopped
 - short strand
 - long strand
- specialty fillers:
 - aluminum
 - sprayable
 - epoxy
- finishing fillers:
 - 2K two component

Explain the techniques and procedures for the use of abrasives and fillers. [2/0]

Considerations for abrasives:

- grit and composition selection
- tool selection
- sanding/Blocking techniques

Mixing procedures for fillers:

- hardener selection
- ratios
- mixing technique

Application for fillers:

- technique
- tolerances

Shaping and finishing of fillers:

- filing
- block sanding
- guide coat
- feather edging
- refining/final inspection

3162.5.3 Demonstrate the application of fillers and finish surfaces by sanding. [0/8]

Considerations for abrasives:

- grit and composition selection
- tool selection
- sanding/Blocking techniques

Mixing procedures for fillers:

- hardener selection
- ratios
- mixing technique

Application for fillers:

- technique
- tolerances

Shaping and finishing of fillers:

- filing
- block sanding
- guide coat
- feather edging
- refining/final inspection

AUTO BODY AND COLLISION DAMAGE REPAIRER – LEVEL 1

| | | | |
|---------------------------------|------------------------|-------------------|----------------------|
| Reportable Subject 3163: | Refinishing | | |
| Hours: | Total: 39 Hours | Theory: 23 | Practical: 16 |

| | | | |
|-------------------------------------|----------------------------|------------------|---------------------|
| S3163.1 | Surface Preparation | | |
| Hours: | Total Hours: 9 | Theory: 5 | Practical: 4 |
| Training Standard Reference: | U9023 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of surface preparation prior to refinishing.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3163.1.1 Describe the introductory information and fundamentals of preparation products.
- 3163.1.2 Describe the sanding procedures for surface preparation.
- 3163.1.3 Identify types and procedure of putties and fillers.
- 3163.1.4 Perform sanding and masking procedures.

LEARNING CONTENT

- 3163.1.1 Describe the introductory information and fundamentals of preparation products. [2/0]

Cleaning agents / sequence:

- degreaser
- final wash
- metal conditioner

Masking materials:

- masking tapes
- masking papers
- spray mask
- plastic wrap

Paint strippers:

- mechanical
- chemical
- vehicle protection
- media blasting

3163.1.2 Describe the sanding procedures for surface preparation. [2/0]

Surface evaluation/assessment

- pre-existing damage
- industrial fallout
- acid rain
- UV damage
- hail damage

Sandpaper / sanding techniques

- grades
- types
- hand sanding
- fresh paint

Sanding equipment

- block
- oscillating (dual action)

3163.1.3 Identify types and procedure of putties and fillers [1/0]

Types

Putties:

- polyester
- epoxy resin-based
- lacquer (solvent based)

Spray fillers:

- primer surface

Procedure

Select application:

- hand mixed and applied
- by spray

Identify surface imperfections

Mixing according to manufacturers' recommendations

Apply polyester putty or spray filler

Apply guide coat

Level to contour by block sanding

Prepare surface for undercoats

3163.1.4 Perform sanding and masking procedures. [0/4]

A. Perform sanding and masking procedures.

1. Assessing / evaluating surface
2. Selecting sanding option:

- i. hand sanding:
 - wet
 - dry
 - ii. machine sanding:
 - wet
 - dry
 3. Selecting grit:
 - variables/issues
 - performance
 - guidelines
 - substrate consideration
 - dry
 4. Removing imperfections
 5. Feather edging
 6. Leveling
 7. Blocking
 8. Abrading
 9. Masking
- B. Perform filler application.
 1. Select application
 - hand mixed and applied
 - by spray
 2. Identify surface imperfections
 3. Mixing according to manufacturers' recommendations
 4. Apply polyester putty or spray filler
 5. Apply guide coat
 6. Level to contour by block sanding
 7. Prepare surface for undercoats

| | | | |
|-------------------------------------|-------------------------------|------------------|---------------------|
| Reportable Subject 3163: | Refinishing | | |
| S3163.2 | Undercoats Preparation | | |
| Hours: | Total Hours: 6 | Theory: 3 | Practical: 3 |
| Training Standard Reference: | U9023 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the application of undercoats, protective coatings, putties and fillers.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3163.2.1 Define the introductory information and fundamentals, application and types of undercoats and protective coatings.
- 3163.2.2 Explain the mixing and application procedures for undercoats and protective coatings.
- 3163.2.3 Perform manufacturers' application for undercoats and protective coatings.

LEARNING CONTENT

- 3163.2.1 Define the introductory information and fundamentals, application and types of undercoats and protective coatings. [1/0]

Types:

- primers:
 - self-etch
 - epoxy
- high build primer-surfacers:
 - urethane
 - UV (ultra violet)
 - epoxy
- primer sealer:
 - urethane
 - epoxy
- Rubberized coating:
 - water-based
 - solvent-based

- 3163.2.2 Explain the mixing and application procedures for undercoats and protective coatings. [2/0]

Consult the manufacturers' technical data sheet for:

- PPE

- mixing ratios
- pot life
- tip size
- air pressure
- application
- flash times
- drying times
- drying methods
- clean-up of equipment

3163.2.3 Perform manufacturers' application for undercoats and protective coatings. [0/3]

Mix materials

- PPE
- mixing ratios
- pot life
- primer types:
 - etching
 - filler/epoxy/sealer
- tip size
- spray gun set up
- application
- flash times
- drying times
- clean-up of equipment

| | | | |
|-------------------------------------|---|------------------|---------------------|
| Reportable Subject 3163: | Refinishing | | |
| S3163.3 | Paint identification and Application | | |
| Hours: | Total Hours: 9 | Theory: 6 | Practical: 3 |
| Training Standard Reference: | U9040 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of paint composition, identification, handling procedures and application.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3163.3.1 Identify the fundamentals of topcoats.
- 3163.3.2 Identify VOC (Volatile Organic Compound) handling procedures.
- 3163.3.3 Describe and perform vehicle and paint manufacturers' procedures for locating paint codes.
- 3163.3.4 Identify methods to determine types of previous paint coatings.
- 3163.3.5 Explain the preparation considerations for types of refinishing system.
- 3163.3.6 Perform manufacturers' refinishing procedures for topcoat application.

LEARNING CONTENT

- 3163.3.1 Identify the fundamentals of topcoats. [2/0]

Paint composition:

- pigments
- binders
- solvents

Additives:

- hardeners/activators
- reducers

Types:

- enamel
- lacquer
- acrylic enamel
- polyurethane
- acrylic urethane enamel
- acrylic lacquer
- urethane

- basecoat:
 - solvent
 - low VOC (Volatile Organic Compound) solvent
 - waterborne/waterbase
- clearcoat

3163.3.2 Identify VOC (Volatile Organic Compound) handling procedures. [1/0]

1. Tracking of VOC
 - a. regulations
 - b. inventory
 - c. mixing
 - d. consumption
2. Computerized equipment
 - a. mixing
 - b. record keeping

3163.3.3 Describe and perform vehicle and paint manufacturers' procedures for locating paint codes. [1/0]

Locate and record vehicle manufacturers':

- paint codes
- trim codes
- VIN

Locate paint manufacturers' colour chips

- reference vehicle codes to colour chips
- confirm colour formula I variant

3163.3.4 Identify methods to determine types of previous paint coatings. [1/0]

Visual inspection
Sanding test
Compounding test
Solvent test

3163.3.5 Explain the preparation considerations for types of refinishing systems. [1/0]

Primer selection

- selection
- applications

Sandpaper options

- type
- grit

Contour mapping
Die back

3163.3.6 Perform manufacturers' refinishing procedures for topcoat application. [0/3]

Determine topcoat mixing ratio

Mix paint materials

Set up refinish equipment

Perform spray techniques:

- wetness of application
- methods and patterns of application
 - speed, overlap, distance, angle (SODA)
- flash and tack times

Clean up refinish equipment

| | | | |
|-------------------------------------|------------------------|------------------|---------------------|
| Reportable Subject 3163: | Refinishing | | |
| S3163.4 | Spray Guns | | |
| Hours: | Total Hours: 6 | Theory: 4 | Practical: 2 |
| Training Standard Reference: | U9023 and U9040 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the purpose, construction and maintenance procedures for spray guns.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3163.4.1 Define the purpose, types and fundamentals of spray guns.
- 3163.4.2 Describe the function and construction of the major components of spray guns.
- 3163.4.3 Explain the principles of set up and operation of spray equipment.
- 3163.4.4 Perform manufacturers' maintenance procedures for spray guns of various types.

LEARNING CONTENT

- 3163.4.1 Define the purpose, types and fundamentals of spray guns. [2/0]

Purpose:

- atomization
- spray patterns
- material transfer

Types and Fundamentals:

- suction (siphon) feed
- pressure feed
- gravity feed
 - conventional
 - H.V.L.P. (high volume low pressure)
 - R.P. (Reduced Pressure)
- touch-up gun
- air brush

- 3163.4.2 Describe the function and construction of the major components of spray guns. [1/0]

Air caps

Fluid tips

Fluid needles

Air volume control valve
Baffles
Spreader valve
Gun body
Cup
Seals, gaskets and packings

3163.4.3 Explain the principles of set up and operation of spray equipment. [1/0]

Set up:

- air pressure
- spray pattern
- fluid flow

Operation:

- two-stage trigger
- test pattern
- trouble shooting

3163.4.4 Perform manufacturers' maintenance procedures for spray guns of various types. [0/2]

Set up:

- air pressure
- spray pattern
- fluid flow

Operation:

- two-stage trigger
- test pattern
- trouble shooting

Maintenance:

- back flushing
- exterior cleaning
- interior cleaning (manual and machine)
- lubrication
- troubleshooting
- storage
- fluid hoses

| | | | |
|-------------------------------------|-----------------------|------------------|---------------------|
| Reportable Subject 3163: | Refinishing | | |
| S3163.5 | Spray Booths | | |
| Hours: | Total Hours: 3 | Theory: 2 | Practical: 1 |
| Training Standard Reference: | U9040.03 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the purpose, principles of operation and maintenance procedures for spray booths.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3163.5.1 Define the purpose and features of spray booths.
- 3163.5.2 Explain the principles of operation of various types of booths.
- 3163.5.3 Perform manufacturers' maintenance and cleaning of spray booths, prep stations and mixing room.

LEARNING CONTENT

- 3163.5.1 Define the purpose and features of spray booths. [1/0]

Purpose:

- controlled refinishing environment

Features:

- walls
- filtration systems
- sprinkler systems
- seals
- air makeup unit
- temperature controls
- manometers
- bake unit
- lights

- 3163.5.2 Explain the principles of operation of various types of booths. [1/0]

Types:

- cross flow
- semi-downdraft
- downdraft
- solid back

- drive through
- above ground
- pit
- prep stations
- mixing rooms

3163.5.3 Perform manufacturers' maintenance and cleaning of spray booths, prep stations and mixing room. [0/1]

- Clean wall/glass
- Clean protective coating
- Clean light
- Clean floors
- Inspect/replace intake filter inspect
- Inspect/replace exhaust filter (dry or wet)
- Clean exhaust pit (dry or wet)
- Clean floor grate
- Clean/inspect air line
- Drain air regulator draining
- Inspect contaminants
- Inspect seals

| | | | |
|-------------------------------------|--------------------------------|------------------|---------------------|
| Reportable Subject 3163: | Refinishing | | |
| S3163.6 | Compressed Air Delivery | | |
| Hours: | Total Hours: 6 | Theory: 3 | Practical: 3 |
| Training Standard Reference: | U9021 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the fundamentals of compressed air systems and required maintenance procedures.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

3163.6.1 Define the purpose types and fundamentals of compressed air systems.

LEARNING CONTENT

3163.6.1 Define the purpose types and fundamentals of compressed air systems. [3/3]

Purpose: provide volume of pressurized clean useable air to equipment and pneumatic tools

Types:

- diaphragm
- piston
 - single stage
 - multi-stage
- rotary screw

Ratings:

- power requirements
- horsepower (HP)
- cubic feet per minute (CFM)
 - displacement
 - free air delivery
- pressure capabilities
- duty cycle
- tang size

Components:

- pumps
- motor
- tank
- pressure switch
- safety valve
- foot valve

Maintenance:

- cleaning
- oil changing
- belt tension
- component testing
- water drain (manual/automatic)

Air intake:

- filtering
- contamination
- location of supply

Troubleshooting:

- overheating
- knocking
- run-on (excessive run time)
- pumping oil
- oil leaks
- air leakage
- hard startup

- centrifugal pressure release
- heat switch
- regulators
- hoses I airlines
- belts, pulleys
- safety/belt guard
- overload protection
- airline layout

Distribution systems:

- air transformer
- separator I regulators
- condensers, after coolers I air dryers
- lubricators

AUTO BODY AND COLLISION DAMAGE REPAIRER – LEVEL 1

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|---------------------------------|---------------------------|-------------------|----------------------|
| Reportable Subject 3164: | Applied Mechanical | | |
| Hours: | Total: 36 Hours | Theory: 23 | Practical: 13 |

| | | | |
|-------------------------------------|--------------------------------|------------------|---------------------|
| S3164.1 | Applied Computer Skills | | |
| Hours: | Total Hours: 3 | Theory: 2 | Practical: 1 |
| Training Standard Reference: | U9021.06 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to perform necessary trade related computer functions and access trade and service information using a PC and the Internet according to on-the-job requirements.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

3164.1.1 Perform functions on a computer.

LEARNING CONTENT

3164.1.1 Explain and perform the following functions on a computer. [2/1]

Access trade related information

Access internet:

- browsing
- file download

Access email:

- reading attachments
- send / receive

| | | | |
|-------------------------------------|--------------------------------|------------------|---------------------|
| Reportable Subject 3164: | Applied Mechanical | | |
| S3164.2 | Electrical Fundamentals | | |
| Hours: | Total Hours: 12 | Theory: 8 | Practical: 4 |
| Training Standard Reference: | U9034 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the fundamentals of electricity and electrical test equipment.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3164.2.1 Define the fundamentals of electricity.
- 3164.2.2 Define the purpose and fundamentals of electrical test equipment.
- 3164.2.3 Perform test procedures using various pieces of test equipment following manufacturers' recommendations.

