



Minutes

Industrial Divisional Board Meeting

February 5, 2014 at 9:00 a.m.
Ontario College of Trades
655 Bay Street, 6th Floor, Toronto, ON, M5G 2K4

Board Members in Attendance

Tom Carvin, Chair
Neil Doherty
T. Carter Hodgins
Tom Reid
Zhaoxu (Lee) Tang

Board Members not in Attendance

None

Staff in Attendance

Loreen Barbour, Program Coordinator, Standards Department
Warren Barbour, Director, Member Services
Jason Bennett, Manager, Corporate Governance
Aysen Farag, Administrative Assistant, Board Secretariat
Meg Feres, Supervisor, Board Operations
Sherri Haigh, Director, Communications & Marketing
Bob Onyschuk, Director, Compliance and Enforcement
Shonna Petrook, Manager, Policy & Research
John Poirier, Manager, Standards
Royden Trainor, Director of Policy & Programs
David Tsubouchi, Registrar & CEO
Leah Tussman, Program Coordinator, Standards Department

1. Call to Order/Welcome

The Chair called the meeting to order at 9:00 a.m.

2. Approval of Agenda

IDB20140205-01 Moved by N. Doherty, seconded by C. Hodgins, and CARRIED, that the Agenda for the February 5, 2014 Industrial Divisional Board meeting be approved.

3. Conflict of Interest

No conflicts were declared.

4. Approval of Minutes

IDB20140205-02 Moved by N. Doherty, seconded by C. Hodgins, and CARRIED, that the Minutes of the September 18, 2013 and the December 12, 2013 Industrial Divisional Board meetings be approved.

5. Registrar's Report for November 2013

D. Tsubouchi updated the Board on the College's involvement in various stakeholder meetings, presentations, and external consultations from August to October 2013.

6. Trade Board Updates and Minutes

L. Barbour and L. Tussman updated the Board on recent Industrial sector Trade Board meetings. Issues pertaining to apprenticeship registration, the Fitness to Practise Committee, making improvements to Trade Equivalency Assessment processes, and the College's Enforcement activities, were common areas of discussion.

L. Tang joined the meeting at 9:30 a.m.

7. Trade Board Clustering – Draftspersons Trades and Precision Machining & Tooling

IDB20140205-03 Moved by T. Reid, seconded by N. Doherty, and CARRIED, that whereas no appointments to the Draftsperson – Mechanical/Plastic Mould Design/Tool and Die Design Trade Board have been made by the Appointments Council;

Be it resolved: That the Industrial Divisional Board recommends that the Board of Governors approves that the Trade Board for Draftsperson – Mechanical/Plastic Mould Design/Tool and Die Design be clustered with the Precision Machining and Tooling Trade Board, and puts forward the recommendation to the Appointments Council.

8. Process for New Trade Development

S. Petrook joined the meeting and briefed the Board on the New Trade and Apprenticeship Development Process, a joint College and MTCU initiative that sets out a rigorous, industry-led and consultative approach for developing new trades in Ontario.

9. Academic Entry Requirements

S. Petrook informed the Board that on February 18, 2014, the Executive Committee will seek support from the Board of Governors to direct the Regulations Committee and College staff to develop a process to consult with Trade Boards and Divisional Boards on Academic Entry Requirements (AER) for each trade with a view to creating a single AER-related Board regulation. In the meantime, a transitional Minister's regulation that maintains the status quo is expected to be in effect until a Board regulation has been created.

10. Federal Government Pilot Projects

J. Poirier briefed the Board on the Trades Harmonization project developed by the CCDA (Canadian Council of Directors of Apprenticeship), a voluntary partnership of the federal, provincial, and territorial governments, as well as the *Strengthening the Red Seal* initiative. The Ontario CCDA representative is R. Trainer, Director of Policy & Programs at the College.

11. Update on Scopes of Practice Framework Project

R. Trainor updated the Board on the status of the Scopes of Practice Framework Project. The Board of Governors passed a resolution in November 2013 to pause work on the project and instead refocus efforts on the issue of regulatory exemptions across the trades.

12. TSSA/OCOT Jurisdictional Overlap Update

R. Trainor informed the Board that the College continues to meet with the MTCU, TSSA and stakeholders from the Elevating Device Mechanic and the Gas Technician trades to develop options that address the regulatory overlap and meet the needs of all stakeholders.

13. Membership Update

W. Barbour joined the meeting and briefed the Board on College membership statistics to date and client services activities at the College in general.

14. Introduction to Director, Communications & Marketing

S. Haigh joined the meeting and was introduced to the Board. She provided an overview of her mandate and an update on current activities within the department, including the launch of a new quarterly newsletter.

15. Introduction to Manager, Corporate Governance

The Board was introduced to J. Bennett and was briefed on his roles and responsibilities at the College.

16. Enforcement Update

B. Onyschuk joined the meeting and briefed the Board on the progress of Compliance and Enforcement activities at the College, including various issues being encountered by Enforcement Officers in the field.

17. Next Steps/Wrap-up

The Chair agreed to inform the Board of Governors of the following items, each of which requires further review by the Industrial Divisional Board:

- i. Review the possibility of consolidating trades that have similar scopes of practice under a single trade name, including an expedited process to de-designate trades that are underused and/or have little or no apprentice registrations (distinct from the process of developing new trades);
- ii. Review the use of sector, division and geographical location in a trade name.

18. Adjournment

IDB20140205-04 Moved by C. Hodgins, seconded by N. Doherty, and CARRIED, that the meeting adjourn at 2:00 p.m.

Signed: “Tom Carvin”
Chair, Industrial Divisional Board