LEARNING CONTENT

- 3164.2.1 Define the fundamentals of electricity. [4/0]

- Current / voltage / resistance
- Conductors
- Circuit protection
- Series circuits
- Parallel circuits
- Series / parallel circuits
- Open circuits
- Closed circuits
- Short circuits:
 - dead short
 - intermittent short
 - cross circuit short
 - high resistance short

- 3164.2.2 Define the purpose and fundamentals of electrical test equipment. [4/0]

- Purpose:
 - Diagnose electrical circuits

Fundamentals:

- electrical meters
- high and low impedance multi-meters
- ammeter | voltmeter | ohmmeter
- continuity tester
- induction pickup
- test light | test light (self-powered)

3164.2.3 Perform test procedures using various pieces of test equipment following manufacturers' recommendations. [0/4]

Current / voltage / resistance

Conductors

Circuit protection

Series circuits

Parallel circuits

Series / parallel circuits

Open circuits

Closed circuits

Short circuits:

- dead short
- intermittent short
- cross circuit short
- high resistance short

| | | | |
|-------------------------------------|-----------------------------|------------------|---------------------|
| Reportable Subject 3164: | Applied Mechanical | | |
| S3164.3 | Battery Fundamentals | | |
| Hours: | Total Hours: 6 | Theory: 4 | Practical: 2 |
| Training Standard Reference: | U9034 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to explain the purpose, construction, principles of operation of batteries and perform inspection and testing of batteries according to manufacturers' standards.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3164.3.1 Explain the purpose and principles of operations of batteries.
- 3164.3.2 Explain the construction, types, styles and applications of batteries ratings.
- 3164.3.3 Describe precautions for servicing and charging.
- 3164.3.4 Identify fundamentals of hybrid/electric battery systems.
- 3164.3.5 Perform inspect and testing on batteries and assigned operations.

LEARNING CONTENT

- 3164.3.1 Explain the purpose and principles of operations of batteries. [1/0]
 - Installation and removal
 - Connecting and disconnecting types of terminals
 - Jump starting
 - Leaks
 - Battery chemical action during charging and discharging
 - Temperature effect on charging and internal resistance ratings
- 3164.3.2 Explain the construction, types, styles and applications of batteries ratings. [1/0]
 - Construction:
 - lead acid
 - low maintenance
 - absorbed glass mat (AGM)
 - maintenance-free batteries

Ratings:

- hot cranking amps (HCA)
- amp-hour rating (AH)
- cranking amps (CA)
- reserve capacity (RC)
- cold cranking amps (CCA)

3164.3.3 Describe precautions for servicing and charging. [1/0]

Temperature adjustments
Conductance testing
Refractometer
Hydrometer

3164.3.4 Identify fundamentals of hybrid/electric battery systems. [1/0]

Battery types
Wire colouring
Service disconnect
Voltage precautions

3164.3.5 Perform inspection and test batteries. [0/2]

Visually inspect
Test state-of-charge
Perform surface discharge
Perform load/conductance test
Perform parasitic draw
Clean battery and terminals
Charge
Removal and replacement
Interpret battery sizing

| | | | |
|-------------------------------------|-----------------------------------|------------------|---------------------|
| Reportable Subject 3164: | Applied Mechanical | | |
| S3164.4 | Air Conditioning Awareness | | |
| Hours: | Total Hours: 3 | Theory: 2 | Practical: 1 |
| Training Standard Reference: | U9036 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of health and safety issues, component identification and operating principles of mobile air conditioning systems.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3164.4.1 Identify the health and safety issues concerning the handling of refrigerants.
- 3164.4.2 Identify the major components and operating principles used in mobile air conditioning systems.

LEARNING CONTENT

- 3164.4.1 Identify the health and safety issues concerning the handling of refrigerants. [1/0]

Identify personal safety equipment used when handling CFC/HFC/HCFC

- eye, hand and face protection
- identify dangers related to the handling of CFC (chlorofluorocarbon)/HFC (hydrochlorocarbon)/HFO (hydrofluoroolefin)
- handling precautions
- inhalation
- skin and eye contact
- cylinder temperature | pressures

Refrigerant waste law requirements

- 3164.4.2 Identify the major components and operating principles used in mobile air conditioning systems. [1/1]

Identify major components of automotive air conditioning systems

- condenser
- receiver dryer
- accumulator
- evaporator
- compressor
- hoses, lines and fittings

Outline major components of air conditioning control systems

- low and high-pressure cutout
- low charge protection

- evaporator temperature control
- cycling clutch control
- orifice tubes
- expansion valves
- fan controls

| | | | |
|-------------------------------------|---------------------------|------------------|---------------------|
| Reportable Subject 3164: | Applied Mechanical | | |
| S3164.5 | Tires and Rims | | |
| Hours: | Total Hours: 6 | Theory: 3 | Practical: 3 |
| Training Standard Reference: | U9038 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the fundamentals, construction and application of tires and rims.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3164.5.1 Define the fundamentals of tires and rims.
- 3164.5.2 Identify the construction, types, styles and application of tires and rims.
- 3164.5.3 Perform inspection, testing and diagnosis of tire and rim assemblies with tools and equipment.
- 3164.5.4 Perform assigned operations on tires and rims.

LEARNING CONTENT

- 3164.5.1 Define the fundamentals of tires and rims. [1/0]
 - Fastener torque
 - Effects of water (hydroplaning)
 - Sliding and rolling friction
 - Sizes
 - Sidewall information
 - Static and dynamic balance
 - Reparability

3164.5.2 Identify the construction, types, styles and application of tires and rims. [2/0]

Tires

Materials

Tread designs

Construction:

- radial
- run flat tires

Pressure monitoring systems (TPMS)

Rims

- materials
- construction

3164.5.3 Perform inspection, testing and diagnosis of tire and rim assemblies with tools and equipment. [0/1]

Tire and rim safety inspection

Identify and measure radial and lateral wheel and tire run out

Identify factors that affect tire wear

Identify factors that cause cord separation

3164.5.4 Perform assigned operations on tires and rims. [0/2]

Static and dynamic balance of wheel assemblies

Wheel assembly removal and installation procedures

Tire repair

TPMS relearn

| | | | |
|-------------------------------------|--|------------------|---------------------|
| Reportable Subject 3164: | Applied Mechanical | | |
| S3164.6 | Steering and Suspension Systems | | |
| Hours: | Total Hours: 6 | Theory: 4 | Practical: 2 |
| Training Standard Reference: | U9038 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to explain the fundamental theories, characteristics and applications of steering and suspension systems according to principles of physics.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

3164.6.1 Identify various suspension and steering systems and components.

LEARNING CONTENT

3164.6.1 Identify and demonstrate various suspension and steering systems and components.
[4/2]

- Non independent
- Semi independent
- Independent
- Short- and long-control arms
- McPherson strut
- Modified strut
- Wishbone
- Multi-link
- Spring types
- Shock absorbers
- Steering linkage types:
 - parallelogram
 - rack and pinion

Evaluation Structure:

| | |
|---------------------------------|-----|
| Theory Testing | 50% |
| Practical Application Exercises | 50% |

LEVEL 2

LEVEL 2

| HOURS | | | | |
|------------------------------------|---|---------------|------------------|--------------|
| # | UNIT | THEORY | PRACTICAL | TOTAL |
| 3165: WELDING | | | | |
| 3165.1 | Gas Metal Arc Welding (GMAW) | 5 | 16 | 21 |
| 3165.2 | Squeeze Type Resistance Spot Welding (STRSW) | 4 | 2 | 6 |
| SUB TOTALS | | 9 | 18 | 27 |
| 3166: REFINISHING | | | | |
| 3166.1 | Plastic Refinish | 7 | 8 | 15 |
| 3166.2 | Top Coat Application - Complete | 9 | 9 | 17 |
| 3166.3 | Vehicle Detailing | 2 | 4 | 6 |
| SUB TOTALS | | 18 | 21 | 39 |
| 3167: PLASTIC REPAIR | | | | |
| 3167.1 | Plastics Fundamentals | 3 | 0 | 3 |
| 3167.2 | Non-Reinforced Plastics | 10 | 8 | 18 |
| 3167.3 | Rigid Reinforced Plastics | 5 | 4 | 9 |
| SUB TOTALS | | 18 | 12 | 30 |
| 3168: BODY AND STRUCTURE | | | | |
| 3168.1 | Corrosion Protection | 7 | 2 | 9 |
| 3168.2 | Measuring Systems | 12 | 6 | 18 |
| 3168.3 | Automotive Glass | 8 | 4 | 12 |
| 3168.4 | Safety Devices | 8 | 4 | 12 |
| SUB TOTALS | | 35 | 16 | 51 |
| 3169: NON-STRUCTURAL REPAIR | | | | |
| 3169.1 | Non-Structural Panel Repair | 9 | 18 | 27 |
| 3169.2 | Non-Structural Panel Replacement Fundamentals | 12 | 0 | 12 |
| 3169.3 | Non-Structural Panel Replacement | 0 | 18 | 18 |
| SUB TOTALS | | 21 | 36 | 57 |
| 3170: APPLIED MECHANICAL | | | | |
| 3170.1 | Heating, Ventilation and Cooling Systems | 7 | 2 | 9 |
| 3170.2 | Basic Electrical Systems | 11 | 4 | 15 |
| 3170.3 | Vehicle Dash | 2 | 1 | 3 |
| 3170.4 | Fuel and Exhaust Systems | 7 | 2 | 9 |
| SUB TOTALS | | 27 | 9 | 36 |
| LEVEL 2 TOTALS | | 128 | 112 | 240 |

AUTO BODY AND COLLISION DAMAGE REPAIRER – LEVEL 2

| | | | |
|---------------------------------|------------------------|------------------|----------------------|
| Reportable Subject 3165: | Welding | | |
| Hours: | Total: 27 Hours | Theory: 9 | Practical: 18 |

| | | | |
|-------------------------------------|-------------------------------------|------------------|----------------------|
| S3165.1 | Gas Metal Arc Welding (GMAW) | | |
| Hours: | Total Hours: 21 | Theory: 5 | Practical: 16 |
| Training Standard Reference: | U9026 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of performing Gas Metal Arc Welding (GMAW), including use and maintenance of equipment and diagnose welds for defects to maintain manufacturers' structural requirements.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3165.1.1 Explain the principles of operation of Gas Metal Arc Welding (GMAW) equipment and procedures for coated metals in the vertical, horizontal and overhead positions.
- 3165.1.2 Perform Gas Metal Arc Welding (GMAW) on various gauges of metal ranging from 20 to 22.
- 3165.1.3 Identify and diagnose Gas Metal Arc Welding (GMAW) welds for defects to maintain manufacturers' structural requirements.

LEARNING CONTENT

- 3165.1.1 Explain the principles of operation of Gas Metal Arc Welding (GMAW) equipment and procedures for coated metals in the vertical, horizontal and overhead positions. [3/0]

Principles:

- PPE
- work set up
- equipment settings
- polarity
- trial beads
- arc initiation
- transfer methods
- travel speeds
- travel and work angle
- push or pull technique
- wire drive speeds
- gas flow rate
- electrode stick-out
- continuity/work clamp placement

- power source characteristics
- pulse MIG (Metal Inert Gas)

3165.1.2 Perform Gas Metal Arc Welding (GMAW) on various gauges of metal ranging from 20 to 22. [0/13]

Set up MIG welder

Make adjustments:

- gas flow
- amperage I wire feed
- voltage

Perform test weld

Prepare weld zone

Tack weld joint

Weld joints:

- open butt
- butt with insert
- lap
- plug

Weld joints in positions:

- horizontal
- vertical
- overhead

Weld joints in different positions using coated mild steel:

- galvanized
- E-coated (electro deposition coating)
- Weld through primer

Weld joints using various techniques:

- continuous
- plug
- stitch
- spot
- tack

3165.1.3 Identify and diagnose Gas Metal Arc Welding (GMAW) welds for defects to maintain manufacturers' structural requirements. [2/3]

Visually inspect weld for:

- porosity
- cracks
- excessive spatter
- undercut
- overlap
- penetration
- gaps

- excessive heat-affected zone
- burn-through
- excessive weld height

Destructively test weld by:

- shear testing
- peel testing
- twist testing

| | | | |
|-------------------------------------|---|------------------|---------------------|
| Reportable Subject 3165: | Welding | | |
| S3165.2 | Squeeze Type Resistance Spot Welding (STRSW) | | |
| Hours: | Total Hours: 6 | Theory: 4 | Practical: 2 |
| Training Standard Reference: | U9027 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of performing Resistance Spot Welding (RSW), including use and maintenance of equipment and diagnose welds for defects to maintain manufacturers' structural requirements

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3165.2.1 Describe the function, construction and types of Squeeze Type Resistance Spot Welding (STRSW) equipment and components.
- 3165.2.2 Explain the set-up of Squeeze Type Resistance Spot Welding (STRSW) equipment.
- 3165.2.3 Demonstrate and perform Squeeze Type Resistance Spot Welding (STRSW) procedures.
- 3165.2.4 Diagnose Squeeze Type Resistance Spot Welding (STRSW) welds for defects to maintain manufacturers' structural requirements.

LEARNING CONTENT

- 3165.2.1 Describe the function, construction and types of Squeeze Type Resistance Spot Welding (STRSW) equipment and components. [2/0]

Function:

- duplicate OEM spot welds
- fusing metals together via current and pressure

Equipment/features:

- Air/liquid cooled
- Power source/voltage
- Duty cycle
- Software

Components:

- Transformer
- pressure adjustment
- current flow adjustment
- apply time
- arms, design and styles

- tips, diameter and styles
- cooling system
- lifting assist

3165.2.2 Explain the set-up of Squeeze Type Resistance Spot Welding (STRSW) equipment. [2/0]

Set up:

- vehicle and area preparation
- metal preparation
- joint:
 - clearance between welding surfaces
 - surface to be welded
 - anti-corrosion agents
 - application of equipment
 - number of welds
 - weld pitch
 - position of welds
 - weld bond
- tip pressure:
 - tip alignment and dressing
- weld time
- current

3165.2.3 Demonstrate and perform Squeeze Type Resistance Spot Welding (STRSW) procedures. [0/1]

Perform adjustments current flow time

Set up/weld:

- vehicle and area preparation
- metal preparation
- joint:
 - clearance between welding surfaces
 - surface to be welded
 - anti-corrosion agents:
 - weld through primer
 - e-coat
 - application of equipment
 - number of welds
 - weld pitch
 - position of welds
 - weld bond
- current adjustment
- tip pressure adjustment:
 - tip alignment and dressing
- weld time

3165.2.4 Diagnose Squeeze Type Resistance Spot Welding (STRSW) welds for defects to maintain manufacturers' structural requirements. [0/1]

Appearance (non-destructive) testing:

- weld position
- flange distortion
- weld nugget size
- heat affect zone
- squeeze out (weld bond)
- number of spots
- pinholes
- blow throughs
- spatter

Destructive testing:

- shear testing
- peel testing
- twist testing

AUTO BODY AND COLLISION DAMAGE REPAIRER – LEVEL 2

| | | | |
|---------------------------------|------------------------|-------------------|----------------------|
| Reportable Subject 3166: | Refinishing | | |
| Hours: | Total: 39 Hours | Theory: 18 | Practical: 21 |

| | | | |
|-------------------------------------|-------------------------|------------------|---------------------|
| S3166.1 | Plastic Refinish | | |
| Hours: | Total Hours: 15 | Theory: 7 | Practical: 8 |
| Training Standard Reference: | U9040 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of performing spot and complete refinishing for rigid and flexible plastics.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3166.1.1 Define the purpose and fundamentals of refinishing automotive plastics.
- 3166.1.2 Explain the repair procedures for spot and complete panel refinishing on rigid and flexible automotive plastics.
- 3166.1.3 Explain and perform automotive plastic refinish procedures.
- 3166.1.4 Identify and apply manufacturers' refinishing procedures for interior parts.

LEARNING CONTENT

- 3166.1.1 Define the purpose and fundamentals of refinishing automotive plastics. [3/0]

Purpose:

- restore the appearance and durability

Identification:

- thermoset
- thermoplastic
- rigid
- flexible
- reinforced
- non-reinforced
- ISO code

Primer and paint compatibility

Problems:

- solvent sensitive primer
- adhesion issues
- mold release agents

- reconditioned plastic components
- previous repairs
- static electricity
- wicking

Testing:

- solvent
- abrasion
- flexibility
- water beading/sheeting
- identification stamp (ISO – international standards organization)

Specialty products and effects:

- primers
- flex agents
- cleaning agent
- adhesion promoter
- matt agents
- texturing agents

3166.1.2 Explain the repair procedures for spot and complete panel refinishing on rigid and flexible automotive plastics. [2/4]

Rigid plastics:

- PPE
- hot water with wax-free soap
- anti-static wipe
- abrade the surface
- feather edge repair
- anti-static wipe
- use appropriate primer (epoxy/urethane)
- basecoat
- clear coat

Flexible plastics:

- PPE
- hot water with wax-free soap (inside out)
- solvent wash
- bake (raw)
- anti-static wipe (raw)
- abrade the surface
- anti-static wipe
- adhesion promoter (if required)
- primer/sealer flexed
- basecoat (with hardener if required)
- clear coat flexed

3166.1.3 Explain and perform automotive plastic refinish procedures. [1/2]

Procedures:

- PPE
- hot water with wax-free soap
- anti-static wipe
- minor repair
- feather edge repair
- anti-static wipe
- apply adhesion promoter (if required)
- use appropriate primer
- block sand and refine
- abrade panel
- basecoat (with hardener if required)
- clear coat (add flex agent if required)

Minor repairs:

- stone chips
- scratches
- gouges
- cracked/crazed coatings
- peeling paint
- mold defects
- pre-existing paint defects

3166.1.4 Identify and apply manufacturers' refinishing procedures for interior parts. [1/2]

Interior parts:

- dash panel
- interior trim panels
- centre console

Considerations:

- OEM recommendations
- substrate
- texture
- colour
- gloss levels
- film thickness

Procedures:

- follow paint manufacturer's recommendations

| | | | |
|-------------------------------------|--|------------------|---------------------|
| Reportable Subject 3166: | Refinishing | | |
| S3166.2 | Top Coat Application - Complete | | |
| Hours: | Total Hours: 18 | Theory: 9 | Practical: 9 |
| Training Standard Reference: | U9040 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of performing complete vehicle refinishing and final inspection.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3166.2.1 Identify the techniques and considerations of spraying completes.
- 3166.2.2 Explain the preparation procedures for complete vehicle refinish of various topcoats.
- 3166.2.3 Describe and perform manufacturers' refinish procedures for complete vehicle refinishing.
- 3166.2.4 Inspect the vehicle finish for imperfections.

LEARNING CONTENT

- 3166.2.1 Identify the techniques and considerations of spraying completes. [3/0]

Techniques and Considerations:

Gun adjustments

Gun motion

Routing (spray plan)

- single-stage
- multi-stage (base clear)

Spray booth settings

- alternate fuel vehicle precautions
- spraying temperature
- ventilation

Mil thickness

Hiding/coverage

Ground coat/sealer

Paint texture

Wet edge spraying

Additive selection

Vehicle protection

3166.2.2 Explain the preparation procedures for complete vehicle refinish of various topcoats. [3/0]

Preparation Procedure:

- PPE
- hot water with wax-free soap
- remove necessary trim
- blow off
- degrease
- carry out sanding operations
- blow off and mask
- degrease
- apply appropriate primer (epoxy/urethane)
- block sand and refine to recommended grit
- blow off and re-mask

3166.2.3 Describe and perform paint manufacturers' refinish procedures for complete vehicle refinishing. [3/8]

Procedure:

- PPE
- prepare spray booth
- blow off
- final degrease
- detail mask
- prepare paint
- blow off and tack
- test spray equipment
- apply top coats
- control drying time
- clean up equipment

3166.2.4 Inspect the vehicle finish for imperfections. [0/1]

Imperfections:

- runs
- excessive orange peel
- dirt
- bleeding through
- fisheye
- insufficient film thickness
- transparent colours
- mottling
- solvent pop
- die back

| | | | |
|-------------------------------------|--------------------------|------------------|---------------------|
| Reportable Subject 3166: | Refinishing | | |
| S3166.3 | Vehicle Detailing | | |
| Hours: | Total Hours: 6 | Theory: 2 | Practical: 4 |
| Training Standard Reference: | U9022 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of interior and exterior vehicle detailing.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3166.3.1 Identify the surface contaminants and defects that require cleaning, fine sanding and polishing for vehicle detailing.
- 3166.3.2 Explain the procedures for removing surface contaminants and defects from interiors and exteriors.
- 3166.3.3 Identify various types of surface contaminants and defects on interior and exterior of vehicles.
- 3166.3.4 Perform detailing procedures on interior and exterior as outlined.

LEARNING CONTENT

- 3166.3.1 Identify the surface contaminants and defects that require cleaning, fine sanding and polishing for vehicle detailing. [1/0]

Cleaning:

- water stains
- tar
- road film
- stains on interior (gum, blood, urine, grease)
- soft top maintenance
- soiled carpet

Fine sanding and polishing:

- light scratches
- dirt in paint
- water stains
- stains on exterior (tar, road film, bird droppings, acid rain)
- industrial fallout (brake dust)
- paint over spray
- oxidized head lights

3166.3.2 Explain the procedures for removing surface contaminants and defects from interiors and exteriors. [1/0]

Procedures:

- washing
- wiping with solvents
- fine sanding
- compounding
- polishing
- waxing
- vacuuming
- shampooing
- treating
- freezing (gum)

Precautions:

- mil thickness I precautions
- uncured paint film
- compatibility of the cleaning agents
- equipment selection

3166.3.3 Identify various types of surface contaminants and defects on interior and exterior of vehicles. [0/2]

Using test unit

- wash exterior with wax-free soap and water
- rinse and chamois
- locate and record
 - contaminants
 - defects

3166.3.4 Perform detailing procedures on interior and exterior. [0/2]

Procedures:

Wiping with solvents

Fine sanding

Compounding

- light scratches
- over spray
- road film

Polishing

Waxing

Vacuuming

Shampooing

Wipe down interior

Treating

Freezing (gum)

Clean glass

Final inspection

| | | | |
|---------------------------------|------------------------|-------------------|----------------------|
| Reportable Subject 3167: | Plastic Repair | | |
| Hours: | Total: 30 Hours | Theory: 18 | Practical: 12 |

| | | | |
|-------------------------------------|------------------------------|------------------|---------------------|
| S3167.1 | Plastics Fundamentals | | |
| Hours: | Total Hours: 3 | Theory: 3 | Practical: 0 |
| Training Standard Reference: | U9033 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to explain the purpose, fundamentals and types of plastics

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

3167.1.1 Explain the purpose, fundamentals and types of plastics.

LEARNING CONTENT

3167.1.1 Explain the purpose, fundamentals and types of plastics. [3/0]

Purpose and characteristics:

- weight reduction
- flexibility
- complex parts design
- dent resistance
- corrosion resistance

Types:

- thermoset
- thermoplastic
- rigid
- flexible
- reinforced
- non-reinforced

Identification methods:

- ISO code
- grind test
- float test
- burn test

| | | | |
|-------------------------------------|--------------------------------|-------------------|---------------------|
| Reportable Subject 3167: | Plastic Repair | | |
| S3167.2 | Non-reinforced Plastics | | |
| Hours: | Total Hours: 18 | Theory: 10 | Practical: 8 |
| Training Standard Reference: | U9033 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of repairing non-reinforced plastics.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3167.2.1 Define the purpose, fundamentals and types of plastics.
- 3167.2.2 Explain the considerations, types and methods of non-reinforced plastic repairs.
- 3167.2.3 Explain and perform the recommended manufacturers' adhesive-method repair procedures for non-reinforced plastic components.
- 3167.2.4 Explain and perform recommended manufacturers' welding-method repair procedures for non-reinforced plastic components.

LEARNING CONTENT

- 3167.2.1 Define the purpose, fundamentals and types of plastics. [2/0]

Purpose and characteristics:

- weight reduction
- flexibility
- complex part designs
- dent resistance
- corrosion resistance

Types:

- thermoset
- thermoplastic
- rigid
- flexible
- reinforced
- non-reinforced

Identification methods:

- ISO code
- grind test
- float test
- burn test

3167.2.2 Explain the considerations, types and methods of non-reinforced plastic repairs. [2/0]

Repair considerations:

- type of plastic
- severity and extent of damage
- flexibility
- texture
- OEM vs. after-market construction materials
- location of damage
- OEM recommendations
- limitations:
 - SRS (trim covers and surrounds)
 - electronic safety and convenience components
 - impact absorbers
 - structural components

Types of damages:

- gouges
- cracks
- scratches
- tears
- distortion
- stress
- dents
- punctures

Repair methods:

- adhesive
- welding

3167.2.3 Explain and perform the recommended manufacturers' adhesive-method repair procedures for non-reinforced plastic components. [2/4]

PPE

Remove panel (if necessary)

Identify type for repair process

Clean

Reshape and remove stress

Bevel (if necessary)

Featheredge and abrade damaged areas

Reinforce backside (if necessary)

Apply adhesion promoter (if necessary)

Mix and apply repair material

Level to contour

3167.2.4 Explain and perform recommended manufacturers' welding-method repair procedures for non-reinforced plastic components. [4/4]

1. Explain the features and construction of plastic welding equipment and components.

Airless welding:

- temperature control
- tip selection
- variety of rods

Hot air welding:

- electronically heated torches
- gas heated torches
- welding rods

- temperature
- tips
- air flow

Gas and power control units:

- argon
- nitrogen

2. Explain the principles of operation of the plastic welding system processes.

Hot air and airless welding process

- welding rod materials
- temperature control
- pressure control
- angle between rod and base material

3. Explain and perform the recommended procedures for welding of non-reinforced plastic components.

PPE

Remove panel (if necessary)

Identify type for repair process

Clean

Reshape and remove stress

Bevel

Featheredge and abrade damaged areas

Clamp and hold

Tack joint pieces to be welded

Weld from backside

Dress weld bead

Test and inspect weld

| | | | |
|-------------------------------------|----------------------------------|------------------|---------------------|
| Reportable Subject 3167: | Plastic Repair | | |
| S3167.3 | Rigid Reinforced Plastics | | |
| Hours: | Total Hours: 9 | Theory: 5 | Practical: 4 |
| Training Standard Reference: | U9033 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of repairing rigid reinforced plastics.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3167.3.1 Explain the considerations, types and methods of reinforced plastic repairs.
- 3167.3.2 Explain and perform recommended manufacturers' adhesive bonding repair procedures for reinforced plastic components.

LEARNING CONTENT

- 3167.3.1 Explain the considerations, types and methods of reinforced plastic repairs. [3/0]

Repair considerations:

- type of plastic
- severity and extent of damage
- flexibility and rigidity
- location of damage
- OEM recommendations
- limitations:
 - SRS electronic components
 - electronic safety and convenience components
 - structural components
 - attachment methods

Types of damages:

- Direct:
 - gouges
 - cracks
 - scratches
 - punctures
- Indirect:
 - stress cracks
 - distortion
 - mounting locations and brackets

Repair material selection:

- epoxy
- polyester
- catalyst
- fiberglass
- matting
- chopped
- ground

Repair method:

- adhesive bonding

3167.3.2 Explain and perform recommended manufacturers' adhesive bonding repair procedures for reinforced plastic components. [2/4]

PPE

Remove panel (if necessary)

Identify type for repair process

Clean

Reshape and remove stress

Bevel (if necessary)

Featheredge and abrade damaged areas

Reinforce backside (if necessary)

Apply adhesion promoter (if necessary)

Mix and apply repair material

Level to contour

AUTO BODY AND COLLISION DAMAGE REPAIRER – LEVEL 2

| | | | |
|---------------------------------|---------------------------|-------------------|----------------------|
| Reportable Subject 3168: | Body and Structure | | |
| Hours: | Total: 51 Hours | Theory: 35 | Practical: 16 |

| | | | |
|-------------------------------------|-----------------------------|------------------|---------------------|
| S3168.1 | Corrosion Protection | | |
| Hours: | Total Hours: 9 | Theory: 7 | Practical: 2 |
| Training Standard Reference: | U9037 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the protection for the modern vehicle against corrosion.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3168.1.1 Define corrosion, types and contributing factors.
- 3168.1.2 Define the basic types of corrosion protection materials.
- 3168.1.3 Identify the different corrosion protection materials used during repair procedures.
- 3168.1.4 Identify body seam sealers and application methods.
- 3168.1.5 Inspect and perform manufacturers' application methods for body sealers and corrosion protection materials.

LEARNING OUTCOME:

- 3168.1.1 Define corrosion, types and contributing factors. [1/0]

Definition:

- A result of a chemical reaction that occurs when exposed metal reacts to oxygen and an electrolyte.

Types of corrosion:

- galvanic corrosion
- rust
- oxidization

Contributing factors:

- exposed metal
- moisture (electrolyte)
- oxygen
- acid rain

- industrial fallout
- collision damage
- corrosive materials (acids, salts)
- collision repairs (welding etc.)
- moisture seepage
- drain holes
- insufficient protection
- welding damage
- dissimilar metals
- relative humidity
- temperature

3168.1.2 Define the basic types of corrosion protection materials. [2/0]

1. OEM

Plating:

- galvanizing
- zinc phosphate

Coating:

- electrodeposition coating (e-coat)
- primers
- anti-chip coating
- topcoats

Anti-corrosion compounds:

- petroleum-based
- wax-base

Body sealers:

- seam sealer
- under body spray
- anti-chip guard/film
- anti-chip overlay

2. Non-OEM

Coating:

- primers
- anti-chip coating
- topcoats

Anti-corrosion compounds:

- petroleum-based
- wax-base

Body sealers:

- seam sealer
- under body spray
- anti-chip guard/film
- anti-chip overlay

3168.1.3 Identify the different corrosion protection materials used during repair procedures. [1/0]

Protective coatings primers
Anti-corrosion compounds
Body sealers seam sealers
Weld-through primers
Anti-rust agents
Rust converters

3168.1.4 Identify body seam sealers and application methods. [2/0]

Body seam sealers:

- sprayable
- self-leveling
- air dry (1K)
- catalyst (2K)
- brushable
- medium body
- heavy body
- strip caulk
- direct to metal

Application methods:

- spraying
- wiping
- brushing
- caulking gun

3168.1.5 Inspect and perform manufacturers' application methods for body sealers and corrosion protection materials. [1/2]

Inspect to determine:

- application method
- materials used
- location where protection is required

Apply body seam sealers and corrosion protection materials to:

- hoods
- fenders
- doors
- rockers
- quarters
- pillars
- deck lids

- floor pans
- inner structure
- rear body panels

| | | | |
|-------------------------------------|---------------------------|-------------------|---------------------|
| Reportable Subject 3168: | Body and Structure | | |
| S3168.2 | Measuring Systems | | |
| Hours: | Total Hours: 18 | Theory: 12 | Practical: 6 |
| Training Standard Reference: | U9037 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of measuring frame and unibody requirements when performing structural repairs.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3168.2.1 Identify the purpose of measuring and related terms and definitions.
- 3168.2.2 Identify the purpose of reference manuals and resources.
- 3168.2.3 Explain the procedures for locating frame and structure repair specification information.
- 3168.2.4 Demonstrate and perform equipment manufacturers' recommended procedures for measuring of frame and unibody vehicles.

LEARNING CONTENT

- 3168.2.1 Identify the purpose of measuring and related terms and definitions. [4/0]

Purpose:

- To determine the extent of structural misalignment.
- To restore vehicle to OEM specifications.

Terms and definitions:

- datum
- centreline
- zero plane/point
- symmetrical
- asymmetrical
- measuring devices | systems
- length
- repair tolerances
- point to point
- control points

3168.2.2 Identify the purpose of reference manuals and resources. [4/0]

Purpose:

- to determine OEM specifications of critical reference points.

Reference manuals and resources:

- OEM
- spec sheets
- dimension manual and charts
- blueprint
- online subscription (non-OEM)
- estimating software
- measuring software

3168.2.3 Explain the procedures for locating frame and structure repair specification information. [4/0]

To locate:

- legend information
- measuring points
- upper body measurements
- under body measurements
- measuring system mounting locations
- repair tolerances
- datum
- centreline
- zero plane/point
- length
- lower ball joint
- control arm measurements
- strut tower

3168.2.4 Demonstrate and perform equipment manufacturers' recommended procedures for measuring of frame and unibody vehicles. [0/6]

Set up vehicle

Set up measuring system

Determine centreline and datum

Measure complete vehicle

Check for accuracy to blueprint

Dismantle equipment

Clean, lubricate and store equipment

| | | | |
|-------------------------------------|---------------------------|------------------|---------------------|
| Reportable Subject 3168: | Body and Structure | | |
| S3168.3 | Automotive Glass | | |
| Hours: | Total Hours: 12 | Theory: 8 | Practical: 4 |
| Training Standard Reference: | U9039 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of removal and replacement of automotive glass.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3168.3.1 Define the purpose and fundamentals of automotive glass.
- 3168.3.2 Explain the removal, repair and replacement procedures for stationary and removable automotive glass.
- 3168.3.3 Perform the removal and replacement of stationary and moveable glass with the service tools and equipment.
- 3168.3.4 Perform the recommended testing procedures for automotive glass leaks.

LEARNING CONTENT

- 3168.3.1 Define the purpose and fundamentals of automotive glass. [2/0]

Glass:

- laminated
- tempered
- encapsulated
- flush mount
- optical rating

Sealant kit:

- adhesives
- butyl
- rubber gaskets

- 3168.3.2 Explain the removal, repair and replacement procedures for stationary and removable automotive glass. [3/0]

Removal tools

Removal, Repair and Replace procedures for:

- OEM recommendations

- Urethane:
 - pinch weld preparation
- butyl
- encapsulated
- rubber gasket
- moveable glass l adjustments

3168.3.3 Perform the removal and replacement of stationary and moveable glass with the service tools and equipment. [3/3]

Stationary:

- removal of interior trim
- disconnection of electrical connections
- removal of glass
- glass and pinch weld preparation
- installation
- reassembly

Moveable:

- removal of trim panel
- removal of glass
- remove and reinstall regulator
- replacement of glass
- adjustments
- reassembly

3168.3.4 Perform the recommended testing procedures for automotive glass leaks. [0/1]

Fit and operation

Leak test procedures:

- chalk dust
- test drive and stethoscope
- water hose on low pressure
- sonic

| | | | |
|-------------------------------------|-------------------------------|------------------|---------------------|
| Reportable Subject 3168: | Body and Structure | | |
| S3168.4 | Safety Devices | | |
| Hours: | Total Hours: 12 | Theory: 8 | Practical: 4 |
| Training Standard Reference: | U9025, U9035 and U9038 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of identifying, inspecting and testing vehicle safety devices.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3168.4.1 Describe and identify systems and components that require testing or inspection after collision repairs.
- 3168.4.2 Demonstrate seat belt condition and operation checks.
- 3168.4.3 Explain and demonstrate brake pedal holding checks and vehicle fluid level.
- 3168.4.4 Identify Supplemental Restraint System components and safety precautions.
- 3168.4.5 Explain the procedures for component testing and road testing.
- 3168.4.6 Perform recommended manufacturers' procedures for testing safety related systems and components.

LEARNING CONTENT

- 3168.4.1 Describe and identify systems and components that require testing or inspection after collision repairs. [2/0]

| | |
|--|---|
| Brakes | Set mirrors |
| Seat belts | Tail lamps |
| Unusual noises, e.g. squeaks and rattles | Battery connection |
| Head lamp aiming equipment setup and operation | Tires and pressure (TPM-Tire Pressure Monitoring) |
| Vehicle lighting checks | Wheel lugs |
| Supplemental Restraint System (S.R.S.) | Fluid levels |
| Horns | Hydraulic lock-up |
| Indicator lamps | |
| Radio and clock set | |

3168.4.2 Demonstrate seat belt condition and operation checks. [1/0]

Seat belt condition and operation

- belt damage
- retraction action
- hold down bolts
- action of belt buckles

3168.4.3 Explain and demonstrate brake pedal holding checks and vehicle fluid level. [1/0]

Static brake pedal holding ability check:

- engine off
- apply pressure to pedal
- hold for 30 seconds
- pedal should stay firm

Bleeding brakes (manufactures recommendations and cautions)

Demonstration of vehicle fluid level inspection

- brake fluid
- engine oil
- transmission fluid
- coolant
- power steering
- washer fluid

3168.4.4 Identify Supplemental Restraint System (S.R.S.) components and safety precautions. [1/1]

Passive restraints

Active restraints

Seat belts

Indicator lights

Occupant Classification System (O.C.S.)

3168.4.5 Explain the procedures for component and road testing. [3/0]

Test driving to check:

- brake pedal height
- seat belts
- unusual noises, e.g. squeaks and rattles
- head lamp aiming
- S.R.S.
- horns
- indicator lamps
- radio and clock set
- windshield wipers and washers

- mirror set-up
- tail lamps and brake lamps

3168.4.6 Perform recommended manufacturers' procedures for testing safety related systems and components. [0/3]

Brake pedal height

Seat belts

Unusual noises, e.g. squeaks and rattles

Head lamp aiming

S.R.S.

Horns

Indicator lamps

Radio and clock set

Windshield wipers and washers

Mirror set-up

Tail lamps and brake lamps

AUTO BODY AND COLLISION DAMAGE REPAIRER – LEVEL 2

| | | | |
|---------------------------------|------------------------------|-------------------|----------------------|
| Reportable Subject 3169: | Non-Structural Repair | | |
| Hours: | Total: 57 Hours | Theory: 21 | Practical: 36 |

| | | | |
|-------------------------------------|------------------------------------|------------------|----------------------|
| S3169.1 | Non-Structural Panel Repair | | |
| Hours: | Total Hours: 27 | Theory: 9 | Practical: 18 |
| Training Standard Reference: | U9031 and U9032 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of non-structural panel repair using a logical repair sequence and Paintless Dent Repair (PDR) procedures.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3169.1.1 Describe the inspection procedures to determine logical and sequential repair techniques.
- 3169.1.2 Perform major body panel repairs using the repair plan.
- 3169.1.3 Explain and demonstrate of Paintless Dent Repair (PDR) procedure.

LEARNING CONTENT

- 3169.1.1 Describe the inspection procedures to determine logical and sequential repair techniques. [8/0]

Remove necessary parts to determine damage
Identify direct and indirect damage
Identify damage patterns
Identify damage direction
Develop repair plan (tools and equipment, etc.)

- 3169.1.2 Perform major body panel repairs using the repair plan. [0/17]

Rough out and align using:

- hydraulic body jacks
- non-hydraulic pulling equipment
- hammer and dolly
- body picks
- stretching
- shrinking

3169.1.3 Explain and demonstrate of Paintless Dent Repair (PDR) procedure. [1/1]

Explain PDR equipment

Explain PDR process

Repair dent

| | | | |
|-------------------------------------|--|-------------------|---------------------|
| Reportable Subject 3169: | Non-Structural Repair | | |
| S3169.2 | Non-Structural Panel Replacement Fundamentals | | |
| Hours: | Total Hours: 12 | Theory: 12 | Practical: 0 |
| Training Standard Reference: | 9031 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the theory of non-structural panel replacement.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3169.2.1 Define the purpose and fundamentals of non-structural panel removal, replacement and alignment.
- 3169.2.2 Explain the removal, replacement and alignment procedures for non-structural body panels.

LEARNING CONTENT

- 3169.2.1 Define the purpose and fundamentals of non-structural panel removal, replacement and alignment. [6/0]

Part identification for removal and alignment
Fastening methods and techniques:
 - mechanical
 - welded
 - adhesives
 - weld bond
 - dissimilar metals consideration
- 3169.2.2 Explain the removal, replacement and alignment procedures for non-structural body panels. [6/0]

Remove necessary parts to expose damaged panel
Removal and storage of fasteners
Inspection of replacement panel
Installation of replacement panel
Alignment and adjustment techniques
Inspecting and testing

| | | | |
|-------------------------------------|---|------------------|----------------------|
| Reportable Subject 3169: | Non-Structural Repair | | |
| S3169.3 | Non-Structural Panel Replacement | | |
| Hours: | Total Hours: 18 | Theory: 0 | Practical: 18 |
| Training Standard Reference: | U9031 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to perform non-structural panel replacement.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

3169.3.1 Perform non-structural body panel replacement.

LEARNING CONTENT

3169.3.1 Perform non-structural body panel replacement. [0/18]

Remove any necessary sub-parts and / or trim

Remove and store all fasteners

Remove damaged panel

Inspect replacement panel

Install, align and adjust replacement panel:

Mechanical:

- torque fasteners

Welded:

- dress welds

Adhesives:

- dress adhesive cosmetically (if applicable)
- remove excess adhesive

AUTO BODY AND COLLISION DAMAGE REPAIRER – LEVEL 2

| | | | |
|---------------------------------|---------------------------|-------------------|---------------------|
| Reportable Subject 3170: | Applied Mechanical | | |
| Hours: | Total: 36 Hours | Theory: 27 | Practical: 9 |

| | | | |
|-------------------------------------|---|------------------|---------------------|
| S3170.1 | Heating, Ventilation and Cooling Systems | | |
| Hours: | Total Hours: 9 | Theory: 7 | Practical: 2 |
| Training Standard Reference: | U9036 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the principles of operation for heating, ventilation and cooling systems and to determine required testing and repair operations.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3170.1.1 Define the purpose and fundamentals of engine cooling systems.
- 3170.1.2 Describe the construction features and application of engine cooling systems.
- 3170.1.3 Explain the principles of operation of engine cooling systems.
- 3170.1.4 Inspection and testing of heating, ventilation and cooling systems and perform the assigned questions.
- 3170.1.5 Perform a demonstration of heater and ventilation control operating functions.

LEARNING CONTENT

- 3170.1.1 Define the purpose and fundamentals of engine cooling systems. [2/0]

Purpose of coolant:

- maintain efficient operating temp
- heat on-demand in passenger compartment

Fundamentals of cooling:

- means of heat transfer:
 - convection
 - conduction
 - radiation
- temperature effects on expansion and contraction
- the effects of pressure on boiling points
- mixing ratios
- heat measurements

- anti-freeze characteristics
- engine coolant circulation
- system filling and bleeding

3170.1.2 Describe the construction features and application of engine cooling systems. [3/0]

Liquid-cooled systems and components:

- thermostats
- radiators
- oil coolers
- pressure caps (related pressure/temperature relationship)
- water pumps
- coolant level sensors
- surge tank/reservoir
- fans:
 - electrical
 - combination electric and hydraulic
 - viscous
 - mechanical
 - shrouds and deflectors
 - push/pull
- heater cores
- heater and ventilation controls
 - vacuum operated
 - manual controls
 - air vent doors

3170.1.3 Explain the principles of operation of engine cooling systems. [2/0]

Cooling circulation and heat transfer

Air flow characteristics

Heating and ventilation controls

3170.1.4 Perform inspection and testing of heating, ventilation and cooling systems. [0/1]

Visual inspection

Pressure testing

Freeze point testing

PH testing

Internal and external leakage testing

Testing fan operation

Testing coolant and air flow

System bleeding

Test engine temperature control operation

3170.1.5 Perform a demonstration of heater and ventilation control operating functions. [0/1]

| | | | |
|-------------------------------------|---------------------------------|-------------------|---------------------|
| Reportable Subject 3170: | Applied Mechanical | | |
| S3170.2 | Basic Electrical Systems | | |
| Hours: | Total Hours: 16 | Theory: 11 | Practical: 5 |
| Training Standard Reference: | U9034 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the operation of electrical systems to determine required testing and repair operations.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3170.2.1 Explain the concepts and laws of circuit function.
- 3170.2.2 Describe the purpose and devices to test electrical systems and components.
- 3170.2.3 Explain and demonstrate the application and operation of testing devices.
- 3170.2.4 Inspect and test electrical systems and perform assigned operations.
- 3170.2.5 Explain the principles of operation of circuit protection devices.
- 3170.2.6 Describe the construction, types and application of circuit repair and protection devices.
- 3170.2.7 Perform inspection and testing procedures on circuit protection devices and repair wiring according to manufacturers' recommendations.

LEARNING CONTENT

- 3170.2.1 Explain the concepts and laws of circuit function. (2/0)

Circuit types:

- Series
- Parallel
- Series parallel

Laws of circuit function:

- Ohm's law
- Kirchhoff's law
- Watt's law

- 3170.2.2 Describe the purpose and devices to test electrical systems and components. [4/0]

Testing of electrical systems for:

- voltage
- amperage
- resistance

Testing Devices:

- electrical test meters (DVOM – Digital Volt Ohm Meter)
 - ammeter
 - voltmeter
 - ohmmeter
- test light:
 - self-powered
 - circuit-powered
- jumper wires/test lead (fuse lead)

3170.2.3 Explain and demonstrate the application and operation of testing devices. [2/0]

Testing devices:

- digital meters (high impedance meter)
- test lights (high impedance)

Demonstrate meter diagnostic procedures for:

- loose connections and leads
- defective batteries
- adjusting of meter gauge
- polarity of leads
- continuity of leads and clips
- defective fuse
- circuit breakers

Demonstrate meter uses:

Ammeters:

- tests electric flow
- positive and negative polarity
- connect with a load in series
- inductive ammeter

Voltmeters:

- check source voltage
- voltage drop

Ohmmeter:

- circuit/device continuity

3170.2.4 Inspect and test electrical systems and perform assigned operations [0/2]

Inspect and test:

- fuses
- lighting systems
- cooling fans
- horns
- door systems
- relays
- bulbs

Check for:

- continuity
- circuit operation
- current flow
- voltage
- resistance
- open
- shorts
- grounds

3170.2.5 Explain the principles of operation of circuit protection devices. [1/0]

Circuit protection devices:

- fuses
- circuit breakers
- fusible links

3170.2.6 Describe the construction, types and application of circuit repair and protection devices. [2/0]

Wiring and terminals

- wire size
- identification
- composition
 - copper
 - aluminum
- terminal/butt connectors
- soldering (rosin core vs. acid core)
- corrosion protection
- shrink tubing

Circuit protection devices

- fuses
- circuit breakers
- fusible links

3170.2.7 Perform inspection and testing procedures on circuit protection devices and repair wiring according to manufacturers' recommendations. [0/2]

Inspect and test circuit protection devices:

- fuses
- circuit breakers
- fusible links

Repair wiring and connectors:

- wire size consideration
- copper I aluminum:
 - cleaning
 - splicing
 - crimping
 - soldering
 - weather proofing

| | | | |
|-------------------------------------|--|------------------|---------------------|
| Reportable Subject 3170: | Applied Mechanical | | |
| S3170.3 | Vehicle Dash | | |
| Hours: | Total Hours: 3 | Theory: 2 | Practical: 1 |
| Training Standard Reference: | U9024, U9025, U9034, U9035 and 9036 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of vehicle dash operation and service procedures.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

3170.3.1 Identify and explain the procedures of a vehicle dash removal and replacement.

LEARNING CONTENT

3170.3.1 Identify and explain the procedures of a vehicle dash removal and replacement. [2/1]

Main types of vehicle dash units:

- one piece padded dashboards
- multi-piece padded dash

Clusters

Steering wheels and columns (collapsible)

Trim and hardware

Electrical connectors

Wire harness routing

VIN plate awareness

Air bag precautions

| | | | |
|-------------------------------------|---------------------------------|------------------|---------------------|
| Reportable Subject 3170: | Applied Mechanical | | |
| S3170.4 | Fuel and Exhaust Systems | | |
| Hours: | Total Hours: 9 | Theory: 7 | Practical: 2 |
| Training Standard Reference: | N/A | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the fundamentals of operation and service procedures for fuel and exhaust systems.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3170.4.1 Define the purpose and fundamentals of fuel and exhaust systems.
- 3170.4.2 Identify the basic construction features of fuel and exhaust system components.
- 3170.4.3 Describe the procedure to drain, remove, inspect and replace vehicle fuel tanks and related components.
- 3170.4.4 Outline the safety requirements and precautions for vehicles equipped with alternate fuel systems.
- 3170.4.5 Inspect and test fuel and exhaust systems and perform the assigned operations.

LEARNING CONTENT

- 3170.4.1 Define the purpose and fundamentals of fuel and exhaust systems. [2/0]

Purpose and fundamentals

Fuel:

- fuel vapour control
- rollover protection valves
- tank and line fastening methods
- residual line pressures for electric in-take fuel pumps
- storage and handling procedures for volatile liquids
- thermal expansion and contraction

Exhaust:

- mufflers and resonators
- gases and emissions
- exhaust clearances

3170.4.2 Identify the basic construction features of fuel and exhaust system components. [2/0]

Fuel tanks:

- baffles
- materials
- attachment methods
- pumps/sending units

Lines:

- materials

Safety devices:

- vent control
- rollover valves
- inertia switch
- battery disconnect

Gas cap and filler neck

Exhaust system:

- construction
- material
- dual and single
- resonators and mufflers
- inlet and outlet features
- catalytic converters
- heats shields
- hangers
- sensor precautions

3170.4.3 Describe the procedure to drain, remove, inspect and replace vehicle fuel tanks and related components. [2/0]

Explain manufacturer's procedure for servicing:

- fuel tanks
- fuel pumps/sending units
- lines
- safety devices

Explain manufacturer's procedures for storing:

- fuel
- tanks

3170.4.4 Outline the safety requirements and precautions for vehicles equipped with alternate fuel systems. [1/0]

Propane and natural gas

- checking potential leaks
- turning off valves

- baking precautions
- structural repair scenarios

Hybrid and Electric vehicles:

- PPE
- electrical service disconnect/discharge procedures
- high voltage lines
- baking precautions
- structural repair scenarios

3170.4.5 Perform inspection and testing of fuel and exhaust systems. [0/2]

Visual inspection for:

- leaks
- dents
- recommended clearances
- support mechanisms

Exhaust back pressure tests for:

- restrictions

Evaluation Structure:

| | |
|---------------------------------|-----|
| Theory Testing | 50% |
| Practical Application Exercises | 50% |

LEVEL 3

LEVEL 3

| HOURS | | | | |
|---|--|---------------|------------------|--------------|
| # | UNIT | THEORY | PRACTICAL | TOTAL |
| 3171: DAMAGE ANALYSIS AND ESTIMATING | | | | |
| 3171.1 | Damage Analysis | 6 | 6 | 12 |
| 3171.2 | Damage Patterns | 8 | 1 | 9 |
| 3171.3 | Damage Estimating | 6 | 6 | 12 |
| SUB TOTALS | | 20 | 13 | 33 |
| 3172: BODY, FRAME AND STRUCTURE | | | | |
| 3172.1 | Aluminum Repair | 9 | 9 | 18 |
| 3172.2 | Anchoring Systems | 10 | 8 | 18 |
| 3172.3 | Vehicle Structure and Frame Re-Alignment | 9 | 18 | 27 |
| SUB TOTALS | | 28 | 35 | 63 |
| 3173: STRUCTURAL PANEL REPLACEMENT | | | | |
| 3173.1 | Structural Panel Fundamentals | 9 | 0 | 9 |
| 3173.2 | Structural Panel Replacement | 3 | 18 | 21 |
| 3173.3 | Structural Panel Sectioning Fundamentals | 9 | 0 | 9 |
| 3173.4 | Structural Panel Sectioning | 2 | 19 | 21 |
| SUB TOTALS | | 23 | 37 | 60 |
| 3174: STEERING, SUSPENSION AND ALIGNMENT | | | | |
| 3174.1 | Steering and Suspension | 4 | 2 | 6 |
| 3174.2 | Alignment Fundamentals | 6 | 0 | 6 |
| 3174.3 | Alignment Adjustments and Service | 4 | 5 | 9 |
| SUB TOTALS | | 14 | 7 | 21 |
| 3175: REFINISHING | | | | |
| 3175.1 | Colour Matching | 7 | 5 | 12 |
| 3175.2 | Top Coat Application, Spot and Panel Repair | 6 | 12 | 18 |
| 3175.3 | Masking Material and Over-Spray Removal | 3 | 3 | 6 |
| SUB TOTALS | | 16 | 20 | 36 |
| 3176: APPLIED MECHANICAL | | | | |
| 3176.1 | Applied Electrical Schematics and Component Location | 2 | 4 | 6 |
| 3176.2 | Computer Fundamentals | 3 | 0 | 3 |
| 3176.3 | Service Electrical and Electronic Systems | 6 | 3 | 9 |
| 3176.4 | Air Conditioning Fundamentals | 4 | 2 | 6 |
| 3176.5 | Power Train | 3 | 0 | 3 |
| SUB TOTALS | | 18 | 9 | 27 |
| LEVEL 3 TOTALS | | 119 | 121 | 240 |

| | | | |
|---------------------------------|---------------------------------------|-------------------|----------------------|
| Reportable Subject 3171: | Damage Analysis and Estimating | | |
| Hours: | Total: 33 Hours | Theory: 20 | Practical: 13 |

| | | | |
|-------------------------------------|------------------------|------------------|---------------------|
| S3171.1 | Damage Analysis | | |
| Hours: | Total Hours: 12 | Theory: 6 | Practical: 6 |
| Training Standard Reference: | U9037 and U9041 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of vehicle damage analysis.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3171.1.1 Define the purpose and fundamentals of damage analysis.
- 3171.1.2 Explain the procedures for diagnosing frame and unibody structures.
- 3171.1.3 Perform an analysis of damaged unibody and full-framed vehicles.

LEARNING CONTENT

3171.1.1 Define the purpose and fundamentals of damage analysis. [3/0]

Purpose:

- To provide a clear, concise itemized appraisal of vehicle damage.

Fundamentals:

- visual inspection of damage
- damage indicators
- measuring
- uses of diagnosing concepts
- primary
- secondary
- mechanical
- inertia
- interior
- exterior trim
- blueprinting

3171.1.2 Explain the procedures for diagnosing frame and unibody structures. [3/0]

Visually inspect for signs of damage:

- pulled welds
- split sealers
- cracked paint
- buckles
- panel misalignment

Measure vehicle for:

- length
- width
- height
- upper body misalignment
- tolerances

3171.1.3 Perform an analysis of damaged unibody and full-framed vehicles. [0/6]

Visually analyze damage

Set up and measure vehicle

Determine extent of damage

Produce a repair plan

| | | | |
|-------------------------------------|---------------------------------------|------------------|---------------------|
| Reportable Subject 3171: | Damage Analysis and Estimating | | |
| S3171.2 | Damage Patterns | | |
| Hours: | Total Hours: 9 | Theory: 8 | Practical: 1 |
| Training Standard Reference: | U9037 and U9041 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of vehicle damage patterns identification.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3171.2.1 Define the principles of damage patterns.
- 3171.2.2 Explain the types of structural and frame damage.
- 3171.2.3 Perform steering and suspension inspection to identify damage.

LEARNING CONTENT

- 3171.2.1 Define the principles of damage patterns. [4/0]
 - Direction of damaging forces
 - Primary (direct)
 - Secondary (indirect)
 - Related/unrelated
 - Inertia
- 3171.2.2 Explain the types of structural and frame damage. [4/0]
 - Types of damage:
 - side sway
 - sag
 - mash
 - diamond
 - twist
- 3171.2.3 Perform steering and suspension inspection to identify damage. [0/1]
 - Tire pressure and size
 - Wheel assembly
 - Jounce / rebound check
 - Steering lock-to-lock
 - Strut rotation

Wheel position

Ride height

Road test

| | | | |
|-------------------------------------|---------------------------------------|------------------|---------------------|
| Reportable Subject 3171: | Damage Analysis and Estimating | | |
| S3171.3 | Damage Estimating | | |
| Hours: | Total Hours: 12 | Theory: 6 | Practical: 6 |
| Training Standard Reference: | U9041 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of vehicle damage estimating.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3171.3.1 Define the purpose and fundamentals of vehicle damage estimating.
- 3171.3.2 Identify and explain the use of estimating resources.
- 3171.3.3 Identify and explain how to cost.
- 3171.3.4 Complete accurate damage appraisal reports utilizing a range of damaged vehicles.

LEARNING CONTENT

- 3171.3.1 Define the purpose and fundamentals of vehicle damage estimating. [3/0]

- Terms, definitions and concepts
- Types of estimates
- Application, information and general layout
- Legal requirements of the repair estimate

- 3171.3.2 Identify and explain the use of estimating resources. [2/0]

- Estimating guides
- Estimating software

- 3171.3.3 Identify and explain how to cost. [1/0]

- Parts:
 - new, used or after market
- Materials
- Labour
- Sublet items
- Betterment
- Appearance allowance

3171.3.4 Complete accurate damage appraisal reports utilizing a range of damaged vehicles. [0/6]

Electronically/hand written:

- light
- medium
- heavy

| | | | |
|---------------------------------|----------------------------------|-------------------|----------------------|
| Reportable Subject 3172: | Body, Frame and Structure | | |
| Hours: | Total: 63 Hours | Theory: 27 | Practical: 35 |

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|-------------------------------------|-------------------------------|------------------|---------------------|
| S3172.1 | Aluminum Repair | | |
| Hours: | Total Hours: 18 | Theory: 9 | Practical: 9 |
| Training Standard Reference: | U9026, U9031 and U9037 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of repairing aluminum components.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3172.1.1 Define the principles of aluminum panel repair.
- 3172.1.2 Explain the repair procedures for aluminum panels.
- 3172.1.3 Demonstrate and perform manufacturers' repair procedures to aluminum panels.
- 3172.1.4 Explain the procedures for welding aluminum.
- 3172.1.5 Demonstrate and perform welding procedure on aluminum panels according to OEM recommendations.

LEARNING CONTENT

- 3172.1.1 Define the principles of aluminum panel repair. [2/0]
 - Manufacturer's usage
 - Various types
 - Identification
 - Thickness
 - Behavioural characteristics
- 3172.1.2 Explain the repair procedures for aluminum panels. [4/0]
 - Annealing process
 - Temperature monitor
 - Cross contamination considerations
 - Hammer and dolly
 - Shrinking
 - Stretching
 - Filing

Use of fillers
Grinding precautions
Oxidization
Welding
Sanding
Ventilation

3172.1.3 Demonstrate and perform manufacturers' repair procedures to aluminum panels. [0/5]

PPE
Identification of material type
Pre-cleaning of damaged area
Removal of necessary finish
Annealing aluminum
Hammer and dolly techniques
Grinding/sanding
Application of filler material
Filling and / or sanding contour
Feather edging
Priming

3172.1.4 Explain the procedures for welding aluminum. [3/0]

Identify welding equipment and processes for aluminum:

- Gas Metal Arc Welding (GMAW):
 - Pulse welder
- Gas Tungsten Arc Welding (GTAW)
- Oxy-acetylene

Use PPE
Set up work area
Set up welding equipment
Identify types of joints
Prepare joint and preheat (tail in and tail out)
Use recommended techniques
Dressing joint techniques

3172.1.5 Demonstrate and perform welding procedures on body and frame gauge aluminum panels according to OEM recommendations. [0/4]

Gas Metal Arc Welding (GMAW)
Gas Tungsten Arc Welding (GTAW)
Set up welder
Make adjustment
Perform test weld

Prepare weld joint:

- lap joint
- butt joint with insert
- plug weld

Dress the joint

Destructive testing

| | | | |
|-------------------------------------|----------------------------------|-------------------|---------------------|
| Reportable Subject 3172: | Body, Frame and Structure | | |
| S3172.2 | Anchoring Systems | | |
| Hours: | Total Hours: 18 | Theory: 10 | Practical: 8 |
| Training Standard Reference: | U9037 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of anchoring procedures for vehicle structural and frame repairs.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3172.2.1 Define the purpose and principles of anchoring systems.
- 3172.2.2 Explain the clamping and anchoring procedures for vehicle structures and frames.
- 3172.2.3 Perform anchoring of vehicle structures and frames.

LEARNING CONTENT

- 3172.2.1 Define the purpose and principles of anchoring systems. [6/0]

Purpose of anchoring:

- to keep vehicle in a stationary position during collision repair

Types of anchoring systems:

- dedicated
- universal
- portable
- stationary
- floor

Anchoring locations:

- manufacturers' recommendations
- structures and frames

- 3172.2.2 Explain the clamping and anchoring procedures for vehicle structures and frames. [4/0]

Location of clamping and anchoring points

Removal of components

Protection of components

Attachment and removal procedures

Rocker panel pinch weld flange preparation

Blocking

Replace corrosion protection

3172.2.3 Perform anchoring of vehicle structures and frames. [0/8]

Inspect vehicle

Determine anchoring points

Remove and / or protect components

Anchor vehicle

Remove attachments

Prepare rocker panel pinch weld flange

Apply extra blocking

Replace corrosion protection

| | | | |
|-------------------------------------|---|------------------|----------------------|
| Reportable Subject 3172: | Body, Frame and Structure | | |
| S3172.3 | Vehicle Structure and Frame Re-Alignment | | |
| Hours: | Total Hours: 26 | Theory: 8 | Practical: 18 |
| Training Standard Reference: | U9037 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of vehicle structure and frame re-alignment.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3172.3.1 Identify vehicle structure and frame re-alignment equipment.
- 3172.3.2 Explain the re-alignment procedures for structures and frames.
- 3172.3.3 Perform structure and frame re-alignment.

LEARNING CONTENT

- 3172.3.1 Identify vehicle structure and frame re-alignment equipment. [3/0]

Equipment:

- frame racks
- hydraulic body jacks
- pneumatic over hydraulic pumps
- chains
- Attachments:
 - clamps
 - safety cables
 - hooks
 - turnbuckles
 - slings
 - pulleys
 - brackets

- 3172.3.2 Explain the re-alignment procedures for structures and frames. [6/0]

Types of pulls:

- vector pulls
- down pulls
- up pulls
- tower pulls

- cowl pulls
- pillar pulls
- inner structure pulls
- rough pulls
- frame rail pulls

Pulling strategies:

- angle of pull
- chain alignment
- forces applied:
 - anchoring
 - pulling
 - blocking
- number of pulls
- cold stress relieving
- kink vs. bend
- considerations:
 - heat stress relieving
 - vehicle construction

3172.3.3 Perform structure and frame re-alignment. [0/18]

Inspect equipment

Measure

Attach pulling fixtures / clamps

Install safety equipment

Engage power equipment

Realign by pulling and stress relieving to manufacturers' specifications

Re-measure

Remove and store equipment

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|---------------------------------|-------------------------------------|-------------------|----------------------|
| Reportable Subject 3173: | Structural Panel Replacement | | |
| Hours: | Total: 62 Hours | Theory: 23 | Practical: 39 |

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|-------------------------------------|--------------------------------------|------------------|---------------------|
| S3173.1 | Structural Panel Fundamentals | | |
| Hours: | Total Hours: 9 | Theory: 9 | Practical: 0 |
| Training Standard Reference: | U9037 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the theory associated with structural panel replacement.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3173.1.1 Identify the principles of structural panel removal and replacement.
- 3173.1.2 Explain the repair procedures for structural panel removal and replacement.

LEARNING CONTENT

- 3173.1.1 Identify the principles of structural panel removal and replacement. [5/0]

Components:

- cowl
- apron assemblies
- radiator supports
- cross members
- pillars
- shock towers
- rocker panels
- floor pans
- unibody frame rails
- considerations:
 - OEM recommendations
 - replacement vs. reparability
 - liability
 - maintaining vehicle structural integrity
 - high strength steels
 - material identification
 - corrosion protection
 - heating
 - joining/attachment methods
 - customer expectations

3173.1.2 Explain the repair procedures for structural panel removal and replacement. [4/0]

Removal and replacement procedures:

- spot weld location/number
- spot weld removal
- replacement panel preparation
- seam/weld joint preparation
- corrosion protection
- test fitting of replacement panels
- final measure
- welding procedures
- considerations:
 - OEM considerations
 - attachment method

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|-------------------------------------|-------------------------------------|------------------|----------------------|
| Reportable Subject 3173: | Structural Panel Replacement | | |
| Reportable Subject 3173.2 | Structural Panel Replacement | | |
| Hours: | Total Hours: 23 | Theory: 3 | Practical: 18 |
| Training Standard Reference: | U9037 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the removal and replacement of structural panels.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3173.2.1 Demonstrate and perform structural panel removal and replacement procedures using service tools and equipment.

LEARNING CONTENT

- 3173.2.1 Demonstrate and perform structural panel removal and replacement procedures using service tools and equipment. [3/18]

Locate proper body seams

Locate spot welds

Remove spot welds

Prepare replacement panel:

- welding
- weld bond
- mechanical

Prepare seam/weld joint

Apply corrosion protection

Measure/test fit panel

Test joining methods:

- destructive
- non-destructive

Install panel:

- Gas Metal Arc Welding (GMAW) techniques
 - Tradition MIG vs. pulse
- squeeze-type resistance spot welding (STRSW)
- weld bonding
- riveting and adhesive

Finish as required by installation method

| | |
|-------------------------------------|--|
| Reportable Subject 3173: | Structural Panel Replacement |
| Reportable Subject 3173.3 | Structural Panel Sectioning Fundamentals |
| Hours: | Total Hours: 9 Theory: 9 Practical: 0 |
| Training Standard Reference: | U9026 and U9037 |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the theory associated with structural panel sectioning.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3173.3.1 Identify the reasons for and principles of structural sectioning.
- 3173.3.2 Explain the procedures for structural sectioning.

LEARNING CONTENT

- 3173.3.1 Identify the reasons for and principles of structural sectioning. [5/0]

Reasons for sectioning:

- time efficiency
- cost effectiveness
- less disruption of OEM corrosion protection

Types of sectioning joints:

- lap joint
- open butt joint
- butt joint with insert
- offset butt joint

Sectioning locations:

- OEM recommended
- industry guidelines

Caution areas:

- existing body holes
- inner reinforcements
- panel design
- multiple layers
- anchor points
- suspension/mechanical mounting locations
- seat belt assembly mounting locations

Considerations:

- OEM recommendations
- maintaining vehicle structural integrity
- customer expectations
- SRS mounting locations
- heating
- corrosion protection

3173.3.2 Explain the procedures for structural sectioning. [4/0]

Sectioning locations:

“A” pillars

“B” pillars

“C” pillars

“D” pillars

Rocker panels

Floor panels

- passenger
- trunk

Frame rails

- front
- rear
- open hat section

Closed section

Full body sections

- cowl cut
- rear body clip

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|-------------------------------------|-------------------------------------|------------------|----------------------|
| Reportable Subject 3173: | Structural Panel Replacement | | |
| Reportable Subject 3173.4 | Structural Panel Sectioning | | |
| Hours: | Total Hours: 21 | Theory: 2 | Practical: 19 |
| Training Standard Reference: | U9026 and U9037 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of performing structural panel sectioning.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3173.4.1 Perform inspection and testing procedure on welds and joints to maintain manufacturers' structural requirements.
- 3173.4.2 Demonstrate and perform sectioning repair using service tools and equipment.

LEARNING CONTENT

- 3173.4.1 Perform inspection and testing procedure on welds and joints to maintain manufacturers' structural requirements. [0/3]
 - Test and inspect:
 - Setup simulated joint
 - Test the joint fit
 - Apply corrosion protection
 - Align panel
 - Perform weld
 - Dress down weld
 - Nondestructive test
 - Destructive test
- 3173.4.2 Demonstrate and perform sectioning repair using service tools and equipment. [2/16]
 - Procedure:
 - Check OEM sectioning recommendations
 - Develop logical repair sequence
 - Determine type of sectioning
 - Locate sectioning areas on vehicle
 - Remove coatings where necessary
 - Locate and remove spot weld
 - Remove damaged section
 - Prepare seams and joints
 - Prepare replacement section

Measure/test fit panel

Replace section

Finish as required by installation method

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|---------------------------------|---|-------------------|---------------------|
| Reportable Subject 3174: | Steering, Suspension and Alignment | | |
| Hours: | Total: 21 Hours | Theory: 14 | Practical: 7 |

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|-------------------------------------|--------------------------------|------------------|---------------------|
| S3174.1 | Steering and Suspension | | |
| Hours: | Total Hours: 6 | Theory: 4 | Practical: 2 |
| Training Standard Reference: | U9038 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to explain the operation, servicing and inspection of suspension and steering components and perform the removal and replacement procedures for suspension and steering components

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3174.1.1 Explain the operation, servicing and inspection of suspension and steering components.
- 3174.1.2 Perform manufacturer’s recommended removal and replacement procedures for suspension and steering components.

LEARNING OUTCOMES

- 3174.1.1 Explain the operation, servicing and inspection of suspension and steering components. [4/0]

Steering and suspension components:

- wheel hubs
- wheel bearings
- steering knuckle
- steering linkage
- strut assemblies
- shock absorbers / dampeners
- control arms
- anti-roll bar
- ball joints
- springs

- 3174.1.2 Perform manufacturer’s recommended removal and replacement procedures for suspension and steering components. [0/2]

Steering and suspension components:

- wheel hubs
- wheel bearings

- steering knuckle
- steering linkage
- strut assemblies
- shock absorbers / dampeners
- control arms
- anti-roll bar
- ball joints
- springs

| | | | |
|-------------------------------------|---|------------------|---------------------|
| Reportable Subject 3174: | Steering, Suspension and Alignment | | |
| S3174.2 | Alignment Fundamentals | | |
| Hours: | Total Hours: 6 | Theory: 6 | Practical: 0 |
| Training Standard Reference: | U9038 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of alignment fundamentals.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3174.2.1 Define the purpose of alignment angles and measurements.
- 3174.2.2 Identify alignment types.
- 3174.2.3 Identify adjustment styles.

LEARNING OUTCOMES:

- 3174.2.1 Define the purpose of alignment angles and measurements. [4/0]

Purpose:

- To return the vehicle to its optimum ride and handling characteristics.

Caster

Camber

Toe-in / toe-out

Steering axis inclination

Turning radius

Trim height

Thrust line

Thrust angle

Geometric centre line

Ackerman's principles

Included angle

Set back

Scrub radius

- 3174.2.2 Identify alignment types. [1/0]

Types of alignment:

- two-wheel geometric center line alignment
- two-wheel thrust line alignment
- four-wheel alignment

3174.2.3 Identify adjustment styles. [1/0]

Eccentrics

Shims / contact shims

Slots

Strut rods

Wedges

Elongating holes

| | | | |
|-------------------------------------|---|------------------|---------------------|
| Reportable Subject 3174: | Steering, Suspension and Alignment | | |
| S3174.3 | Alignment Adjustments and Service | | |
| Hours: | Total Hours: 9 | Theory: 4 | Practical: 5 |
| Training Standard Reference: | U9038 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of alignment adjustments and service.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3174.3.1 Explain the principles of operation of vehicle alignment equipment.
- 3174.3.2 Describe and perform inspection, testing and diagnostic procedures on suspension systems and alignment angles.
- 3174.3.3 Describe and perform adjusting, following manufacturers' procedures, specifications and readings for two-wheel and four-wheel alignment.

LEARNING CONTENT

- 3174.3.1 Explain the principles of operation of vehicle alignment equipment. [2/0]

Operating procedures of alignment equipment as per equipment manufacturer's recommendations:
 - set up
 - measure
 - view measurements
- 3174.3.2 Describe and perform inspection, testing and diagnostic procedures on suspension systems and alignment angles. [1/2]

Perform suspension component checks:
 - visual
 - trim height
 - anglesPerform vehicle alignment checks:
 - observation of ride control devices
- 3174.3.3 Describe and perform adjusting, specifications and readings for two-wheel and four-wheel alignment according manufacturers' procedures. [1/3]

Describe vehicle alignment procedures:

- obtain required specifications
- record alignment readings
- identify the factors responsible for improper vehicle tracking and I or stability
- determine required adjustment
- adjustment and correct vehicle alignment for:
 - rear wheels, camber and toe settings
 - front wheels, camber, caster, toe, steering axis inclination and turning angles

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|---------------------------------|------------------------|-------------------|----------------------|
| Reportable Subject 3175: | Refinishing | | |
| Hours: | Total: 36 Hours | Theory: 16 | Practical: 20 |

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|-------------------------------------|------------------------|------------------|---------------------|
| S3175.1 | Colour Matching | | |
| Hours: | Total Hours: 12 | Theory: 7 | Practical: 5 |
| Training Standard Reference: | U9040 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of colour matching on various vehicle finishes.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3175.1.1 Identify the principles of colour matching, formulae, tinters, and reasons for colour mismatch.
- 3175.1.2 Describe the theory and procedures for mixing and tinting colours.
- 3175.1.3 Perform mixing and adjusting colours to achieve a blendable finish with the service tools and equipment.

LEARNING CONTENT

- 3175.1.1 Identify the principles of colour matching, formulae, toners, and reasons for colour mismatch. [3/0]

Light sources:

- CRI (Colour Rendering Index)
- lumens
- kelvins
- colour spectrum:
 - ROYGBIV (red, orange, yellow, green, blue, indigo and violet)
- metamerism
- daylight, incandescent, fluorescent
- impact of light on colour

Colour theory:

- colour wheel
- Munsell colour theory
 - value, hue, chroma
- colour evaluation
- colour blindness/deficiency

3175.1.2 Describe the theory and procedures for mixing and tinting colours. [3/0]

Colour evaluation:

- visual/colour chips
- spectra photometer

Tinting theory:

- tint to blend
- tint within a formula
- use proper lighting to view colours
- tint one toner at a time
- monitor tints made
- do not tint across the colour wheel
- tinting order:
 - value
 - hue
 - chroma
- kill colour cast
- understand tinting characteristics of:
 - solids
 - metallic
 - pearls
 - tri-stages

- understanding when to use:
 - spray out cards
 - let down panels
- toners involved to achieve a colour
- low hiding
- variation of colour:
 - how to darken
 - how to lighten
 - application variables:
 - gun distance
 - air pressure
 - gun setup
 - gun stroke
 - spray overlap

3175.1.3 Perform mixing and adjusting colours to achieve a blendable finish with the service tools and equipment. [1/5]

PPE

Mix colour according to formula

Spray out test card / let down panel

Compare to standard

Evaluate colour

Adjust colour

Record adjustments

Repeat colour adjustments as necessary to achieve a blendable colour

| | | | |
|-------------------------------------|--|------------------|----------------------|
| Reportable Subject 3175: | Refinishing | | |
| S3175.2 | Top Coat Application, Spot and Panel Repair | | |
| Hours: | Total Hours: 18 | Theory: 6 | Practical: 12 |
| Training Standard Reference: | U9040 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of vehicle top coat application involving spot and panel repairs.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3175.2.1 Explain the products and procedures for blending spot repairs.
- 3175.2.2 Perform the paint manufacturers' procedures for blending spot repairs.
- 3175.2.3 Inspect the repaired finish to determine types of defects within the paint and perform repair procedures.

LEARNING CONTENT

- 3175.2.1 Explain the products and procedures for blending spot repairs. [6/0]

Sanding products and procedures:

- evaluate top coats for surface preparation
- wet or dry
- hand or mechanical
- vehicle masking
- primer application and types used for colour match
- primer sanding
- blending techniques
- spraying stages
- flash and drying times
- compounding

- 3175.2.2 Perform the paint manufacturers' procedures for blending spot repairs. [0/8]

Mix paint
Prepare unit for blending
Cleaning
Sanding
Masking
Priming

Spraying
Cleanup
Detailing

3175.2.3 Inspect the repaired finish to determine types of defects within the paint and perform repair procedures. [0/4]

Inspect for defects:

- contour mapping
- dry spray
- fish eyes
- lifting
- mottling
- pin holes
- sand scratch swelling
- solvent popping
- wrinkles
- blistering
- blushing
- dirt
- low gloss
- filler bleed-through
- micro-checking
- orange peel
- runs and sags
- shrinking
- film thickness
- coverage
- clear application
- solvent blends/dry edge

| | | | |
|-------------------------------------|--|------------------|---------------------|
| Reportable Subject 3175: | Refinishing | | |
| S3175.3 | Masking Material and Over-Spray Removal | | |
| Hours: | Total Hours: 6 | Theory: 3 | Practical: 3 |
| Training Standard Reference: | U9022, U9023 and U9040 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the removal of masking material and overspray.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3175.3.1 Describe the methods of removing masking material and over spray.
- 3175.3.2 Perform final vehicle clean up.

LEARNING CONTENT

- 3175.3.1 Describe the methods for removing masking materials and over spray. [3/0]

Masking removal:

- masking tape
- masking paper
- plastic sheeting
- liquid masking
- considerations
 - time
 - temperature
 - direction of pull

Overspray removal:

- clay
- solvents
- compounds
- fine steel wool
- considerations:
 - removal method
 - least aggressive product

- 3175.3.2 Perform final vehicle clean up. [0/3]

Interior:

- check over spray I residue on door trims

- vacuum
- wash floor mats
- clean heating ducts
- wipe down interior
- clean windows

Exterior:

- wash and dry
- blackout wheel wells
- clean tires
- clean wiper blades
- clean windows

| | | | |
|---------------------------------|---------------------------|-------------------|---------------------|
| Reportable Subject 3176: | Applied Mechanical | | |
| Hours: | Total: 27 Hours | Theory: 18 | Practical: 9 |

| | | | |
|-------------------------------------|---|------------------|---------------------|
| S3176.1 | Applied Electrical Schematics and Component Location | | |
| Hours: | Total Hours: 6 | Theory: 2 | Practical: 4 |
| Training Standard Reference: | U9034 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of the purpose and application of electrical schematics and component location information.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3176.1.1 Explain the purpose and fundamentals of electrical wiring schematics.
- 3176.1.2 Describe the construction, features and application of wiring diagrams.
- 3176.1.3 Perform assigned operations using wiring schematics to locate electrical/electronic components.

LEARNING CONTENT

- 3176.1.1 Explain the purpose and fundamentals of electrical wiring schematics. [1/0]
 - Layout
 - Interpretation
 - Abbreviations
- 3176.1.2 Describe the construction, features and application of wiring diagrams. [1/0]
 - Electrical symbols
 - Circuit identification methods
 - Colour codes
 - Circuit number codes gauge and metric wire sizes
 - Connectors
- 3176.1.3 Perform assigned operations using wiring schematics to locate electrical/electronic components. [0/4]
 - Perform on-vehicle verification of wiring diagrams circuits
 - Locate power sources and grounds

| | | | |
|-------------------------------------|------------------------------|------------------|---------------------|
| Reportable Subject 3176: | Applied Mechanical | | |
| S3176.2 | Computer Fundamentals | | |
| Hours: | Total Hours: 3 | Theory: 3 | Practical: 0 |
| Training Standard Reference: | U9034 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of operation of onboard computers.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

3176.2.1 Define the purpose and fundamentals of onboard computers.

LEARNING CONTENT

3176.2.1 Define the purpose and fundamentals of onboard computers. [3/0]

Computer / microprocessor

Inputs / sensors

Processing / logic

Storage / memory:

- ROM (Read Only Memory)
- PROM (Programmable Read Only Memory)
- RAM (Random Access Memory)
- KAM (Keep Alive Memory)

Outputs / actuators

Communication signals:

- analog
- digital
- sine wave | square wave

Multiplexing/networking

| | | | |
|-------------------------------------|--|------------------|---------------------|
| Reportable Subject 3176: | Applied Mechanical | | |
| S3176.3 | Service Electrical and Electronic Systems | | |
| Hours: | Total Hours: 9 | Theory: 6 | Practical: 3 |
| Training Standard Reference: | U9034 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of servicing electrical/electronic systems affected by vehicle body damage.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3176.3.1 Describe electric / electronic systems and components that may need servicing after repairing vehicle damage.
- 3176.3.2 Describe ways of protecting electric / electronic systems and components during vehicle repairs.
- 3176.3.3 Explain the basic procedures for testing and inspecting electric / electronic systems and components.
- 3176.3.4 Perform assigned operation for testing and inspecting electrical/ electronic systems.

LEARNING CONTENT

- 3176.3.1 Describe electric/electronic systems and components that may need servicing after repairing vehicle damage. [2/0]

- Restraint systems (active / passive)
- Electronic steering
- Electronic suspension (load leveling)
- Inertia switches
- Blind Spot Detection
- Parking Assist
- Lane Departure Warning,
- Attention Assist
- Adaptive Cruise Control
- Pre-Collision systems
- Adaptive Front Lighting
- Active Head Restraints,
- Knee Airbags
- Keyless Entry
- Raining Sensing Wipers

3176.3.2 Describe ways of protecting electric/electronic systems and components during vehicle repairs. [2/0]

To protect systems/components:

- Disconnect battery
- Connect memory saver
- Cover components with fire blankets
- Avoid static electricity
- Route wire harnesses according to OEM specifications
- Avoid proximity of welding cables to modules
- Remove computer and store
- Disconnect/reconnect modules
- Take MIG and TIG weld precautions

3176.3.3 Explain the basic procedures for testing and inspecting electric/electronic systems and components. [2/0]

Test and inspect

Perform self-diagnostics:

- warning lights
- flash codes

Perform visual inspection

Check connections

Scan tools:

- read trouble codes
- interpret data
- erase trouble codes
- reset system
- verify system operation

Test drive

3176.3.4 Perform assigned operation for testing and inspecting electrical/electronic systems. [0/3]

Test and inspect

Perform self-diagnostics:

- warning lights
- flash codes

Perform visual inspection

Check connections

Scan tools:

- read trouble codes
- interpret data
- erase trouble codes
- reset system
- verify system operation

Test drive

| | | | |
|-------------------------------------|--------------------------------------|------------------|---------------------|
| Reportable Subject 3176: | Applied Mechanical | | |
| S3176.4 | Air Conditioning Fundamentals | | |
| Hours: | Total Hours: 6 | Theory: 4 | Practical: 2 |
| Training Standard Reference: | U9036 | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of air conditioning systems.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

- 3176.4.1 Explain the fundamentals and principles of air conditioning systems.
- 3176.4.2 Identify the system types and air conditioning components.
- 3176.4.3 Describe the operating principles of air conditioning systems and components.
- 3176.4.4 Describe air conditioning service procedures.
- 3176.4.5 Perform air conditioning service procedures.

LEARNING CONTENT

- 3176.4.1 Explain the fundamentals and principles of air conditioning systems. [1/0]

Methods of heat transfer
Temperature and humidity relationship
Solid, liquid and gas states
Gas laws, temperature, pressure and volume
Air conditioning thermo-dynamics:

- heat absorption
- liquid and gas states
- temperature effects
- latent heat
- ambient heat

Describe refrigerants, lubricants and sealants:

- refrigerant characteristics
- alternative refrigerants
- lubricants
- sealants
- aftermarket chemicals

3176.4.2 Identify the system types and air conditioning components. [1/0]

Types:

- TXV/H block system components and location
- orifice tube system components and location

3176.4.3 Describe the operating principles of air conditioning systems and components. [1/0]

System lubrication

Fixed orifice tube

Thermostatic expansion valve (TEV)

Control valves

- low and high pressure cut out

Evaporator temperature controls

Condenser

Receiver dryer

Accumulator

Evaporator

Compressors

Lines and hoses

3176.4.4 Describe air conditioning service procedures. [1/0]

Recovery

Replace components

Evacuation

Test for leaks

Recharge

Verify operation

3176.4.5 Perform air conditioning service procedures. [0/2]

Recovery

Replace components

Evacuation

Test for leaks

Recharge

Verify operation

| | | | |
|-------------------------------------|---------------------------|------------------|---------------------|
| Reportable Subject 3176: | Applied Mechanical | | |
| S3176.5 | Power Train | | |
| Hours: | Total Hours: 3 | Theory: 3 | Practical: 0 |
| Training Standard Reference: | N/A | | |

GENERAL LEARNING OUTCOME

Upon successful completion, the Apprentice is able to demonstrate a working knowledge of removal and replacement of power train components.

LEARNING OUTCOMES

Upon successful completion, the apprentice is able to:

3176.5.1 Outline the power train assembly removal and replacement procedures.

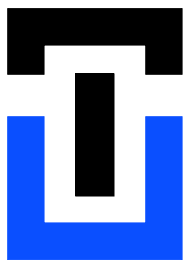
LEARNING CONTENT

3176.5.1 Outline the power train assembly removal and replacement procedures. [3/0]

- Fluid draining and storage requirements
- Vehicle supporting and lifting requirements
- Power train assembly lifting and supporting procedures:
 - engine lift points
 - transmission jack placement
- Manufacturers' recommended steps to remove and replace:
 - engines assemblies
 - transmission assemblies
 - differential assemblies
- Final component alignment
- Suspension alignment
- Bolt torque / axle torque
- Replenish fluids

Evaluation Structure:

| | |
|---------------------------------|-----|
| Theory Testing | 50% |
| Practical Application Exercises | 50% |



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